

**KITTITAS COUNTY
PUBLIC WORKS STUDY SESSION MINUTES
COMMISSIONERS' AUDITORIUM, 205 WEST 5TH ROOM 109 - ELLENSBURG
Regular Meeting**

MONDAY

1:30 PM

JANUARY 28, 2019

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner Laura Osiadacz

Others: Mark Cook, Candie Leader, Public Works

At 1:34 pm Chairman Cory Wright opened the Public Works Study Session.

An additional item for discussion was added under Other Business:
Airport Manager Hiring Process

**REQUEST TO APPROVE A RESOLUTION AUTHORIZING CHAIR SIGNATURE ON KPFF
TASK ORDER NO. 17 FOR 2019 BRIDGE INSPECTION SERVICES**

Mark Cook gave background on the consultant services provided by KPFF explaining the task order for general services terminates on December 31, 2019. Mark Cook stated that KPFF has been performing bridges inspections for the past several years supporting Sara Folk. Mark Cook continued that prior to the departure of Sara Folk; she was training the current Traffic Foreman in performing inspections. Mark Cook added that with Sara Folk's departure staff needs to extend the task order to allow sufficient time for the Traffic Foreman to obtain necessary training to do bridge inspections. Discussion was held. Chairman Cory Wright called for a motion to approve Resolution 2019-015 Authorizing Chair Signature on KPFF Task Order No. 17 for 2019 Bridge Inspection Services. Vice-Chairman Brett Wachsmith made a motion to approve Resolution 2019-015 with Commissioner Laura Osiadacz seconded the motion. Motion passed.

**REQUEST TO APPROVE A RESOLUTION TO RATIFY THE PUBLIC WORKS DIRECTOR'S
SIGNATURE ON THE CITY OF ELLENSBURG RINGER LOOP LICENSE AGREEMENT
ALLOWING TURN-AROUND CONSTRUCTION AND THE INSTALLATION OF A LOCKING
GATE**

Mark Cook discussed the ongoing issues caused by flooding at Ringer Loop Road. Mark Cook stated that recreation users are bypassing the barricades Public Works has placed to get to the boat ramp to access the Yakima River. Mark Cook continued that a solution is to build a vehicle turn-around and place a road closure gate. Mark Cook added that the gate would be located on some City of Ellensburg property and this agreement allows the placement of the gate. Discussion was held. Chairman Cory Wright called for a motion to approve Resolution 2019-016 Ratifying the Public Works Director's Signature on the City of Ellensburg Ringer Loop License Agreement Allowing Turn-Around Construction and the Installation of a Locking Gate. Vice-Chairman

Brett Wachsmith made a motion to approve Resolution 2019-016 with Commissioner Laura Osiadacz seconded the motion. Motion passed.

REQUEST TO APPROVE A RESOLUTION AUTHORIZING THE CHAIR'S SIGNATURE ON WASHINGTON STATE DEPARTMENT OF TRANSPORTATION'S CERTIFICATION ACCEPTANCE QUALIFICATION AGREEMENT

Mark Cook stated that Public Works benefits from maintaining certified status through the Washington State Department of Transportation (WSDOT). Mark Cook continued that this status allows Public Works to manage and administer its own federal transportation grants without relying on state management. Mark Cook added that the Kittitas Highway project in 2015 almost put Public Works out of certified status. Mark Cook commented that when Sara Folk was hired she worked with WSDOT getting Public Works back into compliance and now with her departure WSDOT is requesting an updated agreement. Mark Cook added that he did enter into a task order with Jacobs for services for final auditing of projects that Sara Folk began with her time at Public Works. Chairman Cory Wright called for a motion to approve Resolution 2019-017 Authorizing the Chair's Signature on Washington State Department of Transportation's Certification Acceptance Qualification Agreement. Vice-Chairman Brett Wachsmith made a motion to approve Resolution 2019-017 with Commissioner Laura Osiadacz seconding the motion. Motion passed.

UMPTANUM ROAD SPEED STUDY RESULTS

Mark Cook stated that a resident in the area of Umptanum Road requested to have the speed limited lowered in the area of Riverbottom Road and Manastash Road. Mark Cook continued that staff has completed the work on the speed study and would like to set a public hearing to present the results of the study for Board consideration. Discussion was held. Staff was directed to schedule the public hearing at the next agenda session.

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION BRIDGE WORK TASK ORDER AGREEMENT NO. JE5593 DISCUSSION

Mark Cook gave background on the need for repairs on certain bridges throughout the county. Mark Cook stated that Kittitas County entered into a Bridge Work Master Agreement with Washington State Department of Transportation (WSDOT) in 2013 and over the past several years WSDOT bridge repair crews have assisted with repairing county owned bridges. Mark Cook continued that staff can go out to small works for a contractor to do the minor repairs needed on selected bridges or WSDOT is offering a supervisor to assist county forces to do the repairs as a learning exercise. Mark Cook added the cost for WSDOT to do this work is approximately forty five hundred dollars (\$4500). Staff was directed to sign the task order agreement with WSDOT for assistance with bridge repairs.

HYAK PARKING VIOLATION FEES DISCUSSION

Mark Cook gave background on the ongoing parking issues in the Hyak area. Mark Cook stated that recently he was contacted by Snoqualmie Pass Utility District (SPUD) requesting assistance with illegal parking blocking access to the shared facility between SPUD and Public Works. Mark Cook continued that the low fees and lack of enforcement capability is creating a public safety concern and staff would like to discuss the option of increasing illegal parking fees and explore towing resources to help with the issue. Discussion was held. Staff was directed to research the avenues of towing options and increase of illegal parking fees.

OTHER BUSINESS

Airport Manager Hiring Process:

Mark Cook stated that he would like direction on the interview panel for the Airport Manager interviews. Discussion was held on the number of people on the panel and who should be on the panel.

Chairman Cory Wright requested to enter into an Executive Session for ten (10) minutes stating RCW 42.30.110(d) "To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs".

Executive session began at 2:16 pm and was adjourned at 2:26 pm. No action was taken.

Staff was directed to have the following on the interview panel: Mark Cook, Chairman Cory Wright, Chair of the Airport Advisory Committee, Washington State Department of Natural Resources Representative, Kittitas County Human Resources Representative, Central Washington University Representative and a member from General Aviation.

Meeting adjourned at 2:29 pm.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Candie Leader



Cory Wright, Chairman