

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

NOVEMBER 13, 2018

Board members present: Chairman Laura Osiadacz and Commissioner Cory Wright. Absent: Vice-Chairman Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board.

SPECIAL MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:04 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending November 9, 2018.

LETTER GOVERNOR JAY INSLEE - SUPPORT COMMISSIONERS

Commissioner Wright moved to approve and authorize Board signature on a letter to Honorable Governor Jay Inslee in support of funding that the County Conservation District is seeking through the State Conservation Commission Biennium Budget, as presented. Chairman Osiadacz seconded. Motion carried 2-0.

REQUEST PURCHASE PROJECTOR/SCREEN COMMISSIONERS

Commissioner Wright moved to approve a request to purchase a projector and Screen for the Auditorium as presented (approximately \$1,157.00 plus tax). Chairman Osiadacz seconded. Motion carried 2-0.

ACKNOWLEDGE DCR'S FOR KITITAS CO. COMMISSIONERS

APPROVED
11/20/18

Commissioner Wright moved to accept and acknowledge a list of Designated Crisis Responders (DCR) for Kittitas County as presented by Comprehensive Healthcare. Chairman Osiadacz seconded. Motion carried 2-0.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board decided for the week of 11-12-2018 they would post on Facebook the Notice of Annual Docket Public Hearing as well as the Winter Safety Tips from the County Fire Marshal.

UPDATE

BOCC/DEPARTMENT HEAD REPORTS

COMMISSIONERS


Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

OTHER BUSINESS - N/A

Meeting adjourned at 9:43 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Buchholz


Laura Osiadacz, Chairman