

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONER'S CONFERENCE ROOM
SPECIAL MEETING**

MONDAY

11:00 A.M.

DECEMBER 16, 2019

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith and Commissioner Laura Osiadacz.

Others: Taylor Crouch, Deputy Clerk of the Board I; Jerry Pettit, Auditor; Judy Pless, Budget and Finance Manager; Amy Cziske, Treasurer; Lisa Murray, Administrative Assistant III; and Heather Siebert, Finance Officer.

SPECIAL MEETING

BUDGET MANAGEMENT PROCESS

COMMISSIONERS

At 11:00 a.m. Chairman Wright opened a Special Meeting to discuss the overall Budget Management Process to gain knowledge of the process and see where improvements could be made for the future.

Jerry Pettit, Auditor stated there is succession planning in place currently and it is not being ignored. Mr. Pettit recommended that instead of having the budget position reside within the BOCC Office, that this position remain with the Auditor. Mr. Pettit recommended the Board to look into a Research Analyst, someone aligned with BOCC priorities to work as a strategic budget planner.

The Treasurer's Office indicated that their Office may have the capabilities to take back some of the duties the Auditor's Office has picked up historically.


A follow-up meeting will be scheduled to discuss the job duties of each Office, the goals/plans for each Office, if there are functions that can be automated, and the BOCC vision of the budget process.

The meeting was adjourned at 11:26 a.m.

DEPUTY CLERK OF THE BOARD I

**KITITAS COUNTY COMMISSIONERS
KITITAS COUNTY, WASHINGTON**


Taylor Crouch


Cory Wright, Chairman

12/16/2019 MINUTES

1

APPROVED

1/7/2020