

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**MARCH 5, 2019**

Board members present: Chairman Cory Wright and Vice-Chairman Brett Wachsmith. Excused: Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mark Cook, Public Works Director/Interim Engineer; Ryan Berge, Road Foreman; Jim Van De Venter, Maintenance Manager; John Bugni, Traffic Technician; Zach Peebles, Equipment Operator; Dora Van Epps, Fiscal Analyst; Lisa Bugni, Fiscal Tech. II; Chris Horner, Deputy Prosecutor; Neil Caulkins, Deputy Prosecutor; Mike Grissom, Equipment Operator; Clay Myers, Undersheriff; and 6 members of the public.

**CALL TO ORDER**

Chairman Wright called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Wright led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS**

**PROCLAMATION**

**"TAKE YOUR MENTEE TO WORK DAY"**

**COMMISSIONERS**

Vice-Chairman Wachsmith moved to approve a Proclamation declaring Jun 28, 2019 as "Bring Your Mentee to Work Day". Chairman Wright seconded. Motion carried 2-0.

**AWARDS & RECOGNITIONS**

The Board of County Commissioners recognized and expressed their appreciation to Jim Van De Venter, Maintenance Manager; Ryan Berg, Road Foreman; John Bugni, Traffic Technician; Zach Peebles, Equipment Operator and Mike Grissom, Equipment Operator, for their rescue and recovery efforts on the Vantage Highway during the hazardous snow conditions on February 9, 2019. Due to their great response and coordination they helped recover 8-10 occupied cars and 3 or 4 semi-

trucks who had become stuck in the snow drifts caused by poor visibility and blizzard conditions.

**APPROVAL OF AGENDA**

Vice-Chairman Wachsmith moved to approve the Agenda, as presented. Chairman Wright seconded. Motion carried 2-0.

**CONSENT AGENDA**

Vice-Chairman Wachsmith moved to approve the Consent Agenda, as presented. Chairman Wright seconded. Motion carried 2-0.

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
02/11/2019	CDS Study Session
02/11/2019	PW Study Session
02/12/2019	Solid Waste Study Session
02/18/2019	Agenda Study Session
02/18/2019	Office Admin
02/18/2019	Dept. Head-None
02/19/2019	Office Admin
02/19/2019	Agenda Session
02/19/2019	2pm Public Hearing
02/20/2019	4 <sup>th</sup> of July Celebration
02/20/2019	Consider Letter to Guadino
02/21/2019	Executive Session
02/21/2019	FISH Food Bank Proposal
02/22/2019	Consider Resolution
02/22/2019	Executive Session
02/25/2019	Office Admin
02/25/2019	Dept. Head-HR
02/25/2019	PW Study Session
02/25/2019	PW Staffing Needs
02/27/2019	Event Center Update

**RESOLUTION 2019-039**

**CONSERVATION DISTRICT**

**COMMISSIONERS**

Approve Resolution No. 2019-039, Authorizing an Interlocal Agreement between Kittitas County and the Kittitas County Conservation District for Continuing Implementation of the Voluntary Stewardship Program.

**RESOLUTION 2019-040          FEES FOR BUILDING & LAND USE SERVICES          CDS**

Approve Resolution No. 2019-040, Amending the Service Fees by Community Development Services Charged for Building and Land Use Services, effective March 6, 2019.

**APPOINTMENT          LENNY MORRISON - WATER CONSERVANCY BOARD          COMMISSIONERS**

Approve the reappointment of Lenny Morrison to the Kittitas County Water Conservancy Board, for a six year term effective immediately and expiring on April 15, 2025.

**EVENT APPLICATION          ABATE OF WASHINGTON          COMMISSIONERS**

Approve the Special Event Application to hold the 2019 Spring Opener, from June 27, 2019 through June 30, 2019; conditioned upon compliance outlined by the Sheriff, Public Works Department, Auditor's Office, Fire Marshal and Prosecutors office; as well as granting a waiver to Kittitas County Code Chapters 9.45.030 (Noise); 5.20.160 (Closing Hours) from 6:00 a.m. to 1:00 a.m. and 5.20.100 (Penal Bond - Bond of Indemnity).

**AGREEMENT          KITTITAS COUNTY CHAMBER OF COMMERCE          COMMISSIONERS**

Approve a Professional Services Agreement LT-2019-01 between Kittitas County and the Kittitas County Chamber of Commerce in the amount of \$249,316.00 for activities in support of the Kittitas County tourism development effort from January 1, 2019 through December 31, 2019.

**SET PUBLIC HEARING          RENTAL RATES          EVENT CENTER**

Approve Setting a Public Hearing to consider Amending Rental Rates at the Kittitas Valley Event Center, to be held on Tuesday March 19, 2019 at 2:00 p.m. in Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2019-041          KITTCOM - FIBER OPTIC & IT TRANSPORT          IT**

Approve Resolution No. 2019-041, Authorizing an Interlocal Agreement between Kittitas County and KITTCOM for Fiber Optic and Information Technology Transport Collaboration.

**AMENDMENT          DUKE & DUDE, LLC          SOLID WASTE**

Approve an Amendment to an Agricultural Lease with Duke and Dude LLC and Hayden Unified Credit Trust with tenant Rafter B Inc. for the new Solid Waste Transfer Station property.

**RESOLUTION 2019-042****HEALTH NETWORK****PUBLIC HEALTH**

Approve Resolution No. 2019-042, Authorizing a Letter of Commitment with Kittitas County Health Network.

**RESOLUTION 2019-043****CRACK SEALANT MATERIALS****PUBLIC WORKS**

Approve Resolution No. 2019-043, Awarding a Bid to Furnish Crack Sealant Materials for 2019 to Special Asphalt Products for Schedule "A" and Schedule "B" and to authorize the Public Works Director to sign contract documents.

**RESOLUTION 2019-044****ASPHALT MATERIALS****PUBLIC WORKS**

Approve Resolution No. 2019-044, Awarding a Bid to Furnish Asphalt Materials for 2019, to Granite Construction Company for Schedules "A" and "B" and to authorize the Public Works Director to sign contract documents.

**RESOLUTION 2019-045****LIQUID ASPHALT MATERIALS****PUBLIC WORKS**

Approve Resolution No. 2019-045, Awarding a Bid to Furnish Liquid Asphalt Materials for 2019, to Western States Asphalt, Inc. for Schedule "A" and for Schedule "B" and to authorize the Public Works Director to sign contract documents.

**SET PUBLIC HEARING****FOUR WAY STOP****PUBLIC WORKS**

Approve Setting a Public Hearing to consider the Placement of a Four (4) Way Stop at the Intersection of Umptanum Road, Manastash Road and Riverbottom Road and to Amend Kittitas County Code Section 10.12.010 Stop and Yield Streets, to be held on Tuesday March 19, 2019 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING****THE RANCH ON SWAUK CREEK****PUBLIC WORKS**

Approve Setting a Public Hearing to consider a Franchise application by The Ranch on Swauk Creek for a domestic water franchise on Burke Road and Ranch Road, Cle Elum, WA to be held on Tuesday April 2, 2019 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2019-046****UPPER COUNTY TRAFFIC TASK FORCE****PUBLIC WORKS**

Approve Resolution No. 2019-046, Awarding the Upper County Traffic Task Force Modeling Services to Fehr & Peers, and to direct the Director of Public Works to negotiate a Scope of Work and Fee not to exceed \$50,000.00 and to sign the Professional Services Contract providing an acceptable Scope of Work and Fee upon it being successfully negotiated.

**RESOLUTION 2019-047****EQUIPMENT RENTAL RATES****PUBLIC WORKS**

Approve Resolution No. 2019-047, to Review and Adopt the Kittitas County Public Works Monthly Equipment Rental Rates Pursuant to Revised Code of Washington 36.33A.040 for 2019.

**RESOLUTION 2019-048****WEIGHT RESTRICTIONS - GRAVEL ROADS****PUBLIC WORKS**

Approve Resolution No. 2019-048, Imposing Weight Restrictions on County Gravel Roads Beginning March 15, 2019 and Ending May 1, 2019.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

At 10:14 a.m. Chairman Wright announced the Board would recess into Executive Session for 5 minutes with Chris Horner, Deputy Prosecutor and Neil Caulkins, Deputy Prosecutor, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action anticipated.

At 10:21 a.m. the Board reconvened out of Executive Session.

The Board agreed for the County to defend and indemnify in the Cheeseman lawsuit.

At 10:22 a.m. Chairman Wright announced the Board would recess into Executive Session for 5 minutes with Neil Caulkins, Deputy Prosecutor, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 10:27 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:27 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes with Neil Caulkins, Deputy Prosecutor, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 10:32 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:32 a.m. Chairman Wright announced the Board would recess back into Executive Session for 3 minutes with Neil Caulkins, Deputy Prosecutor, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 10:35 a.m. the Board reconvened out of Executive Session. No action was taken.

#### **ADJOURNMENT**

The meeting was adjourned at 10:35 a.m.

CLERK OF THE BOARD

  
Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Cory Wright, Chairman