

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING**

**TUESDAY**

**10:00 AM**

**January 10, 2017**

Board members present: Obie O'Brien, Paul Jewell, Laura Osiadacz

Others: Lisa Young, Greg Zempel

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**1) Call to order: 10:00 AM**

**2) Staffing Discussion and/or Requests**

- **Prosecutor – Temp Office Worker** – Prosecutor Zempel presented a request to hire their current intern as a part time temporary employee to perform Receptionist duties until the vacancy could be filled. The employee would work less than 20 hours per week. This would be budget neutral. The Board approved and signed the PAF as presented. Prosecutor Zempel said they hired an attorney but was told by HR they could not start her on January 31<sup>st</sup>. HR Director Young explained the new process between HR, Payroll, and IT that only allowed new employees to start on the first three Monday's of each month to provide for greater efficiencies in the onboarding process. Chairman Jewell asked if the employee could start on January 31<sup>st</sup> but go through orientation on the 17<sup>th</sup>. HR Director Young said that should work fine; however her official start date would be January 17 since we pay employees to participate in orientation, and she just would not actually perform work until the 31<sup>st</sup>. Chairman Jewell told Prosecutor Zempel to check with Budget & Finance Manager Pless to ensure that would work for their office

**3) Executive Session – Qualifications of a Candidate for Public Employment**

*RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public*

The Board entered Executive Session at 10:08 AM to discuss the qualifications of a candidate for public employment. Anticipated time: 5 minutes. Anticipated action:

**APPROVED**  
2-21-17

Direction to staff. At 10:13 AM the Board exited Executive Session with Direction to staff to proceed with recruitment efforts.

**4) Executive Session – Union Negotiations**

*RCW 42.30.140 (4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.*

The Board re-entered Executive Session at 10:13 AM to discuss negotiation strategies.

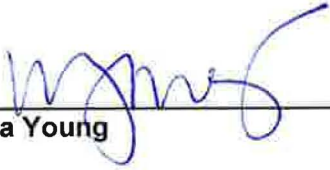
Anticipated length: 5 minutes; anticipated action: Direction to staff. The Board exited Executive Session at 10:18 AM with direction to proceed with negotiations.


**5) Other Business**

- **Wages/Benefits** – HR Director Young provided a brief update on the wage survey and benefits project.
- **Elected Officials Request** – Commissioner Osiadacz said she was speaking with Auditor Pettit who asked about whether or not the Elected Officials could have an appointed BOCC member to speak with similar to the Department Heads. Chairman Jewell suggested the Board meet with the Elected Officials on a quarterly basis. He asked Director Young to work with staff to arrange the first meeting. He will set the agenda and prepare an email notifying the Elected Officials of this opportunity. Director Young will wait to put the first meeting on the schedule until after the email is distributed so they know what the meeting is about.

**6) Adjourn: 10:30 AM**

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
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Lisa Young

  
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Paul Jewell, Chairman