

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
BOCC AUDITORIUM via WebEx
REGULAR MEETING
HR STUDY SESSION**

TUESDAY

10:00 AM

4/28/2020

Board members present: Laura Osiadacz (in person), Cory Wright (via WebEx)

Others: Patti Johnson, Lisa Young, Jeanne Killgore (in person); and Benjamin West, Christopher Horner (via WebEx)

CALL TO ORDER

The meeting was called to order at 10:00 AM.

REQUEST BOARD APPROVAL TO HAVE CATLIN ELECTRIC INSTALL A DISCONNECT AT THE COURTHOUSE

Maintenance Director Johnson explained to the Board that the current disconnect mechanism at the Courthouse does not function properly, meaning that power to the Courthouse cannot be turned off in the event of an emergency. Director Johnson requested \$9,814 to have Catlin Electric install a new disconnect at the Courthouse. Commissioner Wright moved to approve the expenditure to have a new disconnect installed. Commissioner Osiadacz seconded the motion. She noted that in light of the COVID-19 pandemic difficult budget discussions may lay ahead, but a functioning disconnect is a necessary cost. The motion was approved; 2:0. Director Johnson will move forward with scheduling the disconnect installation.

REQUEST BOARD APPROVAL TO HIRE A TEMPORARY PART-TIME AIRPORT EMPLOYEE

Airport Director West presented the Board with a request to hire a temporary part-time maintenance employee to help with various projects at the airport, including tree removal, repair of pavement issues, and painting. Director West explained that this position would not last longer than 30 days. Commissioner Wright moved to approve the hire of a temporary part-time maintenance employee. Commissioner Osiadacz seconded the motion. Motion was approved; 2:0. HR will work with Director West to onboard his new temporary employee.

REQUEST BOARD APPROVAL OF THE SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH COUNCIL 2, WSCCCE LOCAL 792CH (COURTHOUSE UNION)

HR Director Young presented the Board with the successor collective bargaining agreement with Council 2, WSCCCE Local 792CH. She commented that the agreement has been previously discussed and is ready for signature. Commissioner Wright moved to approve the successor collective bargaining agreement with Council 2, WSCCCE Local 792CH. Commissioner Osiadacz seconded the motion. Motion was approved; 2:0.

REQUEST BOARD APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH COUNCIL 2, WSCCCE LOCAL 2658 (APPRAISERS UNION) FOR IMPLEMENTATION OF THE COUNTY WAGE SURVEY

APPROVED
12/7/21

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Director Young requested approval of an MOU with Council 2, WSCCCE Local 2658 for implementation of the County wage survey, commenting that this has been previously discussed and is ready for signature. Commissioner Wright moved to approve the MOU with Council 2, WSCCCE Local 2658 for implementation of the County wage survey. Commissioner Osiadacz seconded the motion. Motion was approved; 2:0.

DISCUSSION/DECISION/APPROVAL OF A RESOLUTION SETTING SALARIES FOR ELECTED OFFICIALS, SPECIFICALLY, COMMISSIONER DISTRICTS 1 & 2 FOR THE TERM 2021-2024

Director Young presented the Board with a recommendation for setting salaries for Elected Officials, specifically Commissioner district 1 and 2, for the term 2021 – 2024. Commissioner Wright commented that he would like all three Commissioners to be present for this discussion, and moved to table the discussion to a special meeting on 4/30/2020 at 11:00 AM. Commissioner Osiadacz seconded the motion. Motion was approved; 2:0. After further review of the Board's schedule, Commissioner Wright moved to amend his first motion and reschedule the 4/30/2020 meeting to 5/01/2020 at 10:00 AM. Commissioner Osiadacz seconded the motion. Motion was approved; 2:0.

DICUSSION/DECISION – BUDGET FOR PPE – COVID-19

Director Young requested input from the Board regarding the purchase of personal protective equipment for employees upon their return to work. Maintenance Director Johnson also requested clarification regarding what type of equipment the County will be expected to provide staff, who will be ordering such equipment, and what kind of budget parameters will be expected. Commissioner Osiadacz suggested the creation of a document to set the level of expectations. Director Young replied that she can draft a plan. Commissioner Wright questioned if the County would be responsible for cleaning cloth masks provided to employees, and commented that he would like to hear from Budget & Finance Manager Pless regarding the financial piece of purchasing COVID-related PPE for staff. Maintenance Director Johnson advised the Board that she has a large supply of disinfectant solution that needs to be distributed to departments in smaller bottles/quantities. Director Young commented that she is able to purchase small spray bottles with which to distribute the disinfectant to staff. Commissioner Wright stated that he was comfortable with the purchase of small spray bottles as well as a small supply of disposable masks using the COVID-19 fund; Commissioner Osiadacz agreed. Commissioner Wright requested to table the rest of the discussion in order to gather more information.

OTHER BUSINESS


Commissioner Osiadacz explained that she has an upcoming meeting with other Commissioners from around the state, and asked if Commissioner Wright had any topics that he would like her to bring up at the meeting. Commissioner Wright responded that he would like to have a broader understanding of construction restrictions, and he would like to hear more about the economic and recreational impacts that COVID and the Stay Home order has had (and will have) on communities that rely on tourism. Commissioner Osiadacz will draft a statement for other counties to support that will be sent to the

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Governor. She explained that the statement will only contain one topic, and asked Commissioner Wright which topic is more important to him. He replied that the construction issue is the most important topic to him at this time. Commissioner Osiadacz will address this issue in her statement to the Governor.

ADJOURN

The meeting was adjourned at 10:47 AM.



Lisa Young, HR Director

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Brett Wachsmith, Chairman

Laura Osiadacz