

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

AUGUST 14, 2017

Board members present: Chairman Paul Jewell & Commissioner Obie O'Brien. Excused: Vice-Chairman Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending August 4, 2017.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined that they would post the following to their Facebook for the week of 8/14/2017: PILT Funding Press Release; LTAC Training Press Release and notice of Central Transit transportation services during Labor Day Weekend.

LETTER

OFFICE OF WA ST AUDITOR

COMMISSIONERS

Commissioner O'Brien moved to authorize Chairman Jewell's signature on a letter acknowledging the County's audit process to be performed by the State Auditor's Office Lead by Audit Manger Ann Strand. Chairman Jewell 2nd. Motion carried 2-0.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

APPROVED
9-5-17

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

OTHER BUSINESS -

Lisa Young, HR Director updated the Board on the WCIF Meeting she attended on behalf of Commissioner O'Brien on August 10th and 11th.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Paul Jewell, Chairman