

**KITTITAS COUNTY
PUBLIC WORKS STUDY SESSION MINUTES
COMMISSIONERS' AUDITORIUM, 205 WEST 5TH ROOM 109 - ELLENSBURG
Regular Meeting**

MONDAY

1:30 PM

MARCH 11, 2019

Board members present: Chairman Cory Wright; Vice Chairman Brett Wachsmith; Commissioner Laura Osiadacz

Others: Mark Cook, Candie Leader, Public Works; Dan Carlson, Calvana Carper, Pat Nicholson, Community Development Services

At 1:48 pm Chairman Cory Wright opened the Public Works Study Session.

REQUEST TO APPROVE A RESOLUTION TO AWARD THE BID FOR THE DESIGN, FABRICATING, FINISHING AND TRANSPORTING A STEEL MODULAR BRIDGE (BIG BOULDER CREEK BRIDGE REPLACEMENT) AND AUTHORIZE THE PUBLIC WORKS DIRECTOR TO EXECUTE CONTRACT DOCUMENTS

Mark Cook presented the resolution for approval and gave background on the project. Mark Cook stated that the bridge procurement was done ahead of bidding out the construction project due to permitting timelines. Mark Cook continued that one bid was received and the bid amount was under the Engineer's estimate. Discussion was held. Vice Chairman Brett Wachsmith made a motion to approve Resolution 2019-051 to Award the Bid for the Design, Fabricating, Finishing and Transporting a Steel Modular Bridge (Big Boulder Creek Bridge Replacement) and Authorize the Public Works Director to execute Contract Documents. Commissioner Laura Osiadacz seconded the motion. Motion passed 3-0.

WEIHL ROAD UPDATE

Mark Cook gave background on the project and stated that recently a private landowner has been exploring the option of building the road with private funds. Mark Cook stated that in these discussions the landowner has contacted property owners in the area soliciting interest in getting property donated to build the road without the MSE wall in place as shown in the original plans. Mark Cook continued that the project, as previously approved, is ready to go to bid but with this development it could lower the cost of the project significantly. Mark Cook added that if this option was to be followed it would cost around twenty five thousand dollars (\$25,000) to redraw the plans. Discussion was held. Staff was directed to look into the alternate project and move forward with the redesign if the land can be acquired to support the new project.

UPPER COUNTY SHOP CONSTRUCTION PROJECT POSITION

Mark Cook reported that building permits have been submitted for the Upper County Shop project. Mark Cook continued that this project is going to require an additional staff member for management of the project. Mark Cook added that he solicited for consultant costs that are currently at one hundred (\$100) dollars per hour. Mark Cook stated that the Road Maintenance Supervisor spoke with a previous county employee that has the experience necessary to help facilitate the project needs. Mark Cook continued that he is requesting the Board give him permission to create this position and go out to ad after working through the benefit issues with Human Resources. Discussion was held. Staff was directed to move forward with creating the position.

PERMITTING UPDATE

Mark Cook stated that recently a developer submitted a permit for the construction of a private bridge to Community Development Services for review. Mark Cook continued that during this process staff recognized the need to place this permit and action with Public Works staff moving forward. Mark Cook added that a permit is being drafted to facilitate this change in process. Mark Cook stated that staff would like to look at a couple other permit changes including a change in access permitting for customers that are simply removing a manufactured home and replacing with stick built as one example. Mark Cook added that the last change would be to address plates and that due to the high fee for a replacement plate the public is making their own using supplies from local hardware stores. Discussion was held. Staff was directed to do a rate model and present at a future study session for further discussion.

OAKES AVENUE VACATION REQUEST

Mark Cook reported that the City of Cle Elum is interested in acquiring a tax parcel for future development. Mark Cook stated that the City of Cle Elum owns the surrounding land to the north and south of the parcel and staff would like to move forward with setting a public hearing to consider the vacation of the parcel to the City of Cle Elum. Mark Cook added that the parcel is tax title property and has no benefit to the county. Discussion was held. Staff was directed to find the value of the tax parcel and then have a discussion regarding fees.

OTHER BUSINESS

FLOOD PREPARATION

Mark Cook reported that warmer temperatures are in the forecast that could cause some flooding concerns. Mark Cook stated that staff has done sign inventory and ordered additional signs in preparation of any event. Mark Cook continued that sandbags were delivered to Upper

County as well and staff is prepping the temporary bridges in inventory in case they are needed. Mark Cook added that the crew discussed auto loaders for sandbagging and felt that these machines don't cut down on preparation time.

CONFERENCE OF GOVERNMENT SCORING REVISIONS

Mark Cook stated that last year that the Conference of Government (COG) updated their policies and procedures. Mark Cook continued that he met with two members of COG to work on a new scoring tool due to some of the categories being misused or not completely understood. Mark Cook added that he will be presenting the draft changes to COG at the upcoming meeting and will report back after a final recommendation is made.

Meeting adjourned at 2:38 pm.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Candie Leader



Cory Wright, Chairman