

**KITTITAS COUNTY  
CDS STUDY SESSION MINUTES  
COMMISSIONERS' AUDITORIUM, 205 WEST 5TH ROOM 109 - ELLENSBURG  
Regular Meeting**

**MONDAY**

**1:30 PM**

**July 27, 2020**

Board members present: Chairman Brett Wachsmith, Vice-Chairman Cory Wright, and Laura Osiadacz

**Others:** Lindsey Ozbolt (CDS) and Dan Carlson (CDS)

**Meeting was called to order at 1:30 pm**

**Update on Remote Land Use Hearings**

Director Carlson has recently taken trainings and has researched the benefits of virtual Land Use Hearings and wanted to update the Board of County Commissioners on his findings. He suggested that we update the notice process and then put in some fall back measures in place to ensure all bases are covered. Director Carlson plans to host a mock hearing before conducting an actual Land Use Hearing sometime in September.

**Discussion Regarding Pre-application Conferences**

During the mandatory shutdown, there was a temporary waiver put in place to waive pre-application conference meetings. Director Carlson requested direction on how the Board would like to proceed moving forward with pre-application conferences. The Board of County Commissioners directed Director Carlson to draft up some code language and criteria and report back at an upcoming CDS Study Session.

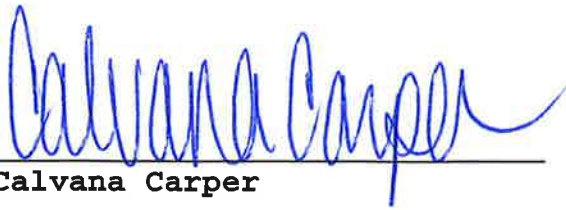
**Capital Improvement Program (CIP) Update**

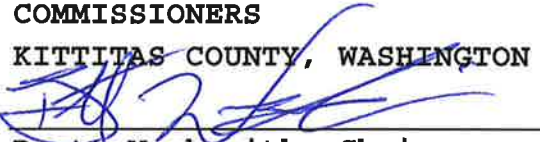
Long Range Planner, Bridget Pechtel will be sending out sections of the Capital Improvement Program to Department Heads and Elected Officials that are responsible to facilities to update before the end of the year. The Board of County Commissioners will send out email to Department Heads and Elected Officials to urge them to complete the CIP paperwork in a timely fashion.

**Meeting adjourn at 2:35pm**

**APPROVED**

9/1/2020

  
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Calvana Carper

KITTITAS COUNTY  
COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON  
  
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Brett Wachsmith, Chairman

**KITTITAS COUNTY COMMISSIONERS**  
**CDS Study Session**  
**Regular Meeting**  
**Monday July 27, 2020 - 1:30 PM**  
**Commissioners' Auditorium**  
**205 West 5th Room 109 - Ellensburg**

- 1. Call to Order**
- 2. Update on Remote Land Use Hearings**
- 3. Discussion Regarding Pre-application Conferences**
- 4. Capital Improvement Program (CIP) Update**
- 5. Other business**
- 6. Adjourn**