



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

CDS STUDY SESSION MINUTES

June 12, 2017

THOSE PRESENT: Laura Osiadacz, Obie Obrien, Paul Jewell (BOCC) Dan Carlson, Mike Flory, Stephanie Mifflin (CDS) Mark Cook, Candie Leader (PW) Andrew Drain (IT)

GUESTS PRESENT:

Request to approve Professional Services Agreement with SCJ Alliance for land use consulting services for Comprehensive Plan update:

Dan stated the Board met with SCJ Alliance the previous week and asked Dan to draft a scope of work to present to the Board for SCJ Alliance to continue updating the Comprehensive Plan. Dan stated the scope of work, contract, and timeline was sent to the Board. See attached. Dan explained the scope of work, contract, and timeline. Dan stated this was provided to legal counsel, and legal approved it.

Commissioner Jewell asked for clarification on items that were not part of the scope of work. Dan stated timing and funding were the issues. Commissioner Jewell stated the Critical Area Ordinance update has to be included in the scope of work. Commissioner Jewell requested the Shoreline Management Plan be removed from this scope of work.

Board Direction: Amend Scope of Work and bring it back to the Board for approval and signature.

SMARTGOV Update:

Mike Flory gave a brief overview of the timeline for SMARTGOV go-live at the County. Mike stated CDS and other departments do not want to go-live without the entire package working. Mike stated he hopes to go-live the following week. Commissioner Osiadacz asked if the County was put in a financial burden due to the timeline being extended. Mike stated no, there are no added costs to the County. There was discussion regarding the timeline and the confidence in the program.

Board Direction: None.

Dan Carlson, Director

Paul Jewell, Chairman

APPROVED

1-2-18