MONDAY   **1:30 PM**   **5/6/2019**

Board members present: Cory Wright, Brett Wachsmith, Laura Osiadacz

Others: Clay Myers, Jerry Pettit, Lisa Young

CALL TO ORDER

The meeting was called to order at 1:32 PM.

INTRODUCE THE ACCESS PERKS PROGRAM AND REQUEST APPROVAL FOR HR DIRECTOR SIGNATURE ON ACCESS AGREEMENT

HR Director Young presented the Board with an overview of a benefit program called Access Perks. She stated that this is a discount program that would benefit both our employees and us as the employer because the discounts could be used when booking hotels and rental cars for County business as well. The demo showed that some of the discounts are better than conference group rates.

Commissioner Wachsmith moved to approve HR Director Young's signature on the agreement; Commissioner Osiadacz seconded. The motion was approved; 3:0.

REQUEST APPROVAL FOR HR DIRECTOR SIGNATURE ON GUARDIAN DENTAL PLANHOLDER ENROLLMENT AGREEMENT FOR eBENEFIT SERVICES

HR Director Young asked the Board for approval to sign the Guardian Dental Planholder Agreement. She explained that due to the change in benefit administrators, COBRA premium and payment processing had defaulted to HR. However, the new COBRA administrator can perform these functions within the scope of the current service portfolio at no extra charge. This agreement would authorize Guardian to provide the necessary information to eBenefit Services for the purpose of COBRA administration. Commissioner Wachsmith moved to approve HR Director Young's signature on the agreement; Commissioner Osiadacz seconded. The motion was approved; 3:0.

DISCUSSION – PROSECUTOR SALARY

HR Director Young provided the Board with an overview of a recently discovered error pertaining to the Prosecutor's salary. After being alerted by the Budget & Finance Manager, she conducted an audit and reported that it appears we have not updated the State's portion of the salary equation since 2014. Auditor Pettit was present for the discussion on behalf of Budget & Finance Manager Pless; however, Prosecutor Zempel was not available. A special meeting will be scheduled in the near future.

APPROVED
5/21/19

OTHER BUSINESS

Undersheriff Myers was present to provide the Board with an update on some staffing changes they would like to make. He reported that the Sheriff's Office currently has one appointed/exempt position open and they would like to create a second Operations Commander position to directly oversee the patrol division. He anticipates the funding would be shared between the General Fund and the .3 Fund. They do not plan on making this change until July or later. He also reported that they would like to take one of their current vacancies for Law Enforcement Clerk and reclassify it to a Public Records Clerk. The position had previously been assigned to handle public records requests but due to their high volume they need one position dedicated to these duties full time. The position would remain in the same pay grade so the change would be budget-neutral. The Board was supportive of the proposed changes. Undersheriff Myers said they would begin the formal approval process soon.

With Auditor Pettit present, Chairman Wright took the opportunity to bring up the Op-Ed regarding the request for the State to pay their fair share of election costs during even years. Commissioner Osiadacz suggested that other unfunded mandates also be mentioned. Auditor Pettit said that due to the volume of information in the Op-Ed it would be best to move forward with that as a focal point now and share additional information as follow up.

HR Director Young notified the Board that the recent notice of charge from the EEOC had been dismissed.

ADJOURN

The meeting was adjourned at 2:10 PM.

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

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Lisa Young, HR Director

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Cory Wright, Chairman