

**KITTITAS COUNTY
FINANCE STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG
Special Meeting**

THURSDAY	1:30 PM	May 20, 2021
-----------------	----------------	---------------------

Board members present: Commissioners Brett Wachsmith, Laura Osiadacz and Cory Wright.

Others: Jerry Pettit, County Auditor; Kay Kresge, Fiscal Analyst; Mandy Buchholz, Administrative Supervisor; Lisa Young, Human Resources Director and Judy Pless, Budget & Finance Manager.

Called the special meeting to order at 1:30 pm for the monthly finance meeting.

BUDGET REPORTS

The Financial Intelligence Tool (FIT) from the State Auditor's office was presented to the Board for the Fiscal year ended December 31, 2019. From the report the County's overall outlook is good except Solid Waste, because of the purchase of land using the fund balance.

The Auditor presented the 2020 Capitalized Assets report and the request for the Board to certify the 2020 Capital Asset. Commissioner Osiadacz made the motion to approve the letter for the Board Certification of the 2020 Capitalized Assets, Commissioner Wachsmith, seconded the motion, motion passed.

Budget & Finance Manager Pless released the results of the request for proposal for the Lease software, comparing Lease Query, UGAAP and Visual Lease. Based upon the results the Auditors office is selecting Visual Lease as this software would be advantageous to other departments, including the Airport.

The 2020-year end were presented including the Court Receivables, GASB 54 revenue reporting, sales tax reports, and the preliminary balance sheet and statement of revenues and expenditures and changes in fund balance for the General Fund.

OTHER BUSINESS

Discussion occurred briefly on the American Rescue Funds.

EXECUTIVE SESSION

The Board went into an executive session at 2:13 pm for 5 minutes to discuss to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee with action. The Board returned at 2:18 pm and approved HR to make the offer to the selected Communications Director.

APPROVED
1/4/22

Meeting adjourned at 2:18 p.m.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Judy Pless, Budget & Finance Manager



Brett Wachsmith, Chairman