

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

MARCH 2, 2021

Board members present via WebEx: Chairman Brett Wachsmith and Commissioner Cory Wright. Excused: Vice-Chairman Laura Osiadacz.

Others via WebEx: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Administrative Supervisor; Mark Cook, Public Works Director; Chelsey Loeffers, Health Promotions Supervisor; Darren Higashiyama, Chief Deputy; Dan Carlson, CDS Director; Mike Flory, Building Official; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Ben Kokjer, Chief Deputy; Judy Pless, Budget & Finance Manager; Sadie Thayer, and 7 members of the public.

Kittitas County is currently in Phase 2 of the "Healthy Washington - Roadmap to Recovery" and in person participation is allowed however, we are currently unable to meet the regulations required Per Governor Inslee's Proclamation 20-28 et seq. the public was encouraged to join the meeting by joining a WebEx event online.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Commissioner Wright moved to approve the Agenda, as presented. Chairman Wachsmith seconded. Motion carried 2-0.

CONSENT AGENDA

The Agenda Study Session had been cancelled for Monday March 1, 2021, and therefore the Board would be reviewing all items individually prior

APPROVED
3/16/21

to making any motions. At the conclusion of reviewing each item Commissioner Wright moved to approve the Agenda, as presented. Chairman Wachsmith seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
10/18/2018	2019 Preliminary Budget
10/26/2018	2019 Preliminary Budget
10/29/2018	2019 Preliminary Budget
10/30/2018	2019 Preliminary Budget
10/31/2018	2019 Preliminary Budget
11/02/2018	2019 Preliminary Budget
11/05/2018	2019 Preliminary Budget
11/07/2018	2019 Preliminary Budget
11/08/2018	2019 Preliminary Budget
11/09/2018	2019 Preliminary Budget
11/19/2018	2019 Preliminary Budget
11/27/2018	2019 Preliminary Budget
11/21/2019	Finance Study Session
3/19/2020	Finance Study Session
4/16/2020	Finance Study Session
6/18/2020	Finance Study Session
8/20/2020	Finance Study Session
9/17/2020	Finance Study Session
11/19/2020	Finance Study Session
1/15/2021	Quarterly Dept. Heads
1/21/2021	Finance Study Session
2/11/2021	School Superintendents
2/12/2021	Emergency
2/15/2021	Agenda Study Session
2/15/2021	Office Admin
2/16/2021	Office Admin
2/16/2021	Agenda Session
2/16/2021	2PM Public Hearing
2/17/2021	Emergency
2/18/2021	Executive Session
2/22/2021	Office Admin
2/22/2021	HR Study Session
2/23/2021	IT Study Session
5/31/2021	Office Admin
7/05/2021	Office Admin
9/06/2021	Office Admin

LETTER HISTORICAL SOCIETY - ELLENSBURG CEMETARY COMMISSIONERS

Approve a letter of permission and to support the Kittitas County Historical Society to update 3 gravesites of Civil War Veterans in Block D-148 of the Ellensburg IOOF Cemetery.

AGREEMENT HDR ENGINEERING, INC. SOLID WASTE

Approve an Agreement between Kittitas County and HDR Engineering, Inc. in an amount not to exceed \$34,500.00 to conduct a feasibility study on secondary recycling markets with an eye towards a regional, comprehensive action plan.

SET PUBLIC HEARING CDS PERMIT & PLANNING FEE SCHEDULE CDS

Approve Setting a Public Hearing to consider the 2021 Community Development Services Building Permit and Planning Fee Schedule, to be held on March 16, 2021 at 2:00 p.m. and to authorize the Clerk to publish said notice.

RESOLUTION 2021-027 DEPT. OF THE ARMY SHERIFF

Approve Resolution No. 2021-027, Authorizing a License between the Department of the Army, Yakima Training Center Military Installation, and Yakima and Kittitas Counties for the use of lands as the Yakima Training Center Military Reservation for law enforcement training, from August 1, 2020 through July 31, 2021.

AGREEMENT WA STATE MILITARY DEPARTMENT SHERIFF

Acknowledge Grant Agreement No. E21-152 between the Washington State Military Department and the Kittitas County Sheriff's Office in the amount of \$27,896.00 to support and enhance Emergency Management Performance from June 1, 2021 through August 31, 2021.

RESOLUTION 2021-028 PUBLIC HEALTH SIMPLIFIED INDIRECT COST AUDITOR

Approve Resolution No. 2021-028, Adopting the Kittitas County Public Health Department Simplified Indirect Cost Allocation Plan for the Year Ended December 31, 2019.

RESOLUTION 2021-029 CENTRAL SERVICES SIMPLIFIED INDIRECT COST AUDITOR

Approve Resolution No. 2021-029, Adopting Central Services Simplified Indirect Cost Allocation Plan for Year Ended December 31, 2019.

SET PUBLIC HEARING CDBG FUNDS AUDITOR

Approve Setting a Public Hearing to consider a Closeout Report for the

CDBG Funds Contract #19-62210-008 from July 1, 2019 through February 28, 2021, to be held on March 16, 2021 at 2:00 p.m. and to authorize the Clerk to publish said notice.

RESOLUTION 2021-030

CDBG CORONAVIRUS PROGRAM

AUDITOR

Approve Resolution No. 2021-030, Authorizing an Interagency Agreement with Washington State Department of Commerce for Community Development Block Grant - Coronavirus (CDBG-CV-1) Program Contract #20-6221C-115.

AGREEMENT

509 FACILITY SERVICES

PUBLIC HEALTH

Approve a Professional Services Agreement Renewal between Kittitas County and 509 Facility Services to provide decontamination of spaces previously occupied by individuals under isolation or quarantine orders from January 14, 2021 through February 14, 2021.

AGREEMENT

509 FACILITY SERVICES

PUBLIC HEALTH

Approve a Professional Services Agreement Renewal between Kittitas County and 509 Facility Services to provide decontamination of spaces previously occupied by individuals under isolation or quarantine orders from February 14, 2021 through March 14, 2021.

AGREEMENT

509 FACILITY SERVICES

PUBLIC HEALTH

Approve a Professional Services Agreement Renewal between Kittitas County and 509 Facility Services to provide decontamination of spaces previously occupied by individuals under isolation or quarantine orders from March 14, 2021 through April 14, 2021.

REQUEST FOR QUALIFICATIONS

DEVELOPMENTAL DISABILITIES

PUBLIC HEALTH

Approve a Request for Qualifications from providers interested and capable of delivering Employment and Day Program Services to individuals with developmental disabilities consistent with the requirements and criteria.

RESOLUTION 2021-031

MANASTASH ROAD CREEK BANK

PUBLIC WORKS

Approve Resolution No. 2021-031, Authorizing the Chair's signature on the Local Agency Federal Aid Project Prospectus for the Manastash Road Creek Bank Stabilization and Snow Park Improvement, CRP 273-16.

ORDINANCE 2021-004

STOP & YIELD ROADS

PUBLIC WORKS

Approve Ordinance No. 2021-004, Amending Kittitas County Code Title 10, reflecting changes to the County Road System resulting from the City of Ellensburg annexation actions pursuant to City Ordinance 4847.

SET PUBLIC HEARING

BLUESPAN WIRELESS LLC

PUBLIC WORKS

Approve Setting a Public Hearing to consider a Franchise Application by Bluespan Wireless, LLC for County wide Telecommunications Franchise, to be held on April 6, 2021 at 2:00 p.m. and to authorize the Clerk to publish said notice.

RESOLUTION 2021-032

MAINTENANCE ROCK MATERIALS

PUBLIC WORKS

Approve Resolution No. 2021-032, Awarding a Bid to Ellensburg Cement Products, Inc. for Schedules "A", "B", and "C", to Furnish Maintenance Rock Materials for One Calendar Year Following Contract Execution and to authorize the Public Works Director to sign Contract documents.

RESOLUTION 2021-033

ASPHALT MATERIALS

PUBLIC WORKS

Approve Resolution No. 2021-033, Awarding a Bid to Furnish Asphalt Materials for 2021 to Granite Construction Company and to authorize the Public Works Director to sign Contract documents.

RESOLUTION 2021-034

LIQUID ASPHALT MATERIALS

PUBLIC WORKS

Approve Resolution No. 2021-034, Awarding a Bid to Furnish Liquid Asphalt Materials for 2021 to Albina Asphalt for Schedule "A" and Schedule "B", and to authorize the Public Works Director to sign Contract documents.

RESOLUTION 2021-035

CRACK SEALANT MATERIALS

PUBLIC WORKS

Approve Resolution No. 2021-035, Awarding a Bid to Furnish Crack Sealant Materials for 2021 to Special Asphalt Products for Schedule "A" and Schedule "B", and to authorize the Public Works Director to sign Contract documents.

SET PUBLIC HEARING

INCREASE IN SALES TAX 1/10TH OF 1%

COMMISSIONERS

Approve Setting a Public Hearing to consider a 1/10th of 1% increase in Sales & Use Tax as Authorized by RCW 82.14.460 (Sales & Use Tax for Chemical Dependency or Mental Health Treatment Services or Therapeutic Courts), to be held on April 14, 2021 at 6:00 p.m. in the Kittitas Valley Event Center, Armory Building, 901 E. 7th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS

Jeff Watson urged the Board to re-examine the permit fees and underlying policy in Community Development Services.

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE


ADJOURNMENT

The meeting was adjourned at 10:29 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman