

**Commissioners' Minutes  
Kittitas County, Washington  
Commissioners' Conference Room  
Regular Meeting**

**Monday**

**11:00 AM**

**November 22, 2021**

Board members present: Chair Brett Wachsmith, Vice-Chair Laura Osiadacz, Commissioner Cory Wright

Others present: IT Director Jim Goeben

**Regular Meeting**

**Information Technology**

Meeting called to order at 11:04 AM.

**Executive Session – Security of Information Technology**

RCW 42.30.110 (1.a.ii) To consider, if in compliance with any required data security breach disclosure under RCW 19.255.010 and 42.56.590, and with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments and security test results to the extent that they identify specific system vulnerabilities, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security or to information technology infrastructure or assets.

The board went into executive session for 10 minutes. No action was taken.

**Executive Session – Evaluate Applicant or Review Performance**

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The board went into executive session for 20 minutes. No action was taken.

**Security Awareness Training**

Mr. Goeben updated the board that the board requires new employees, and annually thereafter, complete security awareness training. As of November 15, 199 of 388 employees, 51%, had not completed the training; however, the training service was not configured to send reminders throughout the year. When reminders were sent, an additional 25% completed training within 2 days. Mr. Goeben has configured reminders to be sent and will work with the remaining employees to complete training by the end of the year.

**APPROVED**  
12/7/21

**Other Business**

Mr. Goeben updated the board he has adjusted his preliminary 2022 budget and reduced it by almost \$200,000.

**Meeting adjourned at 11:50 AM.**

Information Technology Director

  
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Jim Goeben, IT Director

Kittitas County Commissioners  
Kittitas County, Washington

  
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Brett Wachsmith, Chair