

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

FEBRUARY 4, 2020

Board members present: Chairman Brett Wachsmith; Vice-Chairman Osiadacz; and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Neil Caulkins, Deputy Prosecutor; Judy Pless, Budget & Finance Manager; Amy Cziske, Treasurer; Bill Davis, Jim Goeben, IT Director; Calvin Lee, Service Desk Specialist; Jason Eklund, GIS Coordinator; Jesse Potts, GIS Analyst; Taylor Crouch, Deputy Clerk of the Board I; Mike Hougardy, Assessor; Elishia Harvill, Chief Administrator; and 6 members of the public.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Jason Ecklund, GIS Coordinator introduced Jesse Potts as their new GIS Analyst.

PROCLAMATIONS

PROCLAMATION

WOMEN'S VOTING RIGHTS DAY

COMMISSIONERS

Commissioner Osiadacz moved to approve a Proclamation declaring "Women's Voting Rights Day" in Kittitas County on February 14, 2020 and congratulating the League of Women Voters on its 100th Anniversary and commend the League for its significant contributions to empowering voters and making democracy work. Commissioner Wright seconded. Motion carried 3-0.

PROCLAMATION

FCCLA

COMMISSIONERS

Commissioner Osiadacz moved to approve a Proclamation declaring February 10 - February 14, 2020 as "Family, Career and Community Leaders of

America" (FCCLA) week in Kittitas County, and urge all citizens to acquaint themselves with the activities and values of FCCLA, to show interest in, and provide support and encouragement to the students who are working to achieve knowledge and experience that will help prepare them for future responsibilities as active and concerned adult members of society. Commissioner Wright seconded. Motion carried 3-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Wachsmith noted Consent Items F and T had been moved to Board Discussion & Decision. Commissioner Osiadacz moved to approve the Agenda, as amended. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

Chairman Wachsmith noted Consent Items F and T were removed and placed under Board Discussion & Decision. Commissioner Osiadacz moved to approve the Consent Agenda, as amended. Commissioner Wright seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
12/09/2019	CDS Study Session
12/19/2019	Board of Health
12/19/2019	Joint BOCC/BoH Hearing
1/13/2020	CDS Study Session
1/13/2020	Forest Health Funding
1/14/2020	HR Study Session
1/14/2020	Solid Waste/Maintenance
1/20/2020	Agenda Study Session
1/20/2020	Office Admin
1/20/2020	Dept. Head-None
1/21/2020	Office Admin
1/21/2020	Agenda Session
1/21/2020	2PM Public Hearing
1/21/2020	DH Wage Survey
1/21/2020	Executive Session
1/21/2020	Executive Session
1/22/2020	Upper County Task Force
1/27/2020	Office Admin
1/27/2020	Dept. Head-None
1/27/2020	CDS Study Session
1/27/2020	IT Study Session
1/27/2020	PW Study Session

SPECIAL EVENT WA STATE SPORTING CLAY CHAMPIONSHIPS COMMISSIONERS

Approve Two Special Event Applications for Richard Hoyt to hold the 2020 Washington State Sporting Clay Championships from June 25 - 28, 2020 and Cascade Challenge from July 31 - August 2, 2020; Granting a Waiver to Kittitas County Code Chapter 5.20.100 Penal Bond - Bond of Indemnity; and conditioned upon meeting requirements set forth by County Departments.

SPECIAL EVENT ABATE OF WA SPRING OPENER COMMISSIONERS

Approve a Special Event Application from ABATE of Washington to hold the 2020 Spring Opener from June 25 - 28, 2020, Granting a Waiver to Kittitas County Code Chapter 5.20.100 Penal Bond - Bond of Indemnity; Granting a Waiver to Kittitas County Code Chapter 5.20.160 - Closing Hours from 6:00 a.m. to 1:00 a.m.; and conditioned upon meeting requirements set forth by County Departments.

RESOLUTION 2020-020 INTERLOCAL - CITY OF ELLENSBURG PROSECUTOR

Approve Resolution No. 2020-020, Authorizing an Interlocal Agreement between the Kittitas County Prosecuting Attorney and the City of Ellensburg, for Docket Coverage and Reciprocal Conflicts Assignment.

AGREEMENT WASHINGTON TECHNOLOGY SOLUTIONS IT

Approve a Service Level Agreement between Washington State Consolidated Technology Solutions (WaTech) and Kittitas County in the amount of \$4,000.00 per year, effective immediately and expiring on March 31, 2022.

REQUEST TO APPROVE A RESOLUTION FOR KITTITAS COUNTY LEVIES FOR 2020 TAX COLLECTION - ITEM MOVED TO BOARD DISCUSSION & DECISION**REQUEST FOR PROPOSALS ESPRESSO STAND PUBLIC HEALTH**

Approve a Request for Proposals for Espresso Stand Services within the Kittitas County Courthouse, to be submitted by February 28, 2020 at 5:00 p.m. at the Kittitas County Public Health Department 507 Nanum Street, Suite 102, Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT COPIERS NORTHWEST AUDITOR

Approve and authorize the Chairman to sign a Sales Agreement between

Copiers Northwest and the Kittitas County Auditor's Office and a Customer Owned Equipment Removal Form, to Lease a Copy Machine in the amount of \$276.72 a Month for 48-Months.

RESOLUTION 2020-021

MOBILE HOME TAXES

TREASURER

Approve Resolution 2020-021, To Cancel Taxes Assessed Upon Mobile Home Taxes Pursuant to RCW 84.56.240 in the total amount of \$1,804.99.

RESOLUTION 2020-022

PERSONAL PROPERTY TAXES

TREASURER

Approve Resolution No. 2020-022, To Cancel Taxes Assessed Upon Personal Property Pursuant to RCW 84.56.240, in the total amount of \$7,063.84.

CALL FOR BIDS

CRACK SEALANT MATERIAL & EQUIPMENT

PUBLIC WORKS

Approve a Notice of Call for Sealed Bids to Furnish Crack Sealant Material and Equipment for Calendar Year 2020, to be accepted until February 20, 2020 at 2:00 p.m. at the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS

ASPHALT MATERIALS

PUBLIC WORKS

Approve a Notice of Call for Sealed Bids to Furnish Asphalt Materials for Calendar Year 2020, to be accepted until February 20, 2020 at 2:00 p.m. at the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS

LIQUID ASPHALT MATERIALS

PUBLIC WORKS

Approve a Notice of Call for Sealed Bids to Furnish Liquid Asphalt Materials for Calendar Year 2020, to be accepted until February 20, 2020 at 2:00 p.m. at the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS

MAINTENANCE ROCK MATERIALS

PUBLIC WORKS

Approve a Notice of Call for Sealed Bids to Furnish Maintenance Rock Materials for Calendar Year 2020, to be accepted until February 20, 2020 at 2:00 p.m. at the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2020-023

VANTAGE HIGHWAY PROJECT

PUBLIC WORKS

CONTRACT ANIMAL SHELTER SERVICES – CITY OF ELLENSBURG COMMISSIONERS

Commissioner Wright moved to not approve the Animal Shelter Services Agreement with the City of Ellensburg, as presented. Commissioner Osiadacz seconded. There were suggested changes to the document and the Board asked to provide it to the City of Ellensburg with the amendments, and for further negotiations. Motion carried 3-0.

MISCELLANEOUS – NONE

EXECUTIVE SESSION

At 10:28 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 10 minutes with Neil Caulkins, Deputy Prosecutor, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:38 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 10:38 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:43 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 10:43 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to

the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:48 a.m. the Board reconvened out of Executive Session. There was no action taken.

ADJOURNMENT

The meeting was adjourned at 10:48 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman