

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**APRIL 17, 2018**

Board members present: Vice-Chairman Obie O'Brien and Commissioner Paul Jewell. Excused: Chairman Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Lindsey Ozbolt, Planning Official; Mark Cook, Public Works Director; Tina Rowan, Fiscal Analyst; Dan Carlson, CDS Director; Robin Read, Public Health Administrator; Candi Blackford, Administrative Assistant; Erin Moore, WRP Coordinator; Kasey Knutson, Health Promotion Supervisor; Sara Folk, Engineer Service Manager; Tristen Lamb, Environmental Health Supervisor; Holly Erdman, Environmental Health Specialist 2; Will Schwab, Environmental Health Specialist 2; Kylin Fulton, Volunteer/Intern; Rochelle Gringberg, Volunteer/Intern; Katie Odiaga, Public Health Tech.; Liz Whitaker, Community Health Supervisor; Lianne Bradshaw, Community Health Specialist 1; Chelsea Benner, Planner 1; and approximately 8 members of the public.

**CALL TO ORDER**

Vice-Chairman O'Brien called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Vice-Chairman O'Brien led the pledge of allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS**

**CERTIFICATE OF RECOGNITION      HOLLY ERDMAN - 30 YEARS      COMMISSIONERS**

Commissioner Jewell moved to approve a Certificate of Recognition to Holly Erdman, Environmental Health Specialist 2, for 30 years of employment with Kittitas County. Commissioner O'Brien seconded. Motion carried 2-0.

**APPROVAL OF AGENDA**

Commissioner Jewell moved to approve the Agenda, as presented. Vice-Chairman O'Brien seconded. Motion carried 2-0.

**CONSENT AGENDA**

Commissioner Jewell moved to approve the Consent Agenda, as presented. Vice-Chairman O'Brien seconded. Motion carried 2-0.

**MINUTES**

| DATE       | MINUTES                      |
|------------|------------------------------|
| 03/19/2018 | Agenda Study Session         |
| 03/19/2018 | Office Admin                 |
| 03/19/2018 | Dept. Head-Auditor           |
| 03/19/2018 | Dept. Head-KVEC              |
| 03/19/2018 | Dept. Head-HR                |
| 03/19/2018 | Dept. Head-IT                |
| 03/20/2018 | Agenda Session               |
| 03/26/2018 | Office Admin                 |
| 03/26/2018 | Dept. Head-Comm.             |
| 03/26/2018 | Dept. Head-Maint.            |
| 03/26/2018 | Dept. Head-Solid Waste       |
| 03/26/2018 | Dept. Head-BoCC              |
| 03/27/2018 | DD Update                    |
| 03/27/2018 | Conservation District Update |
| 03/30/2018 | Solar Advisory Committee     |
| 04/02/2018 | Agenda Study Session         |
| 04/02/2018 | Office Admin                 |
| 04/02/2018 | Dept. Head-Maint.            |
| 04/03/2018 | Agenda Session               |
| 04/03/2018 | 2pm Public Hearing           |
| 04/09/2018 | DPW Study Session            |
| 04/10/2018 | Transfer Station Update      |

**SPECIAL EVENT APPLICATION      EASTON MEMORIAL DAY PARADE      COMMISSIONERS**

Approve a Special Event Application to hold the Easton Memorial Day Parade on Saturday May 26, 2018 conditioned upon complying with the recommendations made by the Kittitas County Public Works Department and the County Sheriff; to provide a Certificate of Liability Insurance and Endorsements listing Kittitas County as an additional insured no later May 15, 2018; and to grant a waiver to Kittitas County Code 5.20.100 Penal Bond - Bond of Indemnity.

**REQUEST FOR PROPOSALS WATER METERS/METER READING EQUIPMENT PUBLIC HEALTH**

Approve a Request for Proposals for Water Meters, Meter Reading Equipment and Software, to be accepted until May 2, 2018 at 5:00 p.m. in the Kittitas County Public Health Department 507 N. Nanum Street, Suite 102 Ellensburg, WA and to authorize the Clerk to publish said notice.

**AGREEMENT CENTRAL WA FAMILY MEDICINE RESIDENCY PROGRAM PUBLIC HEALTH**

Approve and authorize the Public Health Administrator to sign a Program Letter of Agreement between Central Washington Family Medicine Residency Program and the Kittitas County Public Health Department, effective November 21, 2018 through November 21, 2023 to provide education and supervision of residents while rotating at participating sites.

**CONTRACT AMENDMENT-WA STATE HEALTH CARE AUTHORITY PUBLIC HEALTH**

Approve and authorize the Public Health Administrator to sign Amendment No. 02 to Contract No. K1407 between the Washington State Health Care Authority and Kittitas County Public Health Department from January 1, 2017 through December 31, 2018.

**NOTICE APPLICATION - DEPARTMENT OF ECOLOGY PUBLIC HEALTH**

Approve a Notice of Application to enter a divided portion of Yakima Adjudication Court Claim No. 00535 (Water Right B, S4-85296-J) into the State Trust Water Right Program and to authorize the Clerk to publish said notice.

**AGREEMENT SCHUKNECHT'S POLYGRAPH SERVICE SHERIFF**

Approve a Professional Services Agreement between Kittitas County and Schuknecht's Polygraph Service, at a rate of \$175.00 per Polygraph examination performed, effective immediately and expiring on December 31, 2018.

**AGREEMENT GOVERNMENT PAYMENT SERVICE SHERIFF**

Approve the Third Annual Renewal of a Professional Services Agreement between Kittitas County and Government Payment Service, Inc. expiring on April 1, 2019.

**AGREEMENT COMPREHENSIVE HEALTHCARE SHERIFF**

Approve an Agreement between Kittitas County through the Kittitas County Sheriff's Office and Comprehensive Healthcare to provide a qualified Practitioner who will provide Mental Health related medical assessment

and treatment to inmates of the Kittitas County Corrections Center effective immediately through December 31, 2019.

**RESOLUTION 2018-063                      DENIED FIREARMS TRANSACTIONS                      SHERIFF**

Approve Resolution No. 2018-063, Authorizing Application for Reimbursement from State Funds Allocated to Local Law Enforcement for the Investigation of Denied Firearms Transactions, Distributed by the Washington Association of Sheriffs and Police Chiefs (WASPC).

**CONTRACT                                      BUREAU OF LAND MANAGEMENT                                      SHERIFF**

Acknowledge the 2018 Contract and Statement of Work between the Bureau of Land Management and the Kittitas County Sheriff's Office, in the amount of \$25,000.00 to provide Law Enforcement services as needed to the BLM in administration and regulation of the use and occupancy of the public lands which they oversee beginning May 1, 2018 through September 30, 2018.

**RESOLUTION 2018-064                                      FAA APPLICATION                                      PUBLIC WORKS**

Approve Resolution No. 2018-064, Demonstrating the Board of County Commissioners Support for Airport Aid Application to the Federal Aviation Administration and the Washington State Department of Transportation Aviation Division for Bowers Field and Authorizing the Director of Public Works to Execute the Airport Aid Applications.

**AMENDMENT                                      SHEA, CARR & JEWELL, INC.                                      CDS**

Approve Amendment No. 3 to the Agreement for Professional Services between Shea, Carr & Jewell, Inc. (dba SCJ Alliance) and Kittitas County to finalize the Kittitas County Comprehensive Plan Update.

**RESOLUTION 2018-065                                      PALOMINO FIELDS PLAT                                      CDS**

Approve Resolution No. 2018-065, Second Amendment to the Development Agreement for Palomino Fields Plat by and between Kittitas County, Washington, Cle Elum Pines East LLC, and Cle Elum Pines West LLC.

**AGREEMENT                                      COMMUNITY BUILDERS                                      CDS**

Approve a Professional Services Agreement between Kittitas County and Community Builders, to administer and operate the Upper Kittitas County Youth Activities Summer Program from May 1, 2018 through December 31, 2020.

**CORRESPONDENCE - NONE**



CLERK OF THE BOARD

  
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Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
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Obie O'Brien, Vice-Chairman