

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**APRIL 7, 2020**

Board members present: Chairman Brett Wachsmith. Via Phone: Vice-Chairman Laura Osiadacz and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board. Via phone: Mark Cook, Public Works Director/Interim Engineer; Darren Higashiyama, Chief Deputy; Taylor Crouch, Deputy Clerk of the Board I; Patti Johnson, Solid Waste Director/Interim Maintenance Director/Project Manager; Steve Panattoni, Jail Superintendent; Katrina Mankus, Juvenile Court Administrator.

**CALL TO ORDER**

Chairman Wachsmith called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Wachsmith led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS**

**PROCLAMATION**

**CHILD ABUSE PREVENTION MONTH**

**COMMISSIONERS**

Vice-Chairman Osiadacz moved to approve a Proclamation declaring April 2020 as Child Abuse Prevention Month in Kittitas County, and encourage all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses in Kittitas County to participate in the efforts to support families, thereby preventing child abuse and strengthening the communities in which we live. Commissioner Wright seconded. Motion carried 3-0.

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman Wachsmith noted Consent Item I had been removed from the Agenda.

**APPROVED**  
4/21/2020

Vice-Chairman Osiadacz moved to approve the Agenda, as amended, noting Consent Item I had been removed from consideration. Commissioner Wright seconded. Motion carried 3-0.

**CONSENT AGENDA**

Chairman Wachsmith announced that the Agenda Study Session had been cancelled on Monday April 6, 2020 and therefore the Board would be reviewing all items individually prior to making any motions. He also noted Consent Item I had been removed from consideration.

Vice-Chairman Osiadacz moved to approve the Consent Agenda, as amended, noting the removal of Item I. Commissioner Wright seconded. Motion carried 3-0.

**MINUTES**

DATE	MINUTES
2/26/2020	REET 2 GMA Discussion
3/02/2020	CWU Lease Agreement Main Hanger
3/03/2020	Lobbyist Candidates
3/10/2020	Budget Mgmt. Process
3/10/2020	Solid Waste - Maintenance SS
3/11/2020	KVEC Study Session
3/12/2020	Executive Session
3/12/2020	West Precinct Discussion
3/13/2020	Emergency Meeting
3/16/2020	Agenda Study Session
3/16/2020	BoCC Office Admin Meeting
3/16/2020	Dept. Head Meeting KVEC
3/16/2020	Dept. Head Meeting HR
3/16/2020	Dept. Head Meeting IT
3/16/2020	Dept. Head Meeting DPW
3/16/2020	Dept. Head Meeting SW
3/16/2020	Executive Session
3/16/2020	Executive Session
3/17/2020	Public Hearing (2)
3/17/2020	Agenda Session
3/17/2020	Emergency Executive Session
3/17/2020	Executive Session
3/18/2020	Emergency Executive Session
3/18/2020	WA State COVID-19 Housing Grant
3/19/2020	Emergency Meeting
3/20/2020	Emergency Meeting
3/20/2020	Sermo Digital
3/23/2020	BoCC Office Admin Meeting

3/23/2020	Dept. Head Meeting DPW
3/23/2020	Dept. Head Meeting SW
3/23/2020	Emergency Board of Health Meeting
3/23/2020	Emergency Meeting
3/23/2020	Executive Session
3/23/2020	Public Works Study Session
3/24/2020	HR Study Session
3/25/2020	COVID-19 Planning Update
3/30/2020	Cancelled Department Head Meetings
3/30/2020	BoCC Office Admin Meeting

**AGREEMENTS**

**LODGING TAX SERVICES**

**COMMISSIONERS**

Approve Amendments to the Lodging Tax Agreements between the Kittitas County Environmental Education Network for the 2020 Yakima River Canyon Bird Fest and Huffman Farms for the 2020 Huffman Farms Pumpkin Festival.

**RESOLUTION 2020-069**

**OFFICIAL COUNTY NEWSPAPER**

**COMMISSIONERS**

Approve Resolution No. 2020-069, To Award a Contract for the Official County Newspaper to the Daily Record, for a term effective July 1, 2020 through June 30, 2021.

**SET PUBLIC HEARING**

**OPERATIONS OF TRANSFER STATIONS**

**SOLID WASTE**

Approve Setting a Public Hearing to consider awarding a Contract for the operations of the Kittitas County Transfer Stations and to set new fees, to be held on Tuesday April 21, 2020 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2020-070**

**SSODA SERVICES - KRISTI HUNZIKER**

**JUVENILE**

Approve Resolution No. 2020-070, Authorizing an Amendment of the 2019-2020 Professional Services Agreement by and between the Kittitas County Superior Court, Juvenile Court Services and Kristi Hunziker for Special Sex Offender Disposition Alternative (SSODA) services.

**RESOLUTION 2020-071**

**SUMMIT FOOD SERVICES**

**SHERIFF**

Approve Resolution No. 2020-071, Authorizing an Option of Renewal between Kittitas County and Summit Food Services, Formerly Known as Consolidated Food Management, Inc. beginning January 1, 2020 through December 31, 2020.

Acknowledge Amendment A to Grant Agreement Number E20-087, between the Kittitas County Sheriff's Office and the Washington State Military Department and US Department of Homeland Security, from September 1, 2019 through August 31, 2021.

**RESOLUTION 2020-072****KITTITAS COUNTY ENGINEER****PUBLIC WORKS**

Approve Resolution No. 2020-072, Appointing the Director of Public Works Acting County Engineer for Another Six Months Terminating on September 6, 2020.

**REQUEST TO APPROVE A RESOLUTION AFFIRMING THE 2020 PUBLIC WORKS ORGANIZATIONAL CHART - ITEM REMOVED FROM THE AGENDA.**

**RESOLUTION 2020-073****WORK PERFORMED FOR OTHERS POLICY****PUBLIC WORKS**

Approve Resolution No. 2020-073, Adopting the "Work Performed for Others" Public Works Policy.

**CALL FOR BIDS TEANAWAY ROAD HYDRAULIC IMPROVEMENTS PHASE 2 PUBLIC WORKS**

Approve a Call for Sealed Bids for the Teanaway Road Hydraulic Improvements Phase 2: Lick Creek Culvert Replacement Project, due by April 30, 2020 at 10:00 a.m. at the Kittitas County Public Works Department 411 North Ruby Street Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2020-074****JACOBS ENVIRONMENTAL AND ESA****PUBLIC WORKS**

Approve Resolution No. 2020-074, Selecting Jacobs Environmental and ESA as Public Works On-Call Task Order Consultants for Up to a Three-Year Period of Service and to Authorize the Public Works Director to Sign Contract Documents.

**RESOLUTION 2020-075****TRANTECH AND KPFF****PUBLIC WORKS**

Approve Resolution No. 2020-075, Selecting Trantech and KPFF as Public Works On-Call Task Order Consultants for Up to a Three-Year Period of Service and to Authorize the Public Works Director to Sign Contract Documents.

**RESOLUTION 2020-076****FEHR AND PEERS WITH SCJ ALLIANCE****PUBLIC WORKS**

Approve Resolution No. 2020-076, Selecting Fehr and Peers along with SCJ Alliance as Public Works On-Call Task Order Consultants for Up to a Three-Year Period of Service and to Authorize the Public Works Director

to Sign Contract Documents.

**RESOLUTION 2020-077**

**KPG AND HLA**

**PUBLIC WORKS**

Approve Resolution No. 2020-077, Selecting KPG and HLA as Civil Engineering Public Works On-Call Task Order Consultants for Up to a Three-Year Period of Service and to Authorize the Public Works Director to Sign Contract Documents.

**RESOLUTION 2020-078 BAER TESTING/GEOPROFESSIONAL INNOVATION PUBLIC WORKS**

Approve Resolution No. 2020-078, Selecting Baer Testing and GeoProfessional Innovation as Public Works On-Call Task Order Consultants for Up to a Three-Year Period of Service and to Authorize the Public Works Director to Sign Contract Documents.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Chairman Wachsmith explained that public comment was not being accepted at his time, as in-person attendance is currently prohibited per the Washington Governor's Proclamation No. 20-28 until April 23, 2020 however, the meeting was being live streamed at <http://www.avcaptureall.com/Media/KittitasCountyWA.aspx>.

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION - NONE**

**ADJOURNMENT**

The meeting was adjourned at 10:25 a.m.

**CLERK OF THE BOARD**

  
Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Brett Wachsmith, Chairman