

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

JANUARY 4, 2022

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Administrative Supervisor; Steve Panattoni, Jail Superintendent; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Taylor Crouch, Administrative Assistant; Ken Grannan, Airport Director; Jerry Pettit, Auditor; Josh Fredrickson, Engineer; Amy Cziske, Treasurer; Dan Carlson, CDS Director; Carly Brettmann, Communications Director; Neil Caulkins, Deputy Prosecutor; Doug Mitchell, Deputy Prosecutor; Kristine Foreman, Human Resource Director; and 2 members of the public.

Per Governor Inslee's Proclamation 20-28 et seq., the public was encouraged to join the meeting virtually or in person.

CALL TO ORDER

Commissioner Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Commissioner Wachsmith led the Pledge of Allegiance.

EXECUTIVE SESSION

At 10:04 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 10:09 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:09 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes to consider to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 10:14 a.m. the Board reconvened out of Executive Session. No action was taken.

NOMINATIONS FOR 2022 CHAIRMAN AND VICE-CHAIRMAN

Commissioner Wright moved to nominate and appoint Commissioner Osiadacz for the 2022 Chairman of the Kittitas County Board of Commissioners. Commissioner Wachsmith seconded. Motion carried 3-0.

Commissioner Osiadacz moved to nominate and appoint Commissioner Wright for the 2022 Vice-Chairman of the Kittitas County Board of Commissioners. Commissioner Wachsmith seconded. Motion carried 3-0.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wright moved to approve the Agenda, as amended, by removing Consent Item J from consideration. Commissioner Wachsmith seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as amended, by removing Consent Item J from consideration. Commissioner Wachsmith seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
5/21/2020	Finance Study Session
10/15/2020	Finance Study Session
3/18/2021	Finance Study Session
5/20/2021	Finance Study Session
7/15/2021	Finance Study Session
8/19/2021	Finance Study Session
10/21/2021	Board of Health
11/22/2021	Public Hearing
11/29/2021	Public Hearing
12/07/2021	2PM Public Hearing
12/08/2021	EC Study Session
12/13/2021	Planning Update
12/14/2021	Executive Session
12/16/2021	Bill Clarke
12/20/2021	Office Admin
12/20/2021	Planning Update
12/21/2021	Agenda Session
12/21/2021	2pm Public Hearing
12/27/2021	Office Admin
12/27/2021	IT Study Session
12/27/2021	PW Study Session

RESOLUTION 2022-001 PFM FINANCIAL ADVISORS, PLLC TREASURER

Approve Resolution No. 2022-001, Acknowledging Extension of the Professional Services Agreement between the Kittitas County Treasurer’s Office and PFM Financial Advisors, PPL., extending the date to December 31, 2023.

SET PUBLIC HEARING 2022 BOWERS FIELD RATES & FEES AIRPORT

Approve Setting a Public Hearing to consider the 2022 Bowers Field Rates and Fees, to be held on January 18, 2022, in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2022-002 AMEND TRAVEL POLICY AUDITOR

Approve Resolution No. 2022-002, Amending the Kittitas County’s Travel Policy, to meet the International Revenue Services (IRS) guidelines, effective January 1, 2022.

RESOLUTION 2022-003

CLOSE DENTAL TRUST FUND #504

AUDITOR

Approve Resolution No. 2022-003, Authorizing the Closure of Fund #504 Dental Trust, as of December 31, 2021.

AGREEMENT

KITTITAS COUNTY CHAMBER OF COMMERCE

COMMISSIONERS

Approve a Professional Services Agreement between Kittitas County and the Kittitas County Chamber of Commerce, in the amount of \$325,500.00, to provide Tourism Services from January 1, 2022, through December 31, 2022.

CONTRACT

AMENDMENT A - HOPESOURCE

COMMISSIONERS

Approve Amendment No. 1 to Contract HH-2020-001-HopeSource between HopeSource and Kittitas County, in the amount of \$213,100.08, plus a 5% increase annually, for the Senior Support and Advocacy Program, from January 1, 2020, through December 31, 2024.

RESOLUTION 2022-004

DEPARTMENT OF CORRECTIONS

SHERIFF

Approve Resolution No. 2022-004, Authorizing an Extension to the Interlocal Agreement between the Washington State Department of Corrections and Kittitas County, Washington, for the Housing of Inmates, in the Kittitas County Jail.

RESOLUTION 2022-005

CITY OF ROSLYN

SHERIFF

Approve Resolution No. 2022-005, Authorizing an Interlocal Agreement between the City of Roslyn and Kittitas County, for the Housing of Inmates at the Kittitas County Jail, beginning January 1, 2022, through December 31, 2024.

REQUEST TO APPROVE A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF ELLENSBURG AND KITTITAS COUNTY FOR ANNEXATION AND DEVELOPMENT WITHIN THE URBAN GROWTH AREA - ITEM REMOVED FROM THE AGENDA.

RESOLUTION 2022-006

PETROLEUM & LUBRICANT PRODUCTS

PUBLIC WORKS

Approve Resolution No. 2022-006, Awarding a Bid to Furnish Petroleum and Lubricant Products for 2022 and Authorize the Public Works Director to Sign Contract Documents.

RESOLUTION 2022-007

DISTRESSED COUNTY SALES & USE TAX

PUBLIC WORKS

Approve Resolution No. 2022-007, Awarding the 2022 Distressed County Sales and Use Tax Funds as Recommended by the Conference of Governments, to include Ellensburg Business Development Authority dba CenterFuse (\$72,000.00); Kittitas County Chamber of Commerce (\$92,000.00); City of

Cle Elum (\$262,500.00); and the City of Roslyn (\$262,500.00).

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:33 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session for 10 minutes with Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Neil Caulkins, Deputy Prosecutor; and Doug Mitchell, Deputy Prosecutor, to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public. No action anticipated.

At 10:43 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:43 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 20 minutes with Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Neil Caulkins, Deputy Prosecutor; and Doug Mitchell, Deputy Prosecutor, to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public. No action anticipated.

At 11:03 a.m. the Board reconvened out of Executive Session. No action taken.

At 11:04 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes with Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Neil Caulkins, Deputy Prosecutor; and Doug Mitchell, Deputy Prosecutor, to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public. No action anticipated.

At 11:09 a.m. the Board reconvened out of Executive Session. No action taken.

ADJOURNMENT

The meeting was adjourned at 11:09 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman