

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX
REGULAR MEETING**

MONDAY

9:00 A.M.

FEBRUARY 1, 2021

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz & Commissioner Cory Wright.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board and Judy Pless, Budget & Finance Manager; Taylor Crouch, Deputy Clerk of the Board I; Lisa Young, HR Director; Jeanne Killgore, HR Representative.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 29, 2021.

APPOINTMENT

NOXIOUS WEED CONTROL BOARD

COMMISSIONERS

Commissioner Wright moved to reappoint Holly Pinkart (Weed Section 2) and Galen Rogers (Weed Section 3) to the Kittitas County Noxious Weed Control Board, for a four-year term effective 2/19/2021 and ending on 2/18/2025. Chairman Wachsmith seconded. Motion carried 3-0.

APPOINTMENT

BOARD OF EQUILIZATION

COMMISSIONERS

Commissioner Wright moved to appoint Denise Clark to the Kittitas County Board of Equalization, for a three-year term effective April 1, 2021 and ending on 12/31/2023. Commissioner Osiadacz seconded. Motion carried 3-0.

APPROVED
2/16/21

Commissioner Osiadacz moved to approve Board signature on a letter to Kimberly D. Bose Secretary Federal Energy Regulator Commission Re: FERC No. P-2114-Priest Rapids Hydroelectric Project as presented. Chairman Wachsmith seconded. Motion carried 3-0.

DISCUSSION

NACO - CONFERENCE

COMMISSIONERS

Commissioner Osiadacz asked the Board if they had any interest in attending the NACO Conference. She stated that since its virtual this year the time commitment in travel as well as expense would be much less, and she thought it would be a good opportunity to see if it's something the County would like to continue with in the future. The Board agreed that since there are package options (based on attendance) they should see if other Elected Officials would like to get in on the deal. They agreed it would be a good time for them to get a feel for what's offered at NACO. Staff was directed to put a follow up conversation on the next Monday for further direction.

DISCUSSION

PUBLIC RELATIONS ADMIN POSITION

COMMISSIONERS

The Board discussed what direction they want to go with their Public Relations Administrator (PRA), with Lisa Young, HR Director and Jeanne Killgore, HR Rep. They determined that they would like to move the job description to something along the lines of a Director of Communications, noting it would be a new department. Judy Pless said it was set up already to be a stand-alone Department. There was some discussion on modifications to the job description and Ms. Young indicated that she would bring it back on her Study Session next Tuesday for further discussion and options for the Board to consider.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. The assignments for 2021 were determined at the Board of County Commissioners Office Admin meeting on 1-11-2021.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined for the week of February 1, 2021 they would post on their Facebook about the vaccine clinic's taking place in Upper and Lower County; the new Drop Box by the Courthouse steps for citizen's to drop off documents for County Departments and Offices, and share the letter the Board is sending to FERC.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

EXECUTIVE SESSION

COMMISSIONERS

At 9:44 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 7 minutes, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

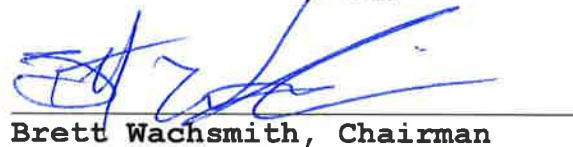
At 9:51 a.m. the Board reconvened out of Executive Session. No action taken.

Meeting adjourned at 9:53 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman