

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

FEBRUARY 19, 2019

Board members present: Chairman Cory Wright and Commissioner Laura Osiadacz. Excused: Commissioner Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Debbie Myers, Board Clerk; Gene Dana, Sheriff; Mark Cook, Public Works Director/Interim Engineer; Clay Myers, Undersheriff; Judy Pless, Budget & Finance Manager; Dan Carlson, CDS Director; Barb Demory, Lower District Court Administrator; Zane Kinney, Web Developer; Kasey Knutson, Health Promotion Supervisor; Lisa Murray, Administrative Assistant; Jerry Pettit, Auditor; Patti Johnson, Solid Waste Director/Project Manager; Rachel McDaniel, Fiscal Tech. II; and 8 members of the public.

CALL TO ORDER

Chairman Wright called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Wright led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATION

AFRICAN AMERICAN HISTORY MONTH

COMMISSIONERS

Commissioner Osiadacz moved to approve a Proclamation declaring February 2019 as National African American History Month in Kittitas County. Chairman Wright seconded. Motion carried 2-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Wright explained the Board would be reviewing each individual item prior to making any motions, as the Agenda Study Session was not held due to the Holiday Closure on February 18, 2019.

CONSENT AGENDA

Commissioner Osiadacz moved to approve the Consent Agenda, as presented. Chairman Wright seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
1/28/2019	Airport Business Overview
1/28/2019	IT Study Session
1/31/2019	Executive Session
2/4/2019	Agenda Study Session
2/4/2019	Office Admin
2/4/2019	Dept. Head-HR
2/4/2019	Dept. Head-IT
2/4/2019	Executive Session
2/5/2019	Agenda Session
2/5/2019	2PM Public Hearing
2/6/2019	Law & Justice Study Session
2/6/2019	Executive Session
2/11/2019	Office Admin
2/11/2019	Dept. Head-HR
2/11/2019	Dept. Head-Canceled
2/11/2019	Dept. Head-Maintenance
2/11/2019	Dept. Head-Public Health
2/11/2019	Chamber of Commerce CEO
2/12/2019	HR Study Session

AGREEMENT

CANON SOLUTIONS AMERICA

DISTRICT COURT

Approve a Unified Lease Agreement between Canon Solutions America and the Kittitas County Lower District Court for one copier and 4 desk scanners.

RESOLUTION 2019-030

CENTRAL SERVICES

AUDITOR

Approve Resolution No. 2019-030, Adopting Central Services Simplified Indirect Cost Allocation Plan for Year Ended December 31, 2017, at a rate of 12.75%, based on the fair and equitable distribution base of direct salaries and wages, for federal grant reimbursement as certified by the County Auditor, effective January 1, 2019.

RESOLUTION 2019-031

PUBLIC HEALTH INDIRECT ALLOCATION PLAN

AUDITOR

Approve Resolution No. 2019-031, Adopting the Kittitas County Public Health Department Simplified Indirect Cost Allocation Plan for Year

AGREEMENT

JENNIFER DeWITT

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Jennifer DeWitt, to provide 18 sessions Of Love and Logic Parenting classes in the amount of \$1,800.00 or \$100.00 per class from September 1, 2018 through June 30, 2019.

MEMORANDUM OF UNDERSTANDING

CITY OF KITTITAS

SHERIFF

Approve a Memorandum of Understanding between the Kittitas County Sheriff's Office and the City of Kittitas for Field Training.

AGREEMENT

U.S. DEPARTMENT OF JUSTICE

SHERIFF

Approve an Equitable Sharing Agreement and Certification for to the U.S. Department of Justice for Fiscal Year Ending 2018.

AGREEMENT

THOMAS ROWE, PhD.

SHERIFF

Approve a Professional Services Agreement between Kittitas County and Thomas Rowe, Ph.D. to provide psychological evaluations, interviews of applicants for employment or reserve service, and preparing and conveying reports of findings and evaluations for the Kittitas County Sheriff's Office, through March 1, 2020.

AGREEMENT

PUBLIC SAFETY SELECTION, PC

SHERIFF

Approve a Professional Services Agreement between Kittitas County and Public Safety Selection, PC to conduct Fitness-for-Duty Evaluations, conduct psychological evaluations, conduct interviews of applicants for employment or reserve service, and preparing and conveying reports of psychological findings and applicant evaluations for the Kittitas County Sheriff's Office.

AGREEMENT

USDA, FOREST SERVICE

SHERIFF

Approve a Cooperative Law Enforcement Agreement No. 19-LE-11061700-009 between Kittitas County and the USDA, Forest Service Okanogan-Wenatchee National Forest, in the amount of \$47,960.00 to enhance State and Local Law Enforcement in connection with activities on National Forest Service lands from January 1, 2019 through December 31, 2019.

RESOLUTION 2019-035

2019 HOTEL/MOTEL TAX FUND GRANTS

COMMISSIONERS

Approve Resolution No. 2019-035, Adopting the Distribution of the 2019 Hotel/Motel Tax Fund Grants, in the amount of \$136,041.50.

AGREEMENTS**2019 LODGING TAX SERVICES****COMMISSIONERS**

Approve the 2019 Lodging Tax Services Agreements LT-2019-001 through LT-2019-028, as awarded by Resolution No. 2019-035.

RESOLUTION 2019-036**HOMELESS HOUSING GRANT AGREEMENT****COMMISSIONERS**

Approve Resolution No. 2019-036, Authorizing an Amendment to Homeless Housing Grant Agreement HH-2018-001 between Kittitas County and HopeSource, Housing Authority of Kittitas County and Elmview, extending the term to December 31, 2019.

CALL FOR BIDS**OFFICIAL COUNTY NEWSPAPER****COMMISSIONERS**

Approve a Notice of Call for Bids to Serve as the Official County Newspaper from July 1, 2019 through June 30, 2020, to be accepted until March 22, 2019 at 11:00 a.m. in Room 108, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

CORRESPONDENCE - NONE**ADMINISTRATIVE MATTERS - NONE****CITIZEN COMMENTS ON NON-AGENDA ITEMS**

John Jensen provided a letter with Exhibits to the Board of County Commissioners stating the Easton Acres Homeowners believe the Kittitas County Public Works Department, as well as the Easton Ridge Land Company are in violation of the CCR's of Easton Acres.

BOARD DISCUSSION/DECISION ITEMS**MISCELLANEOUS**

Zane Kinney and Angela San Fillipo provided a presentation on their recent visit to Kittitas County's Sister City in Sanda City, Japan, and their participation in the 2018 Masters Marathon.

EXECUTIVE SESSION

At 10:50 a.m. Chairman Wright announced the Board would recess into Executive Session for 5 minutes with Patti Johnson, Solid Waste Director/Project Manager, to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action was anticipated.

At 10:55 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:56 a.m. Chairman Wright announced the Board would recess into Executive Session for 10 minutes with Stephanie Hartung, Deputy Prosecutor, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action anticipated.

At 11:06 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:06 a.m. Chairman Wright announced the Board would recess back into Executive Session for 2 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action anticipated.

At 11:08 a.m. the Board reconvened out of Executive Session. The Board of County Commissioners directed Deputy Hartung to prepare a Resolution for the Sale of Property for their consideration at a later date.

ADJOURNMENT

The meeting was adjourned 11:10 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Cory Wright, Chairman