

**KITTITAS COUNTY
PUBLIC WORKS STUDY SESSION MINUTES
COMMISSIONERS' AUDITORIUM, 205 WEST 5TH ROOM 109 - ELLENSBURG
Regular Meeting**

MONDAY

1:30 PM

August 27, 2018

Board members present: Chairman Laura Osiadacz; Vice-Chairman Obie O'Brien; Commissioner Cory Wright

Others: Mark Cook, Sara Folk, Candie Leader, Public Works; Dan Carlson, Stephanie Mifflin, Community Development Services; Jim Goeben, IT

At 1:52 pm Chairman Osiadacz opened the Public Works Study Session. Mark Cook requested to add an additional item to the agenda for discussion: G-Suite Accounts for the Flood Control Zone District Advisory Committee and suggested discussing this topic while Jim Goeben from Information Technology was present.

Mark Cook stated that the Flood Control Advisory Committee held the first meeting as a Committee where bylaws, projects and the open public meetings act was discussed. Mark Cook continued that members of the Committee are requesting to not use their personal email accounts to conduct Committee business. Mark Cook added that after discussion with staff the option of G-Suite accounts was brought forward. Jim Goeben stated that there is a fee for the service and that it requires Board of County Commissioner approval to authorize the accounts. Discussion was held. Staff was directed to get the accounts set up for use by the Flood Control Advisory Committee to conduct Committee business.

REQUEST TO APPROVE A RESOLUTION TO AWARD THE CONTRACT FOR THE 2018 KITTITAS COUNTY SAFETY IMPROVEMENTS PROJECT

Sara Folk stated that bids were opened on the 2018 Kittitas County Safety Improvements Project and five (5) bids were submitted. Sara Folk continued that the lowest bid received was from Frank Gurney, Inc. and was below the engineer's estimate for the project. Discussion was held. Chairman Osiadacz called for a motion to approve the Resolution presented. Vice-Chairman O'Brien made a motion to approve Resolution 2018-137 to Award the Contract for the 2018 Kittitas County Safety Improvements Project. Commissioner Wright seconded said motion. Vice-Chairman O'Brien thanked staff for the good work in securing funding for the project. Motion passed 3-0.

REQUEST TO APPROVE A RESOLUTION TO AUTHORIZE CHAIR'S SIGNATURE ON JACOBS ENGINEERING GROUP TASK ORDER NO. 16 FOR THE FAIRVIEW ROAD CULVERT REPLACEMENT PROJECT

Mark Cook reported that during routine bridge inspections staff found damage to a structure on Fairview Road. Mark Cook stated that county forces installed steel plates on the damaged areas for a temporary repair and now a permanent repair is necessary. Mark Cook presented a task order for key services for the repairs with Jacobs Engineering Group for Board consideration. Discussion was held. Chairman Osiadacz called for a motion to approve the Resolution presented. Vice-Chairman O'Brien made a motion to approve Resolution 2018-138 Authorizing Chair's Signature on Jacobs Engineering Task Order No. 16 for the Fairview Road Culvert Replacement Project. Commissioner Wright seconded the motion. Motion passed 3-0.

COUNTY ENGINEER HIRING PROCESS DISCUSSION

Mark Cook stated that with the departure of the last County Engineer he has been serving as the Interim with assistance from Sara Folk, Engineering Services Manager. Mark Cook added that the past hiring process used involved an interview panel of stakeholders for applicants. Mark Cook is requesting direction moving forward. Discussion was held. Board directed staff to draft a list of stakeholder participants for Board review at the next study session.

GRANT COUNTY PUD VANTAGE BOAT RAMP RESTROOM UPDATE

Mark Cook gave background on the vandalism that led to the current closure of the restrooms at the Vantage Boat Launch. Mark Cook stated that there is no funding in the budget to support the repairs necessary for reopening of the facilities and staff submitted an application for Public Facilities funding that is currently being scored by the Conference of Governments. Mark Cook added that staff should be noticed in mid-September if the funding will be awarded and this puts repairs to be conducted in Spring 2019. Mark Cook continued that the ongoing maintenance of the facility has been challenging and himself, along with Commissioner O'Brien made a trip to visit with Grant County PUD to come up with some solutions. Mark Cook added that this meeting ended up being conducted with a staff person not the decision makers at Grant County PUD. Mark Cook commented that with the ongoing growth and improvements being done for recreation in the area of Vantage by Grant County PUD he was notified that the County can comment on the pending recreation

plan update to the Federal Energy Regulatory Commission (FERC). Numerous issues are impacting Kittitas County, including: the restroom facility, overflow parking, increased traffic and general use of the boat launch and surrounding areas. Mark Cook stated that these comments would be directly submitted to the Federal Energy Regulatory Commission (FERC) for their review. Discussion was held. The Board directed staff to draft comments for their review prior to submitting to FERC.

Meeting adjourned at 2:38 pm.

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Candie Leader



Laura Osiadacz, Chairman