

**KITTITAS COUNTY  
PUBLIC WORKS STUDY SESSION MINUTES  
COMMISSIONERS' AUDITORIUM, 205 WEST 5TH ROOM 109 - ELLENSBURG  
Regular Meeting**

**MONDAY**

**1:30 PM**

**March 12, 2018**

Board members present: Chairman Laura Osiadacz; Vice-Chairman Obie O'Brien; Commissioner Paul Jewell

Others: Mark Cook, Lucas Huck, Candie Leader, Public Works; Dan Carlson, Stephanie Mifflin, Lindsey Ozbolt, Mike Flory, Community Development Services; Neil Caulkins, Prosecutor's Office, Kayla Bonar, Daily Record; Three (3) members of the public

**REQUEST TO APPROVE A RESOLUTION AUTHORIZING LOAD RESTRICTIONS ON CERTAIN COUNTY BRIDGES AND PRESCRIBING A MISDEMEANOR FOR VIOLATION THEREOF**

At 2:46 pm Chairman Laura Osiadacz opened the Public Works Study Session. Mark Cook requested to add one item to the agenda - Runway 7/25 - Form 7480. Commissioner Jewell requested to discuss items four (4) and seven (7) due to his commitment to another meeting at 3:00pm.

Lucas Huck presented a Resolution for consideration regarding placing load restrictions on certain county bridges. He stated that the Federal Highway Administration (FHWA) developed new calculations for determining the weight a bridge can safely carry and to allow heavier trucks on roadways. He added that staff coordinated with KPFF (on call Structural Engineering Consultants) to identify bridges in county inventory that may require load ratings. Staff has identified fifteen (15) bridges that require new vehicle weight restrictions and two (2) additional bridges that require shoulder restrictions. Discussion was held. Commissioner Osiadacz called for a motion to approve Resolution 2018-047 Authorizing Load Restrictions on Certain County Bridges and Prescribing a Misdemeanor for Violation Thereof. Commissioner O'Brien moved to approve Resolution 2018-047. Commissioner Jewell seconded said motion. Motion carried 3-0 with no discussion.

**REQUEST TO AUTHORIZE CHAIR SIGNATURE ON THE YAKIMA BASIN INTEGRATED PLAN REQUESTED LETTER OF COMMITMENT FOR LAND ACQUISITION**

Mark Cook stated that he is presenting a letter of commitment for property acquisition near Hansen Pits. Staff has spent approximately six (6) weeks working with the Yakima Basin Integrated Plan (YBIP) Habitat Subcommittee (HS) lead staff working on the terms of the letter. There is twenty (20) acres immediately south of Hansen Pits that is currently leased to Twin City Foods supporting land application of waste water effluent. Mark Cook continued that the letter eliminates hard performance requirements on the part of the County allowing actions by others in the absence of County funding. Staff and YBIP HS are in agreement on restricting portions of the acquired lands for habitat restoration consistent with reserving lands for future use by Twin City Foods should the need arise. Discussion was held. Commissioner Jewell moved for a motion authorizing signature on the Yakima Basin Integrated Plan Requested Letter of Commitment for Land Acquisition. Commissioner O'Brien seconded the motion. Motion carried 3-0.

**RUNWAY 7/25 FORM 7480**

Mark Cook gave background on the closure of Runway 7/25 and after multiple months of discussion the Federal Aviation Administration (FAA) Form 7480 is ready to be filed. Mark Cook continued that staff has met with Central Washington University (CWU) and the FAA with several concerns from CWU being addressed. Mark Cook added that the current NOTAM for Runway 7/25 is set to expire March 31, 2018 and the FAA is anticipating the Form 7480 to be submitted. Mark Cook stated that he would like to file the Form 7480 on Thursday after the Airport Advisory Committee meeting to give them prior notice of the filing. Discussion was held with Commissioner Jewell adding that he has been working with staff and CWU on all issues regarding Bowers Field with three (3) meetings being held last week. Commissioner Jewell moved for a motion authorizing staff to prepare the Form 7480 and file said form after the Airport Advisory Committee meeting to be held on Wednesday. Commissioner O'Brien seconded the motion. Motion carried 3-0.

**REQUEST TO APPROVE A RESOLUTION AUTHORIZING PLACEMENT OF AN INFORMATIONAL KIOSK AT THE END OF COVE ROAD ON COUNTY RIGHT OF WAY FOR THE MANASTASH RIDGE TRAIL**

Lucas Huck reported that he has been working with the Manastash Ride Trails Planning Coalition on a request to place an informational kiosk at the end of Cove Road. Lucas Huck continued that staff reviewed the requested location and has concluded that it does not impede snow removal and routine maintenance operations, hinder existing utilities and meets clear zone safety requirements. Lucas Huck added that Kittitas County Code 12.50 prohibits commercial signs within County Right of Way and is seeking Board of County Commissioner approval to allow for the installation of said kiosk as it is not believed to be of commercial use and supports recreational opportunities. Discussion was held. Commissioner Osiadacz called for a motion to approve Resolution 2018-048 Authorizing the Placement of an Informational Kiosk at the end of Cove Road on County Right of Way for the Manastash Ridge Trail. Commissioner O'Brien moved for a motion with Commissioner Osiadacz seconding the motion. Motion carries 2-0.

**SNOW BLOWER ACQUISITION DISCUSSION**

Mark Cook reported that recently the Maintenance Manager for Public Works had been informed of the possible surplus of a snow blower currently owned by the City of Yakima. Mark Cook continued that staff inspected the unit and appears to be in good shape with minimal use and is similar to current equipment used by Public Works' crews. Mark Cook added that staff would like to proceed with negotiating a purchase price and while the blower is not budgeted in the current budget cycle, there is enough in the fund to cover the cost. Discussion was held. Commissioner O'Brien made a motion to authorize the purchase. Commissioner Osiadacz seconded the motion. Motion carries 2-0. Staff was also directed to see if a budget amendment is necessary with the Auditor's office.

**NEW FEMA FLOOD MAPS FOR KITTITAS COUNTY DISCUSSION**

Mark Cook gave background on the topic stating that the FEMA flood study for Kittitas County began in 2010 with draft maps being rejected by County staff in 2012. In 2015, Public Works reconnected with FEMA and offered to proceed with a limited remapping effort. At the time the briefing was prepared the new maps were to be released on March 9, 2018. However, the date has been pushed back to March 26, 2018. Mark Cook continued

that staff would like to start coordinating public outreach efforts and requests that the Board of County Commissioners attend if available. Mark Cook added that staff will prepare the outreach campaign and present to the BOCC for review and approval. Discussion was held with direction given.

Meeting adjourned at 3:24 pm

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Candie Leader

  
Laura Osiadacz, Chairman