



KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS

Mark Cook, Director

STUDY SESSION MINUTES

October 9, 2017

THOSE PRESENT: Laura Osiadacz, Obie O'Brien (BOCC); Mark Cook, Luke Huck, Candie Leader (DPW); Dan Carlson, Stephanie Mifflin (CDS);

GUESTS PRESENT: Ron Mitchell, Marlene Pfeifer, Daily Record

REQUEST TO APPROVE A RESOLUTION TO INITIATE A COUNTY ROAD PROJECT FOR THE CONSTRUCTION OF A TURNAROUND ON RINGER LOOP ROAD:

Luke stated that staff has completed the acquisition of the Papineau property on Ringer Loop Road. Public Works is now prepared to go in and build the turn around that is necessary for school buses and other traveling public. The project cost should be around \$35,000. Discussion was held.

Board Direction:

Commissioner O'Brien made a motion to approve the Resolution to initiate a County Road Project for the Construction of a Turnaround on Ringer Loop Road. Commissioner Osiadacz seconded the motion and Resolution No. 2017-166 was approved as presented.

UPPER COUNTY SHOP SITE DEVELOPMENT PLANNING:

Mark stated that recently six acres of land was acquired for the relocation of the Upper County Shop. That purchase has a remaining balance of \$40,000 in budget expense in acquisition funds in the 2017 road fund budget. Staff would like to secure architectural services to begin site planning for development of the property. Mark added that in the 2018 budget staff would like to construct a sand shed but in order to stay on that timeline staff needs to get a good understanding of how we are going to cycle truck traffic, store materials and where the maintenance and office facility will be. Currently, staff has a consultant contract with KPG for engineering services and KPG offers architectural services as well. Staff sat down with them to go over a preferred scope of work and came to an agreement of \$33,000 for this effort. Discussion was held.

Board Direction:

Move forward with the scope of work.

BERK FINANCIAL EVALUATION CONTRACT – ROAD FUND CIP:

Mark stated that staff is moving forward with the 20 year transportation plan. Efforts were fast tracked recognizing that the comprehensive plan being due by November of this year. Staff has been working with our consultant and outreach groups to be in a position to meet that timeline. The piece that has emerged from this work is an approach with a twenty year build out for the construction program and the likelihood that we are underfunded for these projects. A number of these projects are preservation projects and not capital projects. Staff has developed a scope of work and delivered it to our current consultant and was referred to BERK for support regarding this project. Discussion was held.

Board Direction:

Move forward with scope of work.

BOWERS FIELD MAIN HANGAR AND T-HANGAR PROPOSED SALE:

Mark commented that recently we received correspondence from a resident that was interested in purchasing the private hangars at Bowers Field. The Board of County Commissioners directed staff to work with this resident on the sale and that went well. In that conversation the individual expressed interest in purchasing the county owned t-hangars and the main hangar at Bowers Field as well. Staff met with the individual regarding the issue and has exchanged information several times over the past week. Mark added that what is left is figuring out the process and the difficulty of obtaining appraisals and other issues and the individual is working on a land exchange timeline; and this topic will be an agenda item at the next airport advisory board meeting. The process has begun and he will update the Board at the next study session for further direction. Ron Mitchell was present and commented on the topic. Discussion was held.

Board Direction:

No direction.

HLA PROPOSAL SUPPORTING EVALUATION OF RUNWAY 7/25:

Mark stated that after the airport advisory board's acceptance of HLA's qualifications he solicited HLA for a fee regarding the scope of work. That fee has come back at a high level and Mark added that he will discuss the matter with the airport advisory board at the next meeting for discussion. Mark continued that he will come back to the Board of County Commissioners with the results of that meeting. Discussion was held.

Board Direction:

Discuss with the airport advisory board and come back for further discussion.

LIMITED FBO SERVICES AT BOWERS FIELD:

Mark stated that when the Board of County Commissioners made the decision to assign Midstate Aviation's lease to Central Washington University this put into process a date of termination for current FBO services at Bowers Field. This date of termination is November 8, 2017 for services. This will potentially create a condition where we don't have a service package at Bowers Field. This means staff will have to prepare a request for proposals for the service package. Regardless, we are approaching a situation where NOTAMs will not be issued and staff can receive training by the end of the month to issue these in the absence of the FBO. Discussion was held. Ron Mitchell was present and commented on the topic.

Board Direction:

No direction.

OTHER BUSINESS:

BAR 14 ROAD BRIDGE:

Luke stated that staff was able to walk the creek and other splits and structures with the hydraulic consultant and other environmental staff to receive opinions on ideas what the county can do to help mitigate some of the flooding impacts on the surrounding neighbors. Staff has also had conversations with Department of Fish and Wildlife to get their input on what they are seeing in the area and system as a whole. Luke added that in summary there are global problems from the split, upstream all the way down to the KRD structure that is unmanageable from the county level at this time financially. There are some short term mitigation repairs that can be implemented that we are still exploring. Staff is trying to expedite further conversations with stakeholders to vet some of the findings we are coming up with in hope to schedule a special session with the Board of County Commissioners to move forward. Discussion was held.

Board Direction:

No direction.

FLOOD CONTROL ZONE DISTRICT OUTREACH:

Mark stated that the Board of County Commissioners is aware that Public Works has conducted several outreach efforts in an attempt to attract rate payers for a conversation about the Board's desire to see rate payers manage the Flood Control Zone District that they are paying for. We have not had a robust response to our solicitation. Several weeks back direction was given to send out a targeted mailer to specific mail codes. This mailer has gone out and staff is hoping this will help get applicants for the advisory board. Discussion was held.

Board Direction:

No direction.

A handwritten signature in blue ink, appearing to read "Mark Cook", is written over a horizontal line.

Mark Cook, Director