

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

OCTOBER 17, 2017

Board members present: Chairman Paul Jewell; Vice-Chairman Laura Osiadacz and Commissioner Obie O'Brien.

Others: Joann Schaan, Developmental Disabilities Program Coordinator; Kasey Knutsen, Health Promotion Supervisor; Judy Pless, Finance Manager; Mark Cook, Public Works Director; Mandy Buchholz, Deputy Clerk of the Board II; Debbie Myers, Board Clerk; and approximately 14 members of the public.

CALL TO ORDER

Chairman Jewell called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Jewell led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Devin Powers was introduced who is a student from Kittitas High School. He is job shadowing Commissioner Osiadacz.

PROCLAMATIONS

PROCLAMATION NATIONAL DISABILITY EMPLOYMENT AWARENESS COMMISSIONERS

Commissioner Osiadacz moved to approve a Proclamation declaring October 2017 as National Disability Employment Awareness Month in Kittitas County. Commissioner O'Brien seconded. Motion carried 3-0. It was noted a copy of the signed Proclamation would be placed on the Commissioners Facebook page.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Jewell noted Consent Item G had been removed from the Agenda and an item had been added to Administrative Matters.

Commissioner Osiadacz moved to approve the Agenda, as amended.
 Commissioner O'Brien seconded. Motion carried 3-0.

CONSENT AGENDA

Chairman Jewell announced Consent Item G was removed from the Agenda.

Commissioner Osiadacz moved to approve the Consent Agenda, as amended.
 Commissioner O'Brien seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
08/17/2017	BoH/BoCC Joint Meeting
09/25/2017	IT Study Session
09/25/2017	Schnebly Water Rights
09/26/2017	Maintenance & Upkeep of Rodeo Arena
09/28/2017	IT Study Session
10/02/2017	Agenda Study Session
10/02/2017	Office Admin
10/02/2017	Dept. Head- None
10/03/2017	Agenda Session
10/03/2017	Public Hearing
10/10/2017	Solid Waste

SET PUBLIC HEARING COLLECTIVE BARGAINING TRANSPARENCY HUMAN RESOURCES

Approve Setting a Public Hearing to consider Allowing for Collective Bargaining Transparency, to be held on Tuesday November 7, 2017 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

PUBLIC NOTICE WATER RIGHT APPLICATION PUBLIC HEALTH

Approve a Public Notice for a Water Right Change Application, for an Application up to 467 wells with proposed points of withdrawal and places of use are located within areas identified as likely suitable for the Kittitas County Water Bank.

CONTRACT YAKIMA NEIGHBORHOOD HEALTH SERVICES PUBLIC HEALTH

Approve a Sub-Contract between Yakima Neighborhood Health Services and the Kittitas County Public Health Department, in the amount of \$27,834.00 for the Navigator Program Services for the Washington Health Benefit Exchange from August 2017 to June 2018.

CONTRACT**STATE ENHANCED 911 FUNDS****AUDITOR**

Approve Contract No. E18-024 between the Washington State Military Department and Kittitas County in the amount of \$263,594.00 and a Signature Authorization Form for E911 Operations beginning July 1, 2017 through August 15, 2018.

RESOLUTION 2017-167**CANCEL CLAIMS FUND WARRANTS****AUDITOR**

Approve Resolution No. 2017-167, to Cancel Claims Fund Warrants in the amount of \$1,008.55 and remit to the Department of Revenue - Unclaimed Property Division.

REQUEST TO APPROVE A RESOLUTION ADOPTING THE KITTITAS COUNTY EVENT CENTER POLICY AND REDUCTION RATE FOR COUNTY RESERVATIONS - ITEM REMOVED FROM THE AGENDA

RESOLUTION 2017-168**APPLICANT AGENT - FEMA****PUBLIC WORKS**

Approve Resolution NO. 2017-168, to Designate Kittitas County Applicant Agent and Assign New Alternate Applicant Agent for Presidential Disaster Declaration FEMA 4249-DR-WA Severe Storms, Straight-Line Winds, Flooding, Landslides, and Mudslides Event on November 12-21, 2015.

CALL FOR BIDS**SNOW & ICE CONTROL PRODUCTS****PUBLIC WORKS**

Approve a Notice of Call for Bids to Furnish Snow and Ice Control Products for Calendar Year 2018, to be accepted until November 2, 2017 at 2:00 p.m. at the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA at which time bids will no longer be accepted, and to authorize the Clerk to publish said notice.

CALL FOR BIDS**PETROLEUM & LUBRICANT PRODUCTS****PUBLIC WORKS**

Approve a Notice of Call for Bids to Furnish Petroleum and Lubricant Products for Calendar Year 2018, to be accepted until November 2, 2017 at 2:00 p.m. at the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA at which time bids will no longer be accepted, and to authorize the Clerk to publish said notice.

RESOLUTION 2017-169**EMERGENCY MANAGEMENT ANNUAL RATING****PUBLIC WORKS**

Approve Resolution No. 2017-169, Ratifying the Chair's Signature on the Federal Emergency Management Agency Annual Community Rating System Report Documents.

RESOLUTION 2017-170 TASK ORDER #3 - JACOBS ENGINEERING PUBLIC WORKS

Approve Resolution No. 2017-170, Authorizing the Chairman to Sign Formal Task Order Number 03 with Jacobs Engineering Group, Inc. for the Teanaway Road Hydraulic Improvements Project.

RESOLUTION 2017-171 O'KEEFE PLAT CDS

Approve Resolution No. 2017-171, for the O'Keefe Plat Alteration (LP-17-00006), replacing an existing 40-foot wide private access and utility easement and cul-de-sac easement with a relocated 40-foot wide private access and utility easement and a new 30-foot access and utility easement on property located south of SR 970 and south of Ranch Road, Cle Elum, WA.

LEASE AGREEMENT LEAF CAPITAL FUNDING CDS

Approve a Lease Agreement between LEAF Capital Funding, LLC and Kittitas County Community Development Services, for a BH C558 Copier System.

MYLARS CURRIER CREEK ESTATES (LP-10-00002) CDS

Approve the Final Mylars for the Plat of Currier Creek Estates (LP-10-00002).

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

Judy Pless, Budget & Finance Manager discussed live streaming the budget study sessions, as well as using Laserfiche this year. She said she would be unable to run the camera at the same time. Chairman Jewell said he or another member of the Board would run the camera and record the meetings so they can be live streamed for the public.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

GRANT APPLICATIONS HOMELESSNESS & AFFORDABLE HOUSING COMMISSIONERS

Commissioner O'Brien announced due to a conflict of interest relating to HopeSource. He said he would recuse himself and only participate in the Habitat for Humanity Applications and not for HopeSource.

Sherri Ott, Executive Director for Habitat for Humanity, reviewed the

14-House Build Project for Houses 18-32. They were requesting funding in the amount of \$980,000.00. She also reviewed the project 14-Critical Home Repair Projects in the amount of \$60,000.00. The Board asked questions and for clarification of the Grant Applications.

Commissioner O'Brien moved to approve funding for the Homelessness & Affordable Housing Grant Applications from Habitat for Humanity, in the amount of \$90,000.00 for the 14-House Build Project for Houses 18-32; and \$10,000.00 for the 14-Critical Home Repair Projects. Commissioner Osiadacz seconded. Motion carried 3-0.

Commissioner O'Brien recused himself and left the meeting.

John Raymond, representing HopeSource, reviewed the Grant Application for the Woman's Sober House, in the amount of \$52,212.00; Senior Support and Advocacy Program in the amount of \$125,507.00; and the Housing Authority Supportive Services in the amount of \$117,225.00.

Commissioner Osiadacz moved to approve funding for the Homelessness & Affordable Housing Grant Applications for the Woman's Sober House in the amount of \$52,212.00; Senior Support and Advocacy Program in the amount of \$125,507.00; and Housing Authority Supportive Services in the amount of \$117,225.00. Chairman Jewell seconded. Motion carried 2-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Osiadacz moved to adjourn the meeting at 11:37 a.m. Chairman Jewell seconded. Motion carried 2-0.

Meeting adjourned at 11:37 a.m.

CLERK OF THE BOARD


Julie Kjosvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Paul Jewell, Chairman