

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JUNE 24, 2019

Board members present: Chairman Cory Wright & Vice-Chairman Brett Wachsmith. Excused: Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board II & Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wright opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 21, 2019.

APPOINTMENT

SARAH OLIASON - DDAC

COMMISSIONERS

Commissioner Wachsmith moved to appoint Sarah Oliason for a 3 year term to the Kittitas County Developmental Disabilities Advisory Committee, effective immediately and ending on 12/31/2019, noting that she is completing a former member's term and direct Staff to prepare a letter notifying Ms. Oliason of her appointment. Chairman Wright seconded. Motion carried 2-0.

APPOINTMENT

URBAN EBERHART - HPDB

COMMISSIONERS

Commissioner Wachsmith moved to reappoint Urban Eberhart for a 2 year term on the Kittitas County Horticulture Pest & Disease Board, effective immediately and ending on 06/30/2021, and directed Staff to prepare a letter notifying Mr. Eberhart of his reappointment. Chairman Wright seconded. Motion carried 2-0.

APPROVED

7/2/19

REQUEST

DEPUTY CLERK FTE

COMMISSIONERS

Julie Kjorsvik, Clerk of the Board requested that the Board ratify their decision regarding the approval to fill the Board Clerk (Debbie Myers) position as Fulltime instead of ¾ time. She stated that she briefed the Board on Ms. Myers letter of resignation she received last week under Other Business at a previous meeting and they gave their approval to move forward with posting the position but she needed to have formal action by the Board. Commissioner Wachsmith stated that he was and still is in support of this and feels it's the right move to make for the office. Chairman Wright agreed. Motion carried 2-0.

REQUEST

RECORDS CLERK

COMMISSIONERS

Julie Kjorsvik, Clerk of the Board requested the Board consider allowing her to temporarily increase the hours of their Records Clerk. She stated that with Debbie leaving and her going on vacation, it isn't much of an opportunity for Staff to shadow the Committees that Debbie Clerks. So the idea is to have Brynna Anderson, Records Clerk cover those meetings in the interim and charge her time to those committees so it's budget neutral. She explained that Brynna already greets the public and answers the phone when she is here if Debbie is not at her desk, so that wouldn't be outside of what she does currently. She stated that it shouldn't last more than 30 days. Commissioner Wachsmith moved to authorize a temporary increase in hours for the Records Clerk to allow for covering front office duties well recruitment is in the works to fill Debbie's position. Chairman Wright seconded. Motion carried 2-0.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

N/A.

OTHER BUSINESS/GENERAL UPDATES

Each Commissioner may use this time to brief the Board on varying topics and discussions they independently had throughout the previous week.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Buchholz


Cory Wright, Chairman