

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**TUESDAY**

**9:00 A.M.**

**JANUARY 17, 2017**

Board members present: Chairman Paul Jewell; Vice Chairman Laura Osiadacz and Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Judy Pless, Budget and Finance Manager and one member of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 13, 2017.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**APPROVE**

**SHADY BROOK LEASE(S)**

**COMMISSIONERS**

Commissioner Osiadacz moved to approve and authorize Chair's

**APPROVED**  
2-7-17

signature on two Lease Agreements for Lots 36 & 39 at the Shady Brook Mobile Home Park. Commissioner O'Brien seconded. Motion carried 3-0.

**APPROVE**

**SHADY BROOK UNIT 36**

**COMMISSIONERS**

Commissioner Jewell presented the BoCC with Work-Order #ACC7877 from Central Washington Property Restorations, LLC in the amount of \$2,997.00 for Unit 36 at the Shady Brook Mobile Home Park which would allow for the replacement of the hot water heater, repair damaged subfloor in east bedroom and apply roofing tar up to 100 square feet.

The Board approved Work Order #ACC7877 as presented.

**DIRECTION**

**STREAMING MEETINGS**

**COMMISSIONERS**

Julie Kjorsvik, Clerk of the Board questioned which meetings the BoCC wanted to stream on-line. She explained that there is a lot of discussion over whether or not certain meetings are or are not going to be streamed and she would like to produce a list so there is no more question.

The Board determined at this time the following meetings would be recorded for live streaming: BoCC Agenda's, Public & Appeal Hearings; Board of Health; Budget Sessions; DPW & CDS Study Sessions; Hearings Examiner and Planning Commission. Chairman Jewell said he will prepare a Press Release.

**OTHER BUSINESS-**

Commissioner O'Brien provided the BoCC only a copy of the ALSC-Kittitas County Ellensburg Rodeo Arena Seating Draft Design Development Report. He discussed changes that were made and indicated he was pleased with the changes as he felt financially they were for the better.

Meeting adjourned at 9:50 a.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Mandy Buchholz

  
Paul Jewell, Chairman