

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

NOVEMBER 28, 2016

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms (note there were no PAF's for 11/28/2016) and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending November 23, 2016 - due to holiday.

SIGNATURE

FIRST AMENDMENT PURCHASE & SALE AG

COMMISSIONERS

Commissioner Jewell moved to authorize the Vice-Chair's signature on the First Amendment to Water Right Purchase and Sale Agreement between Kittitas County and the Schnebly's. Commissioner Osiadacz seconded. Motion carried 3-0.

SIGNATURE

CONTRACT CHANGE ORDER NO.:4

COMMISSIONERS

Commissioner Jewell moved to authorize Chair's signature on Contract Change No.:4 with Aspect Consulting Project No.: 150338 in the amount of \$17,900.00. Commissioner Osiadacz seconded. Motion carried 3-0.

UPDATE

BOCC/DEPARTMENT HEAD REPORTS

COMMISSIONERS

APPROVED
12-6-16

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

OTHER BUSINESS-N/A

Meeting adjourned at 9:30 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Obie O'Brien, Chairman