

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX/CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

OCTOBER 4, 2021

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz and Commissioner Cory Wright.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Admin. Assistant; Jeanne Killgore, HR Rep.; Carly Brettmann, Communications Director; Judy Pless, Budget & Finance Director; George Long, KITTCOM Director; Greg Zempel, Prosecutor.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 1, 2021.

CONFIRM

COUNTY BLAKE LAWSUIT

COMMISSIONERS

Greg Zempel, Prosecutor requested confirmation that the Board would still like the County to remain a part of the additional Plaintiffs for the Blake suit against the State. The Board indicated that it is correct that they would like to see the County remain a part of the lawsuit and that he was correct in pursuing it on behalf of the County.

RESOLUTION 2021-152

OFFICE CLOSURE

COMMISSIONERS

Commissioner Osiadacz moved to approve Resolution No. 2021-152, Authorizing the Closure of the Kittitas County Board of Commissioners Office on December 17, 2021, as presented.

APPROVED
10/19/21

Commissioner Wright seconded. Motion carried 3-0.

LETTER

RATIFY INSLEE LETTER

COMMISSIONERS

Commissioner Osiadacz moved to approve and ratify Board signature on a letter to Governor Inslee regarding concern with the mandated vaccination orders and lack of respect for local involvement affecting the Communities they are elected to represent. She noted this letter was brought forward by Representative Dent's office and all Counties have signed on. Commissioner Wright seconded. Motion carried 3-0.

RESOLUTION 2021-151

REVISING DATES

AUDITOR

Commissioner Osiadacz moved to approve Resolution No. 2021-151, In the Matter of Revising the Dates in Resolution 2021-109 for the 2022 Budget Hearings in Kittitas County, as presented. Commissioner Wright seconded. Motion carried 3-0.

RATIFY

FORM - KITTCOM

COMMISSIONER

Commissioner Osiadacz moved to approve and ratify Chair signature on a Signature Authorization Form between Kittitas County and Washington State Military Department Contract U22-014. Commissioner Wright seconded. Motion carried 3-0.

RATIFY

LIQUOR LICENSE APPLICATION

COMMISSIONER

Chairman Wachsmith moved to approve and ratify Commissioner Osiadacz's signature on a Notice of Liquor License Application for Suncadia Management at Suncadia Resort originally before the Board on the 9/13/2021 Correspondence Log, noting there were no concerns expressed. Commissioner Wright seconded. Commissioner Wright questioned in the future how the Board would determine if this was an appropriate action to sign outside of a Board meeting. The Board agreed that moving forward if the license has been before the Board and there were no objections and then the applicant asks for it to be expedited and there were no previous concerns expressed then it would be fine and then have it brought forward for ratification at a future Admin Meeting. Motion carried 3-0.

DISCUSSION

2022 BUDGET

COMMISSIONERS

Julie Kjorsvik, Clerk of the Board asked the Board for their 2022 Department Goals and Accomplishments. She stated that she has asked for them a while ago but had not heard back. The Board stated that they would get them to her soon as they are working on them still.

EXECUTIVE SESSION

COMMISSIONERS

At 9:15 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 10 minutes, with Jeanne Killgore to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action anticipated.

At 9:25 a.m. the Board reconvened out of Executive Session. Direction was given to set up interview's with the top two HR Director candidates.

UPDATE

COMMUNICATIONS DIRECTOR

COMMISSIONERS

Carly Brettmann, Communications Director provided updates and received recommendations from the Board on what they felt was a priority focus for her. The Board discussed Facebook posts for the week they wanted to be published.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. The assignments for 2021 were determined at the Board of County Commissioners Office Admin meeting on 1-11-2021.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 10:00 a.m.

ADMINISTRATIVE SUPERVISOR

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Buchholz


Brett Wachsmith, Chairman