

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**TUESDAY**

**9:00 A.M.**

**JANUARY 3, 2017**

Board members present: Chairman Obie O'Brien; Vice Chairman Paul Jewell and Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 23 & 30, 2016 (due to no quorum to meet on 12/27/2016).

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**REQUEST**

**SHADY BROOK UNIT 75**

**COMMISSIONERS**

Commissioner Jewell presented the BoCC with Estimate #1054 from ASAP

Electric and Services LLC in the amount of \$2,689.85 for Unit 75 at Shady Brook which would allow for the installation of a new fan forced heater.

The Board approved the Estimate as presented.

**RATIFY**

**LETTER GOVERNOR JAY INSLEE**

**COMMISSIONERS**

Commissioner Jewell moved to ratify Vice-Chair signature on a letter addressed to Governor Jay Inslee from the YBIP, thanking Governor Inslee for his continued leadership in advancing the Yakima Basin Integrated Plan (YBIP). Commissioner Osiadacz seconded. Motion carried 3-0.

**RATIFY**

**6 LETTERS**

**COMMISSIONERS**

Commissioner Jewell moved to ratify Vice-Chair signature on 6 letters addressed to Senator Cantwell, Honorable Lisa Murkowski, Honorable Patty Murray, Honorable Dan Newhouse, Honorable Dave Reichert, and Melanie Stansbury from the YBIP, thanking them for introducing, sponsoring and championing S.1694, the Yakima River Basin Water Enhancement Project Phase III Act of 2015. Commissioner Osiadacz seconded. Motion carried 3-0.


**OTHER BUSINESS-N/A**

Meeting adjourned at 9:35 a.m.

**DEPUTY CLERK OF THE BOARD**

  
\_\_\_\_\_  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Obie O'Brien, Chairman