

**KITTITAS COUNTY  
AIRPORT STUDY SESSION MINUTES  
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG  
Regular Meeting**

<b>WEDNESDAY</b>	<b>10:00 AM</b>	<b>January 19, 2022</b>
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Board members present: Chair Laura Osiadacz, Vice Chair Cory Wright and Commissioner Brett Wachsmith

**Others:** Ben Hoppe, Terry Larue, Mandy Buchholz

**Meeting Call to Order:** By Chair Laura Osiadacz at 10:00AM

**2021 YEAR IN REVIEW:**

Director Grannan touched on several accomplishments of the Airport Departments first year. Some of the items included the move to the new facility, revised staffing, equipment purchases, leases, operational documents, and the transition from auditor oversight to managing business in house. Commissioner Wright asked about the Strategic Plan which was completed in 2021 and asked Director Grannan to present that at the next Study Session.

**2022 PROJECTS:**

Director Grannan presented the upcoming projects for 2022 which included three new development projects with a combination of funding from the County, WSDOT CARB Loans and private investment. Other projects mentioned, industrial park clean up, drainage ditch maintenance and a collaborative arrangement with the US Army to rehabilitate one of the original army buildings on site.

**LEASE POLICY UPDATE:**

Director Grannan presented the revised Lease Policy for Bowers Field which had been a project started in early 2021 and revised throughout the year to develop a foundation for all lease documents prepared at the Airport. Questions were raised by Commissioner Wright relating to the lease term length and reversion. The questions posed, brought to light the potential stance the County would take on allowing additional lease length past the initial term or holding a strong stance on reversion. In those questions, Commissioner Wright asked Director Grannan to provide clarity on the cost allocated for remediation or demolition of leasehold improvements at termination of lease. Director Grannan said he would prepare some information to present at the public hearing on February 1<sup>st</sup>, 2022.

**APPROVED**  
3/1/22

CARB 2022:

Removed from the Agenda per Chair's request.


**SNOW OPERATIONS UPDATE:**

Director Grannan updated the BoCC on the snow operations citing the value of the equipment purchased in 2021. He also stated that in the three days following the snowstorm there were 5 Emergency Evacuation flights from the airport, that may not have been possible without the new equipment. Director Grannan thanked the Commissioners for their support and reported that additional equipment will be needed to continue the safe and quick response to adverse weather.

**OTHER BUSINESS**

Director Grannan expressed concern over the lack of response from the local aviation community relating to the Minimum Standards. He also mentioned that the private meetings being requested by airport stakeholders with the Commissioners was undermining the process. He requested that if there were citizen concerns presented to the Commissioners that would provide valuable insight into making changes to the Minimum Standards or other documents, that those be presented to the Airport Staff and the Airport Advisory Committee. He also said he understands the value of public input, however these individuals had received significant opportunities to present concerns over the last several months to the staff and AAC.

Meeting adjourned at 10:48AM

  
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**Ken Grannan**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**  
  
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**Laura Osiadacz, Chairman**