

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

AUGUST 21, 2018

Board members present: Chairman Laura Osiadacz; Vice-Chairman Obie O'Brien; and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Mark Cook, Public Works Director/Interim Engineer; Dan Carlson, CDS Director; Erin Moore, WRP Coordinator; Neil Caulkins, Deputy Prosecutor; Samantha Cox, WRP Tech.; and 1 member of the public.

CALL TO ORDER

Chairman Osiadacz called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Erin Moore, WRP Coordinator introduced Samantha Cox as the new WRP Tech.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Osiadacz noted Consent Item K had been removed from the Agenda and there would be Executive Sessions held at the end of the Agenda Session.

Commissioner O'Brien moved to approve the Agenda, as amended. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

Commissioner Osiadacz noted Consent Item K had been removed from the Agenda.

Consolidated Lodging Tax Grant Process.

RESOLUTION 2018-132 SUNCADIA PHASE 3 DIVISION 14 CDS

Approve Resolution No. 2018-132, for the Suncadia Phase 3, Division 14 Preliminary Plat (LP-18-00002), a division of 6.97 acres into 10 single-family residential lots with an access tract and a community Open Space tract, on a site zoned Master Planned Resort (Suncadia).

CONTRACT ASPECT CONSULTING PUBLIC HEALTH

Approve Contract No. 15 between Kittitas County and Aspect Consulting for the Lower County Large Area Permit Change (Project No. 150338), in the total amount of \$12,800.00.

RESOLUTION 2018-134 MITIGATION & METERING PROGRAM PUBLIC HEALTH

Approve Resolution No. 2018-134, Adopting the Updated Mitigation and Metering Program Policy & Procedures.

RESOLUTION 2018-135 WATER METERING AGREEMENT PUBLIC HEALTH

Approve Resolution No. 2018-135, Awarding a Bid for Kittitas County Water Meters, Meter Reading Equipment & Software and to Authorize the Chairman's Signature on the Corresponding Professional Services Agreement.

RESOLUTION 2018-133 WATER METERING AGREEMENT PUBLIC HEALTH

Approve Resolution No. 2018-133, Adopting the Kittitas County Water Metering Agreement.

SET PUBLIC HEARING PURCHASE REAL ESTATE SOLID WASTE

Approve Setting a Public Hearing to consider the Purchase of Real Estate Parcel #611033, to be held in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST TO APPROVE A RESOLUTION ESTABLISHING AN INVESTMENT POOL FOR KITTITAS COUNTY AND THE CREATION OF A TREASURER'S INVESTMENT OPERATIONS AND MAINTENANCE FUND - ITEM REMOVED FROM THE AGENDA.

LIST TAXPAYERS REFUNDS IN 2017 TREASURER

Acknowledge Receipt of the Treasurer's Report of the List of Refunds made to Taxpayers in 2017.

BOARD DISCUSSION/DECISION ITEMS

APPOINTMENT

UPPER COUNTY TRAFFIC TASK FORCE

PUBLIC WORKS

Commissioner O'Brien moved to appoint the following to the Upper County Traffic Task Force: Robert Seelye, Steve Harper, Cindy Millsap, Nolan Weis, Steve Sowers, Lori Nevin, Clay Myers, Patricia Garris, Valerie McCallum, and a representative from Encompass Engineering & Surveying.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:21 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session with Dan Carlson, CDS Director; Clay Myers, Undersheriff; and Neil Caulkins, Deputy Prosecutor for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action was anticipated.

At 10:26 a.m. the Board reconvened out of Executive Session.

Commissioner O'Brien moved to appoint the Kittitas County Sheriff or his appointed designee to serve as the Interim Fire Marshal. Commissioner Wright seconded. Motion carried 3-0.

At 10:29 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session with Neil Caulkins, Deputy Prosecutor and Mark Cook, Public Works Director/Interim Engineer for 20 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action was anticipated.

At 10:49 a.m. the Board reconvened out of Executive Session.

Commissioner O'Brien moved to instruct the Public Works Department to include in their 2019 Budget, a new position for an Airport Manager, noting funding would be coming from rate increases from both land and hangar leases at Bowers Field and noting the position is to be overseen by the Public Works Department. Commissioner Wright seconded. Motion carried 3-0.

At 10:55 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session with Neil Caulkins, Deputy Prosecutor and Mark Cook, Public Works Director/Interim Engineer for 15 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action was anticipated.

At 11:10 a.m. the Board reconvened out of Executive Session. Commissioner O'Brien moved to approve the Public Works Director to advertise and fill the Water Resource Manager position as soon as possible. Commissioner Wright seconded. Motion carried 3-0.

At 11:20 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session with Neil Caulkins, Deputy Prosecutor for 30 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 11:50 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:50 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 11:55 a.m. the Board reconvened out of Executive Session. No action

was taken.

At 11:55 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 12:00 p.m. the Board reconvened out of Executive Session. No action taken was taken.

Chairman Osiadacz announced at the conclusion of the Agenda how there was a meeting previously scheduled for Wednesday August 22, 2018 at 1:30 p.m. and it had been cancelled.

ADJOURNMENT

The meeting was adjourned at 12:03 p.m.

CLERK OF THE BOARD


Julie Kjørsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman