

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX MEETING
SPECIAL MEETING**

THURSDAY

9:00 A.M

JULY 30, 2020

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz and Commissioner Cory Wright (all via Webex).

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Deputy Clerk of the Board I; Lisa Young, HR Director; Jim Goeben, IT Director; Benjamin West, Airport Director (all via Webex).

SPECIAL MEETING AIRPORT/IT STAFFING REQUESTS COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened a Special Meeting to consider staffing requests from Airport Director West and IT Director Goeben.

Benjamin West, Airport Director and Lisa Young, HR Director reviewed documents previously submitted to the Board that entailed a Job Description for the Airport Coordinator, Job Title with pay scale spreadsheets for comp's and budget figures including salaries and benefits. Mr. West explained that he needs help as the maintenance is more than he can manage alone. He stated that he has Committee Meetings, maintenance, day to day office duties such as vouchers, filing, phones and the fact that he has to be available 24/7 makes it hard for him to do it all.

The Board was in agreement that Mr. West needed a support position and noted that since it was budgeted for they were comfortable with approving option one, as presented.

SPECIAL MEETING EXECUTIVE SESSION COMMISSIONERS

At 9:12 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session for 15 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action was anticipated.

At 9:27 a.m. the Board reconvened out of Executive Session. No action was taken.

APPROVED
8/18/2020

At 9:27 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action anticipated.

At 9:37 p.m. the Board reconvened out of Executive Session.

Chairman Wachsmith moved to approve a wage adjustment as requested by Jim Goeben, IT Director noting that his Service Desk Specialist Mr. Hobbs would be receiving a special wage adjustment as requested. Commissioner Osiadacz seconded. Motion carried 3-0.


Chairman Wachsmith stated that he would like to see Ms. Young work on the BoCC Admin., roles to more accurately reflect the jobs they do and the expectations the Board has of them. He stated he would like to see new Job Descriptions and pay scales since the Commissioner's Office is frequently left out of the conversation for increases and the Board hears from everyone else and doesn't make a point to manage their Staff and the changes that happen in the office. Commissioner Osiadacz and Commissioner Wright agreed. Chairman Wachsmith gave Ms. Young a deadline of September.

Meeting adjourned at 9:47 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman