

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

NOVEMBER 3, 2020

Board members present via WebEx: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz and Commissioner Cory Wright.

Others via WebEx: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Deputy Clerk of the Board II; Patti Johnson, Solid Waste Director/Interim Maintenance Director/Project Manager; Mark Cook, Public Works Director; Taylor Crouch, Deputy Clerk of the Board I; Arden Thomas, WRP Manager; Ken Grannan, Airport Coordinator; Benjamin West, Director of Airport Operations; Ben Kokjer, Chief Deputy; Tristen Lamb, Public Health Administrator; Josh Fredrickson, Engineer; Clay Myers, Sheriff; Jeremy Johnston, Planner II; Dan Carlson, CDS Director; Mark Larsen, Public Health Official; Chris Whitsett, Inspector; and 1 member of the public.

Kittitas County is currently in Phase 3 and in person participation is prohibited. The public was encouraged to join the meeting by joining a WebEx event online.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS

PROCLAMATION

FLOOD AWARENESS MONTH

PUBLIC WORKS

Commissioner Osiadacz moved to approve a Proclamation Designating November 2020 as Flood Awareness Month. Commissioner Wright seconded. Motion carried 3-0.

APPROVED

11/17/2020

AWARDS & RECOGNITIONS

CERTIFICATES

MARK LARSON & TRISTEN LAMB

SHERIFF

Sheriff Clay Myers noted two Certificates of Appreciation that he would be providing to Mark Larson, MD, Kittitas County Health Officer, and Tristen Lamb, Public Health Administrator for their outstanding service and dedication to the citizens of Kittitas County for their continued involvement on the Kittitas County Incident Management Team in 2020.

APPROVAL OF AGENDA

Commissioner Osiadacz moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

The Agenda Study Session had been cancelled for Monday November 2, 2020, and therefore the Board would be reviewing all items individually prior to making any motions. At the conclusion of reviewing each item Commissioner Osiadacz moved to approve the Consent Agenda, as amended, noting Item B was removed and placed under Board Discussion & Decision. Commissioner Wright seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
9/8/2020	CARES Act Funding
9/28/2020	Claim Process
10/12/2020	CDS Study Session
10/12/2020	PW Study Session
10/16/2020	Coroner's Office Request
10/19/2020	Agenda Study Session
10/19/2020	Office Admin
10/20/2020	Agenda Session
10/20/2020	2pm Public Hearing
10/23/2020	OPMA Covid-19
10/26/2020	Office Admin
10/26/2020	CARES Funding
10/26/2020	IT Study Session

REQUEST TO APPROVE A NOTICE FOR PROPOSALS FOR APPRAISAL/DEVELOPMENT SERVICES - ITEM MOVED TO BOARD DISCUSSION & DECISION

AGREEMENT**McKINSTRY CO, LLC****SOLID WASTE**

Approve a Professional Services Agreement between Kittitas County and McKinstry Co. LLC to provide HVAC repairs at the Event Center, in the amount of \$125,613.00 plus sales tax.

AMENDMENT**CH2M HILL ENGINEERS INC. (JACOBS)****SOLID WASTE**

Approve Amendment No. 7 to the Professional Services Agreement with CH2M Hill Engineers, Inc. in the amount of \$34,737.00 for a total adjusted amount of \$1,265,139.00, for the Kittitas County Transfer Station Relocation Project.

AMENDMENT**ALSC ARCHITECTS****SOLID WASTE**

Approve an Amendment to a Contract with ALSC Architects to design an addition and upgrades to Bloom Pavilion in accordance with the Event Center Master Plan.

AUTHORIZATION FORM**WA STATE MILITARY DEPT.****COMMISSIONERS**

Approve a Signature Authorization Form with the Washington State Military Department, for the FY20 SECO County Base Service Operations Contract No. E20-0214.

SET PUBLIC HEARING**ANNUAL DOCKET AMENDMENTS****CDS**

Approve Setting a Public Hearing for December 2, 2020 at 6:00 p.m. to consider the 2020 Kittitas County Annual Docket Amendments and to authorize the Clerk to publish said notice.

MYLARS**SUNCADIA PH. 2 DIV. 4 PLAT****CDS**

Approve the Final Mylars granting final approval for the Suncadia Ph. 2 Div. 4 Plat (LPF-20-00003 and LP-20-00001), for 39 detached residential lots with access tracts, open space tracts, and service tracts, ranging in size from 5,900 to 10,8000 square feet.

RESOLUTION 2020-177**AIRPORT DIRECTOR - CONTRACTS****AIRPORT**

Approve Resolution No. 2020-177, Authorizing the Kittitas County Airport Director to Negotiate, Enter Into, and Approve Contracts with a Value of Less than \$25,000.00.

RESOLUTION 2020-178**DISADVANTAGE BUSINESS ENTERPRISE****AIRPORT**

Approve Resolution No. 2020-178, Authorizing the Director of Airport Operations as the Disadvantage Business Enterprise (DBE) Liaison Officer with Signature Authority and Administrator for the Bowers Field DBE

RESOLUTION 2020-183

MONTHLY EQUIPMENT RENTAL RATES

PUBLIC WORKS

Approve Resolution No. 2020-183, Adopting the Kittitas County Public Works Monthly Equipment Rental Rates Pursuant to Revised Code of Washington 36.33A.040 for 2021.

RESOLUTION 2020-184

PRESIDENTIAL DISASTER DECLARATIONS

PUBLIC WORKS

Approve Resolution No. 2020-184, Designating Mark Cook, Public Works Director as Kittitas County Applicant Agent and Joshua Fredrickson as Alternate Applicant Agent for Future Presidential Disaster Declarations.

RESOLUTION 2020-185

KPG P.S. VANTAGE HWY PROJECT

PUBLIC WORKS

Approve Resolution No. 2020-185, Awarding a Local Agency Agreement to KPG P.S. for the Design and Environmental Permitting for the Pavement and Guardrail Replacement on Vantage Highway MP 21.25 - MP 27.51, CRP 298-19.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

REQUEST FOR PROPOSALS

RODEO BOWL

SOLID WASTE

Commissioner Wright moved to approve a Request for Proposals for Appraisal/Development Services for assistance in determining the commercial and reasonable value of the Rodeo Bowl located within the footprint of the possible expansion of the Fairgrounds and Event Center property, to be accepted until November 24, 2020 at the Kittitas County Board of Commissioners Office 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice. Commissioner Osiadacz seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:38 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 10 minutes with Dan Carlson, Director of CDS and Neil Caulkins, Deputy Prosecutor to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a

party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action anticipated.

At 10:48 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:49 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action anticipated.

At 10:59 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:00 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action anticipated.

At 11:05 a.m. the Board reconvened out of Executive Session. The Board directed Staff to remove Item 20-08 from the Annual Docket.

At 11:06 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:16 a.m. the Board reconvened out of Executive Session. No action was taken.

ADJOURNMENT


The meeting was adjourned at 11:16 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman