

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JANUARY 9, 2017

Board members present: Chairman Paul Jewell (by phone); Vice Chairman Laura Osiadacz and Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board & Jim Goeben, IT Director.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Vice-Chairman Osiadacz opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 6, 2017.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

APPOINTMENT

KVEC BARNs PROJECT

COMMISSIONERS

Chairman Jewell moved to appoint Mark Crowley, Gregg Schlanger, Becky McDowell, Julie Sorenson and himself to the Citizens Advisory

Committee for the KVEC Upgrades and Remodels (Barns Project), and directed Staff to prepare letters of appointment for Chair signature. Commissioner O'Brien seconded. Motion carried 3-0.

REVIEW DEPARTMENT HEAD ASSIGNMENTS COMMISSIONERS

The Board reviewed the current department's they are overseeing and then made proposals for the 2017 Department Head assignments. Commissioner Paul Jewell will oversee the HR, Public Health & CDS. Commissioner Laura Osiadacz will oversee the Solid Waste/Maintenance Department, Public Works & Fire Marshal. Commissioner Obie O'Brien will oversee the WSU Extension, Fair & IT.

REVIEW COMMISSIONER COMMITTEE'S COMMISSIONERS

Staff provided copies of the current committees that the Commissioners serve on. The Board reviewed them and made changes for 2017, some of which follow Chairmanship or that are no longer something Kittitas County participates in.

REQUEST 3RD FRIDAY OF EACH MONTH STAFF WORK COMMISSIONERS

Julie Kjorsvik, Clerk of the Board asked the BoCC to consider allowing Staff to dedicate one Friday a month for no meetings to allow for work/catch up. She explained that she recently was able to get a lot of work caught up due to the Board not having any meetings scheduled on a Friday. She stated that of course if there were an extreme emergency then a meeting could be scheduled, but asked the Board if they would support the request and try to remain aware of that Friday. She proposed the 3rd Friday of each month. Commissioner O'Brien stated that he would actually like to see all Friday's kept clear to allow for offsite meetings. Commissioner Osiadacz indicated that she would support the request, however she is fine with leaving it as is also. Chairman Jewell stated that he would support the 3rd Friday of each month as requested.

Commissioner O'Brien moved to not schedule BoCC Meetings on the 3rd Friday of each month unless there is an extreme emergency. Commissioner Osiadacz seconded. Motion carried 3-0.

RATIFY LETTER TO MAYOR OF ELLENSBURG COMMISSIONERS

Chairman Jewell moved to ratify his signature on a letter to the City of Ellensburg Mayor Rich Elliot regarding Kittitas Valley Event Center Capital Project Funding request. Commissioner O'Brien seconded. Motion carried 3-0.

OTHER BUSINESS


Jim Goeben, IT Director provided the Board/ with an update on the "rat situation" in his department. Commissioner Osiadacz was tasked with reaching out to Patti Johnson, Solid Waste Director/Maintenance Director and have her arrange for the rat feces to be professionally cleaned up.

Meeting adjourned at 10:15 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Vice-Chairman