

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**SEPTEMBER 30, 2019**

Board members present: Chairman Cory Wright; Vice Chairman Brett Wachsmith & Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Deputy Clerk of the Board I and Mark Cook, Public Works Director/Interim County Engineer.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wright opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County vouchers. No PAF's were provided by HR for this meeting.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 27, 2019.

**REQUEST**

**LETTER DIRECTING ASSESSOR**

**COMMISSIONERS**

Mark Cook, Public Works Director/Interim County Engineer requested the Board to consider directing the Assessor to set rates for the Flood Control Zone Dist., Levy Rate. He reviewed options for the Board to consider rate increases.

Commissioner Wachsmith moved to approve and authorize a letter from the Board directing the County Assessor Mike Hougardy to set the levy rate for the proposed annual budget for the Flood Control Zone Dist. Budget. Commissioner Osiadacz seconded. Motion carried 3-0.

**REQUEST**

**RECORDS CLERK ASSISTANCE**

**COMMISSIONERS**

Julie Kjorsvik, Clerk of the Board asked the Board to consider allowing Brynna Anderson, Records Clerk to assist the County Public Health Department on archiving/records management. She stated that Brynna is fairly caught up and Public Health has funds they could use towards Brynnas time (temporarily). The Board approved the request as presented.

**DISCUSSION**

**FACEBOOK WEEKLY POSTS**

**COMMISSIONERS**

The Board determined that for the week of September 30, 2019 they would share on their Facebook the Public Hearing Notice for potential levy rate increases; the Press Release for appointing the Sheriff as well as announcing that TREX is here doing prescribed burns.

**OTHER BUSINESS/GENERAL UPDATES**

Each Commissioner may use this time to brief the Board on varying topics and discussions they independently had throughout the previous week.

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Mandy Buchholz

  
Cory Wright, Chairman