

**KITTITAS COUNTY
PUBLIC WORKS STUDY SESSION MINUTES
COMMISSIONERS' AUDITORIUM, 205 WEST 5TH ROOM 109 - ELLENSBURG
Special Meeting**

MONDAY

1:00 PM

JANUARY 14, 2019

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner Laura Osiadacz

Others: Mark Cook, Candie Leader, Public Works; Two (2) Members of the public

At 1:01 pm Chairman Wright opened the Public Works Study Session. No additional agenda items were added.

FINANCE STAFF TRAINING AT CWU

Mark Cook stated that Scott Casey in the Finance Division is currently taking a course at CWU for Visual Basic programming to help utilize the Cayenta software that is used by county departments. Mark Cook added that the cost is around twelve hundred dollars (\$1200) for the course. Discussion was held.

FISH FOOD BANK PROPOSAL

Mark Cook stated that he and Commissioner Laura Osiadacz recently met with a representative from the FISH Food Bank to discuss the program moving out to the Elmview building in the industrial area at Bowers Field. Mark Cook continued that FISH is looking for space to construct an industrial kitchen and dining area for the homeless and needy in the community. Mark Cook added that he is now looking for direction from the Board after reviewing financials and lease costs for the land and building. Discussion was held. Staff was directed to get more specific information from FISH regarding timelines and a more specific long range plan for the facility.

FLOODPLAIN DEVELOPMENT PERMIT FEES FOR KITTITAS COUNTY CONSERVATION DISTRICT

Mark Cook reported that he was contacted by the Kittitas County Conservation District (KCCD) regarding Floodplain Development Permit fees for their projects. Mark Cook continued that KCCD has the authority to use a Habitat Exemption for certain projects but has chosen not to use the process because most of their funding is through grants. Mark Cook added that Kittitas County partners with KCCD on many projects in the community and suggests the Board consider waiving the fees for Floodplain Development Permits. Discussion was held. Staff was directed to prepare enabling documents for the February 5, 2019 agenda for consideration of waiving the requested fees.

BOWERS FIELD (ELN) LAND LEASE MODELING

Mark Cook reported that several weeks ago the Board requested a financial model of alternatives for lease rates at Bowers Field. Mark Cook presented his alternatives for review and explained the how he forecasted expenses and potential review for new lease rates in an aggressive, moderate and low recovery scenario. Mark Cook stated that currently staff has eight (8) leases pending waiting on resolution of the modification/termination clause and three (3) new leases to be written as well. Discussion was held. Staff was directed to wait on a financial strategy until a potential appraisal can be done on Bowers Field.

PATHS AND TRAILS FUNDING

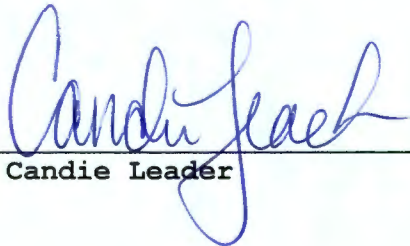
Mark Cook stated that recently representatives from "Towns to Teanaway" meet with the Board and presented a proposal for the county to hold easements across private property for the development of paths and trails in the Upper County. Mark Cook continued that he was asked to research the request and the budget needed to facilitate the request. Mark Cook added he spoke with the County Surveyor on the issue as well and he doesn't see any issues with the proposal. Discussion was held. Staff was directed to get started on the project and present documents at an upcoming agenda session.

OTHER BUSINESS

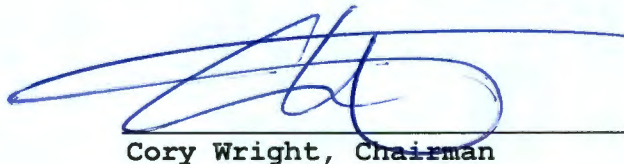
Chairman Cory Wright asked the other Board members if they would like to have a meeting with John Dobson for some more understanding of airport issues. Both Board members agreed.

Meeting adjourned at 1:47 pm.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Candie Leader



Cory Wright, Chairman