

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
BOCC AUDITORIUM
SPECIAL MEETING
HR STUDY SESSION**

THURSDAY

9:00 AM

APRIL 26, 2018

Board members present: Laura Osiadacz, Obie O'Brien, Paul Jewell

Others: Barb Demory, Lisa Young, Jeanne Killgore

1. CALL TO ORDER

The meeting was called to order at 9:01 AM.

2. TRANSLATOR STIPEND DISCUSSION/DECISION – DISTRICT COURT

HR Director Young briefly reviewed the District Court's proposal of a monthly stipend for staff that have been qualified by the Judge to serve as a court translator. This is a continuation of the discussion from two previous HR Study Sessions. Court Administrator Demory was present to answer questions and provide any additional information needed. The proposal would require an MOU with Union 792 CH. Commissioner Jewell and Commissioner Osiadacz expressed concerns about opening up the union contract mid-cycle, and questioned the implications it may have with other employee groups and/or departments around the County. Commissioner Jewell suggested that the proposal be rewritten to be specific to the circumstances of the court and to leave no room for outside interpretation. Commissioner Osiadacz and Commissioner O'Brien agreed with Commissioner Jewell's suggestion. Director Young will work with Commissioner Jewell on a draft MOU in preparation for future discussion.

3. STAFFING DISCUSSION/DECISION – TREASURER'S OFFICE/DEPUTY TREASURER

The Commissioners discussed the Treasurer's plan to add a Deputy Treasurer position to his staff. The Commissioners noted that the Treasurer must have the necessary documents signed prior to moving forward with the position as these documents create funding for the position. Director Young noted that part of the future discussion will include staffing changes due an upcoming vacancy in the Treasurer's Office. The Treasurer was not present for this discussion so further discussion will be held for the next HR Study Session.

4. CONSIDER FOR APPROVAL A RESOLUTION ADOPTING ELECTED OFFICIAL WAGES

Director Young presented a Resolution for signature that would adopt Elected Official wages for 2019-2022. The Resolution was created based on the compensation strategy recommended by the Citizens' Advisory Committee on Salaries for Elected Officials, and the implementation plan discussed at the

APPROVED
5-15-18

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previous HR Study Session. Commissioner O'Brien moved to approve Resolution 2018-068. Commissioner Jewell seconded the motion. Motion approved; 3:0.

5. REQUEST TO APPROVE CHAIR SIGNATURE ON THE KVH WORKPLACE HEALTH – SERVICES AND CONTRACT PRICING AGREEMENT

Director Young presented a price agreement from KVH Workplace Health that would allow us to use their facility for required CDL physicals. Director Young noted that the price agreement does not bind us to strictly using KVH for this purpose; however, she hopes that the Union will agree to name KVH Workplace Health the primary facility for CDL physicals which would save time and money for the employees and County. Commissioner O'Brien moved to approve Chair signature on the pricing agreement. Commissioner Jewell seconded the motion. Motion approved; 3:0.

6. CONSIDER FOR APPROVAL THE EXECUTION OF THE CERTIFICATE OF FORMATION OF GREATER COLUMBIA BEHAVIORAL HEALTH, LLC

Commissioner O'Brien commented that this is the document needed to initiate the LLC, and it is the same as the draft previously shared but with signature pages. Commissioner Jewell moved to approve Board signature on the Certificate. Commissioner O'Brien seconded the motion. Motion approved; 3:0.

7. REQUEST FROM THE PINK E-RACERS TO HOLD THE ANNUAL PIZZA PINK OUT ON MAY 30TH

Director Young presented the request from the Pink E-Racers to use the BOCC Auditorium on May 30th, 2018 for the purpose of serving pizza to County staff as part of their annual fundraiser for the Susan G. Komen Race for the Cure. Commissioner O'Brien moved to approve the request. Commissioner Osiadacz seconded the motion. Motion approved; 3:0.

8. OTHER BUSINESS

Executive Session – Performance of a Public Employee

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.


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The Commission entered executive session at 9:49 AM to discuss the performance of a public employee. Anticipated length: 5 minutes; anticipated action: none. The Commission exited executive session at 9:54 AM with no action taken.


10. ADJOURN

The meeting was adjourned at 9:54 AM.

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Lisa Young, HR Director



Laura Osiadacz, Chairman