

**KITTITAS COUNTY
SOLID WASTE, MAINTENANCE, AND FAIR OFFICE STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG
Regular Meeting**

TUESDAY	2:00 PM	May 14, 2019
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Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; and Commissioner Laura Osiadacz.

Others: Patti Johnson, Lisa Lawrence, Kady Porterfield, Tim Egan and a member of the public.

Meeting called to order at 2:02 p.m.

Solid Waste Updates: Patti informed the Board of the SWAC meeting last week regarding the Solid Waste Management Plan update, stating they should see the plan come forward in another month or so, noting that we are sending it out to SWAC again for comments since the only comments received to date are from staff and Waste Management.

Tip Fee Rates: Patti informed the Board that she will request to set a public hearing next week. Patti informed the Board of the receipt of Waste Management's 2.8% CPI increase and the decrease of Grant funding in the amount of \$50,000.00.

Glass Recycling: Discussion was held on the cost of hauling glass and that currently glass is reused instead of recycled. The County and the City are looking at discontinuing glass collection at this time. Patti informed the Board that moving it down a tier within the Solid Waste Management Plan would allow re-implementation in the future if markets change. Further discussion included public messaging on recycling and yard waste contamination and that a glass crusher is not cost effective for a County our size.

New Transfer Station – Discussion on Co-Location with Public Works: Patti asked the Board for direction on moving forward with the project stating the consultant estimated an additional \$50,000.00 to include Public Works on the new Transfer Station site and that they are on hold until the question of co-locating is answered. The discussion was tabled to another meeting to be scheduled on Thursday.

Project Updates- Courthouse, Shady Brook, Bloom and Paving: Patti asked the Board for direction on the Courthouse Project. Item tabled until Thursday. Shady Brook – Patti informed the Board the boundary line adjustment is almost complete and that she is working with the Prosecutors office and Accolade on the storage building rent and will bring it to the Board once complete. Patti informed the Board that the trees had been trimmed and that Accolade is looking into spraying the common areas. Discussion was held on the car parked on the sewer line and that Accolade would send another letter out for car removal.

Bloom – Patti informed the Board the project is wrapping up and the walk through with the Architect is scheduled for tomorrow. Discussion was held on needing a better drain on the irrigation system. Paving – Patti informed the Board the Contract is at the Prosecutors office and that it will be on the next agenda.

Maintenance Updates: Tim informed the Board that the second floor of the Jail ceiling project is complete and that they are moving to the first floor. Tim informed the Board that there are a lot of failures in the sprinkler systems at the Fairgrounds including glue failures under the asphalt and that they are working on the Courthouse system as well. Tim informed the Board that the first round of spraying was almost done, stating that due to weather they got a late start. Discussion was held on the plan for the North lot and whether to add bark or rock to it, further discussion determined that bark might be the better option due to the proximity of the Jail. Tim informed the Board that they removed half of the wall out under the Legion and used the material to enhance the roads on site at the Fairgrounds.

Request to Approve KVEC Office Closure for Memorial Day and all employees off on Holiday Leave: Kady asked the Board for permission to close the Event Center on Memorial Day, stating that no events were scheduled. The Board approved 3-0 to close the Facility as long as scheduling allows.

Request to Approve Foss Memorial Garden Project Proposal: Kady presented the Board with specifications from the Master Gardener's proposal to extend the Garden and implement a Hilary Foss Memorial, stating that the upkeep and all costs would be on their own. The Board approved 3-0. Kady informed the Board that she would work on a written agreement with them.

Updates on Patriot Night under the Lights – Discuss possibility of MOU with EMS for concert on the 4th of July: Kady informed the Board the event is underway and that she is working on contracts with service providers and asked the Board for direction on agreement with EMS for free services. The Board directed staff to talk with Rich Elliot and the Prosecutor's office.

Sponsorship Updates – Request signature on Sponsorship Consultant Agreement: Kady informed the Board that she had prosecutors review and that it was the same agreement that she had originally signed except the amount was now over \$10,000.00 therefor needing Boards signature.

Kady informed the Board she had a walk through with CWU today looking at places to put their brand and that they were good with the agreement of \$30,000.00 for 5 years. She informed them that they are working with Coke for an electronic reader board and trying to obtain more money for the current one. Kady informed the Board that the ATM contract is signed and done and the County will receive \$5,000.00 per year for the permanent machine. Discussion was held on

where it would be placed, depending on needed service, most like somewhere near the yellow halls.

Kady requested Board signature on the Sponsorship Consultant Agreement. Discussion was held on business development, the fact that there are zero commitments this year and that it would be commission on new commitments. Commissioner Wachsmith moved for approval of Boards signature, Commissioner Osiadacz seconded. Motion approved 3-0.

KVEC Updates – Discuss potential for special commercial kitchen rental contract: Kady requested Board direction on implementing a weekly rate for the kitchen. Discussion was held on the wear and tear of running a business out of it. The Board directed staff to research other facilities, customize a rate, check with the prosecutor’s office and bring back for further discussion.

Kady informed the Board of the Circus scheduled for next week, stating comments had been received from PETA and if the Board received any complaints from any animal activist to let her know since she has experience with talking with these groups.

Discussion was held on the City Lodging Tax and the 75% matching funds on projects and the allegation of stipulations, of which Kady will send to Patti regarding the Bloom projects. The Board directed staff to look at funding from the City.

OTHER BUSINESS: Patti gave the Board an update on the Septage Application Project, stating that the Contractor ran into a glitch regarding PH stabilization. Patti informed the Board that more lime is needed to maintain the PH level of 12 for thirty minutes prior to application and that the need for more time and materials is resulting in a Change Order request for a price increase from 15.3 cents per gallon to 44.8 cents per gallon. Patti asked the consultant to re-evaluate their requested and negotiated the price to 33.5 cents per gallon. Patti informed the Board that she would bring forward a formal change order and a budget amendment. Discussion was held on the time sensitivity of the project due to capacity issues and the need to test the liners upon completion.

Meeting adjourned at 3:00 p.m.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Lisa Lawrence



Cory Wright, Chairman