

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**SEPTEMBER 18, 2017**

Board members present: Chairman Paul Jewell; Vice-Chairman Laura Osiadacz & Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board II.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 15, 2017.

**DISCUSSION**

**FACEBOOK WEEKLY POSTS**

**COMMISSIONERS**

The Board directed Staff to continue posting updates on the Jolly Mountain Fire and to post the Board's Agenda for September 19, 2017; Salary Advisory Committee and the Flood Control Zone Advisory Board Press Releases.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide

**APPROVED**  
10-3-17

beneficial updates to the Board as needed during this time as well.

**REQUEST**

**YBIP FUNDING**

**COMMISSIONERS**

Commissioner O'Brien moved to approve funding not to exceed \$20,000.00 to use from now through the last 4 months of the year, to Contract with Peter Dykstra to bridge the gap in funding due to the Capital Budget not being adopted yet for Mr. Dykstra's Yakima Basin Integrated Plan (YBIP) efforts. Commissioner Osiadacz seconded. Chairman Jewell stated that the funding would come from Sales and Use Tax funding out of the General Fund. Motion carried 3-0.

**LETTER**

**CABIN CREEK LEGACY PROJECT**

**COMMISSIONERS**

Commissioner O'Brien moved to authorize Board signature on a letter of support for the Forest Legacy Program Proposal: Cabin Creek Forest Legacy Project (FY19) to Julie Armbruster with the WA Department of Natural Resources Conservation, Recreation and Transactions. Commissioner Osiadacz seconded. Motion carried 3-0.


**OTHER BUSINESS - N/A**

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Paul Jewell, Chairman