

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

MAY 4, 2021

Board members present via WebEx: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz and Commissioner Cory Wright.

Others via WebEx: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Administrative Supervisor; Taylor Crouch, Administrative Assistant; Judy Pless, Budget & Finance Manager; Tristen Lamb, Public Health Administrator; Jeremy Johnston, Planning Official; Neil Caulkins, Deputy Prosecutor; Steve Panattoni, Superintendent; Dan Carlson, CDS Director; Josh Fredrickson, Engineer; Arden Thomas, WRP Manager; Carlie Peebles, Law Enforcement Clerk; and 1 member of the public.

Kittitas County is currently in Phase 3 of the "Healthy Washington - Roadmap to Recovery" and in person participation is allowed however, we are currently unable to meet the regulations required Per Governor Inslee's Proclamation 20-28 et seq. the public was encouraged to join the meeting by joining a WebEx event online.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Osiadacz moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

The Agenda Study Session had been cancelled for Monday May 3, 2021, and therefore the Board would be reviewing all items individually prior to

making any motions. At the conclusion of reviewing each item Vice-Chairman Osiadacz moved to approve the Agenda as amended, noting Items L and M were moved to Board Discussion & Decision. Commissioner Wright seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
3/9/2021	SW Study Session
4/12/2021	PW Study Session
4/12/2021	CDS Study Session
4/13/2021	HR Study Session
4/13/2021	SW Study Session
4/14/2021	Broadband Presentation
4/14/2021	EC Study Session
4/16/2021	Special Event Application
4/19/2021	Office Admin
4/19/2021	Dept. Head-None
4/19/2021	Agenda Study Session
4/20/2021	Agenda Session
4/20/2021	2pm Public Hearing
4/22/2021	Executive Session
4/22/2021	Executive Session
4/26/2021	Office Admin
4/26/2021	Dept. Head-None
4/26/2021	IT Study Session
4/26/2021	PW Study Session
4/27/2021	HR Study Session
5/3/2021	Dept. Head-None

RESOLUTION 2021-069 RYEGRASS LANDFILL HOURS OF OPERATION SOLID WASTE

Approve Resolution No. 2021-069, Changing Hours of Operation for the Ryegrass Landfill, to be Monday through Friday 8:00 a.m. to 4:00 p.m.

CONTRACT AMENDMENT #19 DEPARTMENT OF HEALTH PUBLIC HEALTH

Approve and authorize the Public Health Administrator to sign Amendment Number 19 to Contract Number CLH18249 between the Department of Health and the Kittitas County Public Health Department, for an increase in the amount of \$1,134,441.00 effective January 1, 2018 through December 31, 2021.

AGREEMENT KITTITAS COUNTY HEALTH NETWORK PUBLIC HEALTH

Approve an Agreement between Kittitas County and the Kittitas County Health Network to employ Community Health Workers, who will be a member of the Kittitas County Incident Management Team (IMT) to provide COVID-19 Vaccine Outreach, from April 26, 2021 through July 26, 2021.

Approve the Mylars granting final approval for the Pass Life Division 3 Phase 3 Plat (LPF-21-00001 & SE-11-00008), for sixteen (16) lots on one parcel located within the Snoqualmie Pass LAMIRD in a portion of Section 4, T22N, R11E, WM in Kittitas County, Assessors Map Number 22-11-04055-0105.

MYLARS

VANTAGE BAY PHASE 1

Approve the Mylars granting final approval for the Vantage Bay Phase 1 Final Plat (LPF-21-00002 & LP-07-00031), for one-hundred forty-four (144) lots on two parcels #62293 and #272933, located south of the I-90 interstate in Vantage in a portion of Section 30, T17N, R23E, WM in Kittitas County, Assessors Map Number 17-23-30000-0001.

RESOLUTION 2021-070

KPFF, INC.

PUBLIC WORKS

Approve Resolution No. 2021-070, Awarding a Local Agency A&E Professional Services Consultant Agreement to KPFF, Inc. for the Design and Environmental Permitting for the North Thorp Highway - Yakima River Bridge CRP 302-20.

SET PUBLIC HEARING

RANCH ON SWAUK CREEK FRANCHISE

PUBLIC WORKS

Approve Setting a Public Hearing for June 1, 2021 at 2:00 p.m. to consider a Franchise Application by the Ranch on Swauk Creek along Burke Road and Ranch Road located in Sections 27 and 28, Township 20 North, Range 17 East, W.M. and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

PUBLIC WORKS FEE SCHEDULE

PUBLIC WORKS

Approve Setting a Public Hearing for May 18, 2021 at 2:00 p.m. to consider Amending the 2017 Kittitas County Department of Public Works Fee Schedule and Adopt the 2021 Fee Schedule, and to authorize the Clerk to publish said notice.

RESOLUTION 2021-071

HUNGRY JUNCTION ROAD

PUBLIC WORKS

Approve Resolution No. 2021-071, for CRP No: 304-20, Hungry Junction Road Improvement (M.P. 0.00 - 1.74) Project.

REQUEST TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT BETWEEN KITTITAS COUNTY AND HEATHER SEIBERT - ITEM MOVED TO BOARD DISCUSSION & DECISION

REQUEST TO ACKNOWLEDGE THE PROFESSIONAL SERVICES AGREEMENT BETWEEN KITTITAS COUNTY AND HEATHER SEIBERT - ITEM MOVED TO BOARD DISCUSSION & DECISION

AGREEMENT

COMPREHENSIVE MENTAL HEALTH

SHERIFF

Approve a Service Agreement between the Kittitas County Jail and Comprehensive Healthcare to provide a full time on-site Mental Health Counselor (MHC) to the inmates beginning May 1, 2021 in the amount of \$124,024.00 with a 3% increase each year.

GRANT

WA STATE PARKS & RECREATION COMMITTEE

SHERIFF

Acknowledge a Letter of Award Amending the Intergovernmental Agreement between the Washington State Parks and Recreation Commission and the Kittitas County Sheriff's Office for the 2021 Grant Period.

AGREEMENT

WA STATE TRAFFIC SAFETY COMMISSION

SHERIFF

Acknowledge an Amendment to the Agreement between the Washington State Traffic Safety Commission and the Kittitas County Sheriff's Office for the 2021 Traffic Safety High Visibility Enforcement Patrols from October 1, 2020 through September 30, 2021.

AGREEMENT

LANGUAGE LINE SERVICES, INC.

SHERIFF

Acknowledge a Masters Service Agreement between Language Line Services, Inc. and the Kittitas County Sheriff's Office to provide interpreter services in the Jail.

SET PUBLIC HEARING

FISH - CDBG GENERAL PURPOSE GRANT

COMMISSIONERS

Approve Setting a Public Hearing to consider a Community Development Block Grant Application in the amount of \$900,000.00 to assist with funding of designing and renovating an administrative building for FISH Community Food Bank, to be held on Tuesday May 18, 2021 at 2:00 p.m. via Webex Video Conferencing, and to authorize the Clerk to publish said notice.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

AGREEMENTS

HEATHER SEIBERT

SHERIFF

Commissioner Wright moved to continue the two Agreements between Kittitas County and Heather Seibert, to the May 18, 2021 Agenda Session at 10:00 a.m. Vice-Chairman Osiadacz seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:28 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 2 minutes with Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager, to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Possible action was anticipated.

At 10:30 a.m. the Board reconvened out of Executive Session. Direction to Staff was given to prepare enabling documents to purchase 2 trailers at the Shady Acres Mobile Home park.

At 10:31 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes with Arden Thomas, WRP Manager; Mark Cook, Public Works Director; and Neil Caulkins, Deputy Prosecutor, to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action was anticipated.

At 10:41 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:42 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 2 minutes to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action was anticipated.

At 10:45 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:45 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action was anticipated.

At 10:50 a.m. the Board reconvened out of Executive Session. Staff was directed to move forward with the purchase.

At 10:51 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session with Mark Cook, Public Works Director and Neil Caulkins, Deputy Prosecutor, for 20 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency

litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 11:11 a.m. the Board reconvened out of Executive Session. Direction was given to Staff relating to Grant County PUD and Kittitas County.

At 11:12 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to discuss evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:17 a.m. the Board reconvened out of Executive Session. No action was taken.

11:17 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 15 minutes to discuss evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:31 a.m. the Board reconvened out of Executive Session. No action was taken.

ADJOURNMENT

The meeting was adjourned at 11:31 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman