

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

JANUARY 18, 2022

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; and Commissioner Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Administrative Supervisor; Taylor Crouch, Administrative Assistant; Mark Cook, Public Works Director; Kristine Foreman, Human Resources Director; Karey Conner, Fiscal Tech III; Josh Fredrickson, Engineer; Dan Carlson, CDS Director; Chris Horner, Deputy Prosecutor; Darren Higashiyama, Chief Deputy; Neil Caulkins, Deputy Prosecutor; and 3 members of the public.

Per Governor Inslee's Proclamation 20-28 et seq., the public was encouraged to join the meeting virtually or in person.

CALL TO ORDER

Chairman Osiadacz called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS

Chairman Osiadacz thanked the Public Works Department employees who have been working hard with the county-wide snow removal.

APPROVAL OF AGENDA

Vice-Chairman Wright moved to approve the Agenda, as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

APPROVED
2/1/22

MINUTES

DATE	MINUTES
11/03/2021	Public Hearing
12/09/2021	Joint Mtg City of Ellensburg
12/22/2021	DLR Presentation
12/27/2021	CDS Study Session
1/03/2022	Office Admin
1/04/2022	Agenda Session
1/04/2022	2PM Public Hearing
1/05/2022	90 Day Review
1/05/2022	Sheriff Study Session
1/06/2022	Emergency
1/06/2022	Emergency
1/10/2022	Office Admin
1/10/2022	PW Study Session
1/10/2022	Planning Meeting
1/17/2022	Office Admin

SET PUBLIC HEARING MINIMUM STANDARDS, RULES, REGULATIONS AIRPORT

Approve Setting a Public Hearing to consider the minimum standards, rules and regulations and design standards for Bowers Field Airport, to be held on Tuesday February 1, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING BOWERS FIELD LEASE POLICY AIRPORT

Approve Setting a Public Hearing to consider Bowers Field Lease Policy, to be held on Tuesday February 1, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2022-011 UNCOLLECTIBLE DEBT EVENT CENTER

Approve Resolution No. 2022-011, To Allow the Kittitas Valley Event Center to Forgive \$6,853.95 In Uncollectible Debt.

RESOLUTION 2022-012 BUILDING & LAND USE FEES CDS

Approve Resolution No. 2022-012, Amending the Service Fees by Community Development Services Charged for Building and Land Use Services.

Approve Resolution No. 2022-013, Authorizing an Interlocal Agreement with the City of Ellensburg Regarding Development In Its Urban Growth Area.

CONTRACTS

LODGING TAX CONTRACTS

COMMISSIONERS

Approve the Lodging Tax Contracts LT-2022-001 through LT-2022-024, in the total amount of \$174,416.79 of Hotel/Motel Funds for Special Events and Projects.

RESOLUTION 2022-015

2022 HOTEL/MOTEL TAX FUND GRANTS

COMMISSIONERS

Approve Resolution No. 2022-015, Adopting the Distribution of the 2022 Hotel/Motel Tax Fund Grants, allocating \$174,416.79 of Kittitas County Hotel/Motel Funds towards 2022 Lodging Tax Events/Projects Grants as listed in the Resolution.

RESOLUTION 2022-016

SWAUK CREEK BRIDGE REPLACEMENT

PUBLIC WORKS

Approve Resolution No. 2022-016, for County Road Project No. 306-21, for the Liberty Road over Swauk Creek (07101) Bridge Replacement project.

RESOLUTION 2022-017

BRIDGE RAIL IMPROVEMENTS PHASE 1

PUBLIC WORKS

Approve Resolution No. 2022-017, for County Road Project No. 314-21, for the Bridge Rail Improvements Phase 1 project.

SET PUBLIC HEARING

TWIN CITY FOODS AG-LAND LEASE

PUBLIC WORKS

Approve Setting a Public Hearing to consider an Agricultural Land Lease with Twin City Foods, to be held on Tuesday February 1, 2022, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2022-018

INTERSECTION CORRIDOR SAFETY IMPROVE.

PUBLIC WORKS

Approve Resolution No. 2022-018, for County Road Project No. 313-21, for the Intersection Corridor Safety Improvement projects.

AGREEMENT

WA STATE MILITARY DEPARTMENT

SHERIFF

Acknowledge an Extension to Grant Agreement No. E22-187, between the Washington State Military Department, Department of Homeland Security, in the amount of \$11,096.00 from September 1, 2018, through July 31, 2022.

AGREEMENT

US FOREST SERVICE

SHERIFF

Approve Agreement #19-LE-11061700-009, between the US Forest Service, Okanogan-Wenatchee National Forest, and the Kittitas County Sheriff's Office, In the Amount of \$16,107.40, to provide law enforcement in connection with activities on National Forest Service lands from January 1, 2022, through December 31, 2022.

RESOLUTION 2022-019

CITY OF CLE ELUM

SHERIFF

Approve Resolution No. 2022-019, Authorizing an Interlocal Agreement between the City of Cle Elum and Kittitas County, for the housing of inmates from January 1, 2022, to December 31, 2024.

RESOLUTION 2022-020

CITY OF ELLENSBURG

SHERIFF

Approve Resolution No. 2022-020, Authorizing an Interlocal Agreement between the City of Ellensburg and Kittitas County, for the housing of inmates from January 1, 2022, to December 31, 2024.

AGREEMENT

COMPREHENSIVE HEALTHCARE

SHERIFF

Approve an Agreement between the Kittitas County Sheriff's Office and Comprehensive Healthcare, at a rate of \$125.00, to provide mental health care within the Kittitas County Jail through December 31, 2026.

RESOLUTION 2022-021

CITY OF KITTITAS

SHERIFF

Approve Resolution No. 2022-021, Authorizing an Interlocal Agreement between the City of Kittitas and Kittitas County, for the housing of inmates from January 1, 2022, to December 31, 2024.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS

Howard Jones comments on campus users, deferral program, welcoming retirees, and possession of rent.

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS

Ellensburg School District Superintendent Haberer gave an informational presentation on the upcoming Replacement Education Programs and Operations Levy and Technology Levy, that is scheduled for the February 8, 2022, ballot.

EXECUTIVE SESSION

At 10:47 a.m. Chairman Osiadacz announced the Board would recess into Executive Session with Chris Horner, Deputy Prosecutor and Steve Panattoni, Jail Superintendent, for 5 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated.

At 10:52 a.m. the Board reconvened out of Executive Session. Direction to Staff was given to approve payment for a Claim for Damages.

At 10:52 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 10 minutes with Dan Carlson, CDS Director; Kristine Foreman, Human Resources Director; and Ryan McAllister, Deputy Fire Marshal, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:04 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:04 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes with Dan Carlson, CDS Director; Kristine Foreman, Human Resources Director; and Ryan McAllister, Deputy Fire Marshal, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:09 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:10 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes with Dan Carlson, CDS Director; Kristine Foreman, Human Resources Director; and Ryan McAllister, Deputy Fire Marshal, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:15 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:16 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes with Kristine Foreman, Human Resource Director, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:21 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:22 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 10 minutes with Kristine Foreman, Human Resource Director, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:32 a.m. the Board reconvened out of Executive Session. No action was taken.

ADJOURNMENT

The meeting was adjourned at 11:32 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman