

**KITTITAS COUNTY
AIRPORT STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 109 - ELLENSBURG
Regular Meeting**

MONDAY	11:00 AM	August 9, 2021
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Board members present: Chair Brett Wachsmith, Commissioner Laura Osiadacz, and Commissioner Cory Wright

Others: Sherriff Clay Meyers, Deputy Prosecutor Neil Caulkins, David Welz, Alan Lindemoen

Meeting Call to Order: Chair Brett Wachsmith 11:00AM

Hazard Mitigation Grant:

Director Grannan discussed the need for backup power generation at Bowers Field. In discussions at the recent Budget Retreat, Chief Deputy Higashiyama recognized the opportunity for the Sherriff's Department and the Airport to team up and apply for a Hazard Mitigation Grant, to purchase backup power generation. The grant does require a 25% match from local government (12.5% County/12.5%State).

Sherriff Myers is in full support, as the Airport is critical infrastructure in the event of an emergency. Commissioner Wright inquired about potential maintenance/repair costs. Sherriff Myers recommended Director Grannan to reach out to Director Stacey to discuss a maintenance plan purchase. Director Grannan responded with the intent to purchase a maintenance/repair agreement with the purchase of the backup power generation.

The BoCC is in support of this grant application and approved the Departments (Sherriff/Airport) to move forward.

Economic Development

Director Grannan reports the Economic Development Committee is working diligently on their Marketing Plan. The Airport is utilizing County Code as the standard zoning and minimum standard requirement until the County signs a formal Interlocal Agreement with the City of Ellensburg. The intent is to have a fully published and approved Marketing Plan in place by the first of the year. Director Grannan expressed praise for Subcommittee Member Dave Ralston for his hard work and dedication in this endeavor.

Commissioner Wright inquired on Director's intent with the plan and the BoCC. Director Grannan expressed his desire to keep the Board in the loop and updated but is not seeking action, at this time.

Fixed Base Operator

Director Grannan reported the Airport will not be seeking an RFP for a Fixed Base Operator (FBO) at Bowers Field. The Airport has received (and is receiving) enough unsolicited inquiries to be able to make recommendations without the extra step. Deputy Prosecutor Caulkins affirmed this opinion and stated an "RFP would not be required".

Commissioner Osiadacz asked about services that will be provided by the FBO. Director Grannan responded with the following: Avionics and Power Frames Mechanic, Pilot Lounge, observation deck, courtesy cars, overnight accommodations, food and drink, flight simulators and event space.

APPROVED
10/19/21

AG Lease

Director Grannan stated the Airport is on the verge of going to bid on the Agricultural Lands. The intent is to have the bid package approved on the 17th of August, and to begin the bid processes on the 18th, closing on the 8th of September. There is a concern with bid manipulation, as a result only one bid will be accepted per Ranch. Leases will be for 5 years vice 10, due to the ongoing/upcoming construction and wetland mitigation.

Commissioner Wright asked about fencing on tract 6. Director Grannan stated the intent is to use construction funds to build the fence vice placing the requirement on the tenant.

Fly-In

Director Grannan stated the Fly-In planning is in full swing, but he is having difficulty drumming up interest from the community. The Airport will continue to plan and work towards building support. There was a concern with COVID, however after discussion with the BoCC, all plans will stay in place.

OTHER BUSINESS:

None

Meeting adjourned at 11:45am.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman

David Welz