

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**DECEMBER 20, 2016**

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mark Cook, Public Works Director; Ruben Ramirez, Office Worker Sr.; Stephanie Hartung, Deputy Prosecutor; Jerry Pettit, Auditor; Chris Horner, Deputy Prosecutor and approximately 20 members of the public.

**CALL TO ORDER**

Chairman O'Brien called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman O'Brien led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Jerry Pettit, Auditor introduced Ruben Ramirez as their new Office Worker, Sr.

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman O'Brien said Consent Item S had been moved to Board Discussion & Decision and announced Executive Sessions that would be held at the conclusion of the Agenda.

Commissioner Jewell moved to approve the Agenda, as amended. Commissioner Osiadacz seconded. Motion carried 3-0.

**CONSENT AGENDA**

Chairman O'Brien noted Consent Item S had been moved to Board Discussion & Decision. Commissioner Jewell moved to approve the Consent Agenda, as

amended. Commissioner Osiadacz seconded. Motion carried 3-0.

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
10/10/2016	DPW Study Session
11/14/2016	DPW Study Session
11/28/2016	DPW Study Session
11/29/2016	KC Parks and Rec Dist. #1 Update
12/05/2016	Agenda Study Session
12/05/2016	Office Admin
12/05/2016	Dept. Head Maintenance
12/05/2016	Dept. Head Prosecutor
12/05/2016	Executive Session
12/05/2016	Laserfiche Progress Report
12/05/2016	2017 County Budget
12/06/2016	Public Hearing
12/06/2016	Agenda Session
12/09/2016	Rodeo Arena Seating
12/09/2016	WSAC/LSC Delegation Update
12/12/2016	Office Admin
12/12/2016	Dept. Head IT
12/12/2016	Dept. Head CDS
12/13/2016	Executive Session

**APPOINTMENTS**

**BOARDS, COMMITTEES & COMMISSIONS**

**COMMISSIONERS**

Approve Reappointing the following to the Kittitas County Boards, Committees & Commissions:

Kittitas County Airport Advisory Board: Keith Riexinger & Steve Willard - 2 year term effective January 1, 2017 and expiring on December 31, 2018.

Kittitas County Behavioral Health & Recovery Advisory Board: Jackie Herum & Tina Diamond - 3 year term effective January 1, 2017 and expiring on December 31, 2019.

Kittitas County Board of Equalization: Jennifer Hoyt - 3 year term effective January 1, 2017 and expiring on December 31, 2019.

Kittitas County Developmental Disabilities Advisory Board: Charli Sorenson & John Ufkes - 3 year term effective January 1, 2017 and expiring on December 31, 2019.

Kittitas County Fair Board: Becky McDowell, Jarred Fudacz, Bill

Allison, Clayton Myers, Jerry Jarnagin and Becky Sherley - 3 year term effective January 1, 2017 and expiring on December 31, 2019.

Kittitas County Planning Commission: Robert Martin (District #1) and Robert Hickey (District #2) - 4 year term effective January 1, 2017 and expiring on December 31, 2020.

Kittitas County Public Lands Advisory Committee: Justin Vincett - 3 year term effective January 1, 2017 and expiring on January 1, 2020.

Approve Appointing the following to the Kittitas County Boards, Committees & Commissions:

Kittitas County Developmental Disabilities Advisory Board: Devin Beach & Anne Pflug - 3 year term effective January 1, 2017 and expiring on December 31, 2019 and Toby Allphin for a 3 year term effective immediately and expiring on December 31, 2017 (completing a former member's term).

Kittitas County Homelessness & Affordable Housing Committee: James Libenow & Cheyanne Manning - 2 year term effective January 1, 2017 and expiring on January 1, 2019.

**APPENDIX A                                      WASHINGTON STATE UNIVERSITY EXTENSION                                      EXTENSION**

Approve Appendix A to a Memorandum of Agreement between the Washington State University Extension and Kittitas County, in the amount of \$22,911, to provide an Extension Program from January 1, 2017 through December 31, 2017.

**AGREEMENT                                      YAKIMA COUNTY JUVENILE DETENTION FACILITY                                      JUVENILE**

Approve an Agreement between Kittitas County and Yakima County for the Detention of Kittitas County Juveniles in the Yakima County Juvenile Detention Facility, at a rate of \$137.00 per day beginning January 1, 2017 through December 31, 2017.

**AGREEMENT                                      THYSSENKRUPP ELEVATOR                                      MAINTENANCE**

Approve an Addendum to a Maintenance Agreement between ThyssenKrupp Elevator and Kittitas County in the amount of \$125.00 per month (excluding taxes) per elevator for testing and reporting.

**AGREEMENT                                      ALSC ARCHITECTS                                      EVENT CENTER**

Approve a Professional Services Agreement between Kittitas County and ALSC Architects for the Barn Projects at the Kittitas Valley Event Center beginning December 20, 2016.

**RESOLUTION 2016-170**

**GRANT COUNTY**

**PUBLIC HEALTH**

Approve Resolution No. 2016-170, Authorizing an Amendment to an Interagency Agreement between the Kittitas County Public Health Department and Grant County, in the amount of \$15,000.00 for the North Central Washington Healthy Communities Obesity, Diabetes, Heart Disease and Stroke Prevention Program from January 1, 2015 through September 29, 2018.

**CONTRACT**

**WASHINGTON STATE HEALTH CARE AUTHORITY**

**PUBLIC HEALTH**

Approve Amendment No. 1 to Contract Number K1407 between the Washington State Health Care Authority and the Kittitas County Public Health Department, for Medicaid related Outreach and Linkage Activities from January 1, 2017 through December 31, 2018.

**RESOLUTION 2016-171**

**COMMUNITY NETWORK LEASE**

**PUBLIC HEALTH**

Approve Resolution No. 2016-171, Authorizing a Lease Agreement between Kittitas County and the Kittitas County Community Network, in the annual amount of \$1,746.00 for an office located in Room 122, Morris Sorenson Building 507 N. Nanum Ellensburg, WA beginning December 21, 2016 through November 30, 2018.

**AGREEMENT**

**COMPREHENSIVE HEALTHCARE**

**SHERIFF**

Approve an Agreement between Kittitas County Sheriff's Office and Comprehensive Healthcare to provide a qualified Practitioner who will provide Mental Health related Medical Assessment and Treatment to inmates at the Kittitas County Corrections Center, at a rate of \$125.00 per hour through December 31, 2017.

**AGREEMENT**

**CITY OF KITTITAS - VEHICLE**

**SHERIFF**

Approve a Revocable License Agreement between Kittitas County and the City of Kittitas, for a 2007 Ford Crown Victoria Police Interceptor, Unit #0702, VIN 2FAFP71W87X146763, and to be removed from service by the Sheriff's Department and a replacement vehicle issued.

**RESOLUTION 2016-172**

**CONSOLIDATED FOOD MANAGEMENT, INC.**

**SHERIFF**

Approve Resolution No. 2016-172, Authorizing an Option of Renewal between Kittitas County and Consolidated Food Management, Inc. for the Kittitas County Corrections Center from January 1, 2017 through December 31, 2017.

**RESOLUTION 2016-173****CHELAN COUNTY - BALLOT TALLY SYSTEM****AUDITOR**

Approve Resolution No. 2016-173, Authorizing an Interlocal Procurement Agreement between Chelan County and Kittitas County to use Chelan County's Request for Proposal process used to purchase a Ballot Tally System.

**RESOLUTION 2016-174****HORTICULTURAL PEST & DISEASE BOARD****AUDITOR**

Approve Resolution No. 2016-174, Authorizing an Amendment to Interagency Agreement #K1788 between the Washington State Department of Agriculture and Kittitas County and Its Agent the Kittitas County Horticultural Pest & Disease Board, in the amount of \$22,000.00 for a total of \$60,000.00 for the Control and Eradication of the Apple Maggot within Kittitas County from July 1, 2015 through June 30, 2017.

**AGREEMENT****B & F SERVICES****AUDITOR**

Approve Amendment No. 1 to a Professional Services Agreement between Kittitas County and the Kittitas County Horticultural Pest & Disease Board, and Bugs & Flies, Inc., dba B&F Services, in the amount of \$22,000.00 for a total of \$60,000.00 for the Control and Eradication of the Apple Maggot within Kittitas County.

**RESOLUTION 2016-175****CASH BALANCES****AUDITOR**

Approve Resolution No. 2016-175, Changing Authorized Cash Balances for Petty Cash, Revolving Funds, Till Accounts, Funds on Deposit, etc. for 2016.

**MEMORANDUM OF AGREEMENT****ROBERT K. WEIDNER****COMMISSIONERS**

Approve a Memorandum of Agreement between Robert K. Weidner and Kittitas County, to serve as the Washington D.C. Government Relation's Advisor for the Evergreen Forest County Group, a Rural Public Lands County Council Affiliate, in the amount of \$8,000.00 from January 1, 2017 through December 31, 2017.

**AGREEMENT****UPPER KITTITAS COUNTY SENIOR CENTER****COMMISSIONERS**

Approve an Agreement between Kittitas County and the Upper Kittitas County Senior Center (Centennial Center), in the amount of \$19,900.00 to provide public services benefiting senior citizens and others in the communities of Upper Kittitas County, beginning January 1, 2017 through December 31, 2017.

**REQUEST TO APPROVE AN AGREEMENT BETWEEN KITTITAS COUNTY AND HOPESOURCE FOR TRANSPORTATION SERVICES IN THE UPPER KITTITAS COUNTY - ITEM MOVED TO BOARD DISCUSSION & DECISION.**

**AGREEMENT CITY OF ELLENSBURG - LIBRARY SERVICES COMMISSIONERS**

Approve an Agreement between the City of Ellensburg and Kittitas County in the amount of \$96,000.00 to provide Library Services to County Residents from January 1, 2017 through December 31, 2017.

**AGREEMENT CITY OF ROSLYN - LIBRARY SERVICES COMMISSIONERS**

Approve an Agreement between the City of Roslyn and Kittitas County in the amount of \$19,000.00 to provide Library Services to County Residents from January 1, 2017 through December 31, 2017.

**AGREEMENT CITY OF CLE ELUM - LIBRARY SERVICES COMMISSIONERS**

Approve an Agreement between the City of Cle Elum and Kittitas County in the amount of \$19,000.00 to provide Library Services to County Residents from January 1, 2017 through December 31, 2017.

**AGREEMENT CITY OF KITTITAS - LIBRARY SERVICES COMMISSIONERS**

Approve an Agreement between the City of Kittitas and Kittitas County in the amount of \$8,000.00 to provide Library Services to County Residents from January 1, 2017 through December 31, 2017.

**SET PUBLIC HEARING STORIE LANE SPEED REDUCTION PUBLIC WORKS**

Approve Setting a Public Hearing to consider a potential Speed Limit Reduction on Storie Lane and Amendment Kittitas County Code Chapter 10.08.020, to be held on Tuesday January 17, 2017 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING BOONDOGGLE RD & EAST BOONDOGGLE RD PUBLIC WORKS**

Approve Setting a Public Hearing to consider Vacating Portions of Boondoggle Road and East Boondoggle Road Unused Right-of-Way, to be held on Tuesday January 17, 2017 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**EASEMENT**

**CITY OF ELLENSBURG**

**PUBLIC WORKS**

Approve a Non-Exclusive Utility Easement between Kittitas County and the City of Ellensburg for Tax Parcel #18-18-25068-0026 (955297), on a portion of Lot C-26 of the Kittitas County Airport Binding Site Plan.

**AMENDMENT**

**VAN NESS FELDMAN, LLP**

**CDS**

Approve Amendment No. 4 to the Professional Services Agreement between Kittitas County and Van Ness Feldman, LLP eliminating the names of employees and replacing it with the names of the positions of Van Ness Feldman, LLP employees when using their services.

**RESOLUTION 2016-176**

**2017 HOTEL/MOTEL TAX FUND GRANTS**

**COMMISSIONERS**

Approve Resolution No. 2016-176, Adopting the Distribution of the 2017 Hotel/Motel Tax Fund Grants for Special Events and Projects, noting the following designation amounts: Kittitas County \$172,787.00; Ellensburg \$34,303.00; Cle Elum \$7,920.00 and Roslyn \$1,980.00.

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Susan Grindle, HopeSource Executive Director, provided an annual report on the success of the Senior Rent Assistance program. In 2016 the program ensured that 22 seniors were protected from homelessness. The reviewed the criteria for services which are age and income. Those who meet the criteria complete a well-being assessment that takes all social determinants of health into consideration. The case manager completes a budget with them and rent is applied so they do not pay more than 30% of their income over the twelve months of eligibility.

Elizabeth Paul expressed her appreciation for the program and said she could not afford to live if it weren't for the Senior Rent Assistance program.

Helen Wheeler said she was thankful for the help she received from the program.

Judy Gonzalez said she was grateful for the Senior Rent Assistance program and due to the assistance she was able to purchase herself a new coat.

Betty Jones thanked the Board of County Commissioners for their continued support of the Senior Rent Assistance program.

Margaret Fergus expressed her appreciation for the Senior Rent

Assistance program.

Doug (last name unknown) said he assists with the Homeless Shelters and other outreach programs and without the Senior Rent Assistance program he was unsure if he would be able to get by.

Connie Florida said she lives life very simply and explained how things can happen at any time in life. She was very grateful to the opportunity to have received assistance from the program.

Sarah O'Brien said there were approximately 5 people on the waiting list for assistance. She indicated that although people in the Upper County could qualify for the program, they may not be aware of the program and had hoped to do some outreach in that area as well.

The Board of County Commissioners thanked everyone for speaking and said that hearing from those who receive assistance is one of the best days of the year for them.

#### **BOARD DISCUSSION/DECISION ITEMS**

#### **PLAN                                    10-YEAR HOMELESSNESS & AFFORDABLE HOUSING                                    COMMISSIONERS**

John Littel, a member of the Homelessness & Affordable Housing Committee reviewed the draft 10-year Homelessness and Affordable Housing Plan. He said they were working on meeting the Department of Commerce's deadline. He said once the plan is finalized, a communication plan will be developed and implemented in order to share it with the community and community partners. A monitoring and implementation plan will also be developed as supplements to the document. He said the committee received over 2,000 responses to a survey they had sent out along with holding public forums which feedback had been considered and incorporated. Commissioner Jewell said he found grammatical errors within the document and would provide those changes to Robin Read, Public Health Administrator. The Board asked questions and made suggestions on the plan. Mr. Littel said he would make those changes and resubmit the Plan at the next Agenda in 2017.

#### **REQUEST FOR PROPOSALS HOMELESSNESS & AFFORDABLE HOUSING                                    COMMISSIONERS**

Nancy Goodloe, representing the Homelessness & Affordable Housing Committee reviewed the 2017 Request for Proposals from the Kittitas County Homelessness and Affordable Housing Funds. John Raymond, HopeSource expressed concerns with the Request for Proposals and asked how applicants would be able to understand what the prioritization is so they can look at the highest need the County sees within the area. Commissioner Jewell said they would develop a rating system, try to have objective criteria and create a baseline threshold, which would be



developed by a committee in the initial stage. This would be included in the RFP upfront which is hopefully helpful to all the applicants to see what the County's priority is.

The Board of County Commissioners asked questions and provided recommended changes and directed Robin Read, Public Health Administrator to bring those changes back to them at an Agenda in January.

**AGREEMENT                      HOPESOURCE - UPPER COUNTY TRANSPORTATION                      COMMISSIONERS**

Chairman O'Brien said he would recuse himself from the proposed Agreement as he has a conflict of interest and left the meeting.

Commissioner Osiadacz moved to approve an Agreement between Kittitas County and HopeSource in the amount of \$10,500.00 to provide Transportation Services for Upper Kittitas County Senior's from January 1, 2017 through December 31, 2017. Commissioner Jewell seconded. Motion carried 2-0. (Chairman O'Brien was not in attendance at the meeting for this item).

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION - NONE**

At 11:52 a.m. Chairman O'Brien came back into the meeting. He announced the Board would recess into an Executive Session for 15 minutes with Mark Cook, Public Works Director, to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Possible action anticipated.

At 12:07 p.m. the Board reconvened out of Executive Session. No action taken.

At 12:07 Chairman O'Brien announced the Board would recess into Executive Session for 10 minutes with Deputy Prosecutor Christopher Horner, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Potential action anticipated.

At 12:17 p.m. the Board reconvened out of Executive Session. No action taken.

At 12:17 p.m. Chairman O'Brien announced the Board would recess back into Executive Session for 5 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Potential action anticipated.

At 12:22 p.m. the Board reconvened out of Executive Session. Directions were given to Staff to conduct an investigation, prepare a legal opinion and return back with a report at a later date.

**ADJOURNMENT**

Commissioner Jewell moved to adjourn the meeting at 12:22 p.m. Commissioner Osiadacz seconded. Motion carried 3-0.

Meeting adjourned at 12:22 p.m.

**CLERK OF THE BOARD**

  
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Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Obie O'Brien, Chairman