

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS AUDITORIUM
EMERGENCY SPECIAL MEETING**

WEDNESDAY

1:00 P.M.

MARCH 25, 2020

Board members present: Chairman Brett Wachsmith (via phone); Vice-Chairman Laura Osiadacz (via phone) and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Nate Hall, Service Desk Specialist; Clay Myers, Sheriff; Lisa Young, Human Resource Director and Taylor Crouch, Deputy Clerk of the Board I (via phone).

EMERGENCY SPECIAL

COVID-19

COMMISSIONERS

At 1:00 p.m. Chairman Wachsmith opened an Emergency Special Meeting to discuss issues relating to the COVID-19 situation.

Clay Myers, Sheriff said he has scheduled briefings to be on Tuesdays and Thursdays at 12:00 p.m. with members of the Management Team to begin a formal process of sharing information for non-EOC government functions. He said the Commissioners were welcome to put items on the briefing Agendas too. He updated the Board on State closures from the DNR, DFW, and Parks.

There was discussion on the construction industry and exceptions relating to the Health Order. They are currently waiting for clarity from the Governor's office for those projects that are already permitted, noting our Public Health Officer didn't comment on it in his Health Order. Chairman Wachsmith said he wanted to be sure the Board was on the same page and working together because there seems to be some miscommunication about which Commissioner has been working on certain projects.

Commissioner Wright said the emergency webpage was almost complete. Commissioner Osiadacz said she was unclear about the expectations and budget in reference to the company who is working on the emergency webpage and how they were working without a contract. Commissioner Wright said he asked Judy Pless, Budget & Finance Manager had said the funding could be covered under Emergency Management. He offered to follow up with Deputy Prosecutor Hartung and Jim Goeben, IT Director.

Sheriff Myers suggested the Board publish a message about the mental health aspect of sheltering at home. Chairman Wachsmith said he'd prepare something for employees and bring it back for the Board to consider.

APPROVED
4/7/2020

The Board agreed to direct Staff to notify IT that the Commissioner's office will need 6 licenses for Webex to host meetings, as it's one license, per person who hosts a meeting. Commissioner Wright said he would work with IT to look at what is better to use Webex versus Zoom. The Board said their Staff would be working from home and calling in to meetings via phone or video conferencing. Julie Kjorsvik, Clerk of the Board indicated a Staff member will be at the meeting in person on Monday's Office Administrative Meeting because there are documents that need to be signed.

The meeting was adjourned at 2:15 p.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman