



KITITAS COUNTY DEPARTMENT OF PUBLIC WORKS

Mark Cook, Director

STUDY SESSION MINUTES

October 10, 2016

THOSE PRESENT:

Paul Jewell, Laura Osiadacz, Obie O'Brien (BOCC), Luke Huck, Mark Cook, Candie Leader (DPW), Steph Mifflin, Dan Carlson, Doc Hansen (CDS), Neil Caulkins (PA)

GUESTS PRESENT:

Regan Eberhart

**REQUEST TO APPROVE A
RESOLUTION TO AUTHORIZE
THE SALE OF EQUIPMENT
RENTAL AND REVOLVING FUND
EQUIPMENT NO. 423 – 2002
SAKAI SW800 ROLLER, SERIAL
NO. VSW19-10152 TO PAPE'
MACHINERY, INC.:**

Mark Cook presented a Resolution for Board approval to surplus Equipment No. 423 – 2002 Sakai SW800 Roller to Pape' Machinery. The roller was placed on the website for outside bidding and no bids were received. Pape' Machinery submitted a bid for purchase.

Board Direction:

Commissioner Jewell made a motion to approve Resolution No. 2016-125 to authorize the Sale of Equipment Rental and Revolving Fund Equipment No. 423 – 2002 Sakai SW800 Roller, Serial No. VSW19-10152 to Pape' Machinery. Commissioner Osiadacz seconded the motion. No discussion was held. Resolution No. 2016-125 was approved.

**REQUEST TO APPROVE A
RESOLUTION TO RATIFY THE
CHAIR'S SIGNATURE ON FEMA
COMMUNITY RATING SYSTEM
REPORTING DOCUMENTS:**

Mark Cook reported that Kittitas County participates in the Community Rating System with FEMA to lower flood insurance rates for residents located within flood zones. Annually, the department is required to submit a report to FEMA for review. Due to time constraints the Chair of the BOCC signed the reporting documents and staff is now requesting to ratify Commissioner O'Brien's signature.

Board Direction:

Commissioner Jewell made a motion to approve the Resolution to ratify the Chair's Signature on the FEMA Community Rating System reporting documents. Commissioner Osiadacz seconded the motion. No discussion was held. Resolution No. 2016-126 was approved.

**MT. DANIELS DRIVE EXTENSION
PROJECT UPDATE:**

Mark introduced Regan Eberhart, who was in attendance for the project update. Mark stated that the design for the Mt. Daniels Drive Extension was done in house by staff and is now ready for construction by county forces. Luke Huck explained that when county right of way was staked it was discovered that there were structures and trees in the right of way. After discussion with the Eberhart's who are residents along the project location they requested that staff preserve the tree that is located within county right of way. County staff worked on a new design reducing the road width and was re-staked after the modification. Staff also looked at a design to create an "S" curve to avoid removing said tree within the right of way. Commissioner Jewell questioned if the tree creates any safety issues by remaining within the right of way. Luke replied that it could. Further discussion was held.

Board Direction:

Remove tree from County right of way.

**FEMA CTP WHISKEY CREEK
NOTICE OF AWARD:**

There is now newer technology that can create a new two dimensional map that the current maps don't show. Staff requested to use this new mapping program and FEMA is allowing this. Previously Currier Creek was done and now staff is looking at Whiskey Creek for the next project. Karen Hodges was able to get a grant finalized for said project. The mapping that was done in years past was not acceptable to the County so new mapping will be done.

Board Direction:

No Direction

**BUREAU OF RECLAMATION
SCHAAKE LEVEE UPDATE:**

Mark stated that for numerous years the Bureau of Reclamation has been working to set back the County's Schaake Levee. This effort includes many stakeholders. In late 2015, the Bureau of Reclamation produced a 30 percent design report provided to the stakeholders for comment. Kittitas County has committed to being the levee owner with staff working with the Bureau of Reclamation during all elements of project design. Recently, staff met with the Bureau of Reclamation

discussing the comments provided by staff for the 30 percent design. Staff will continue to be directly involved in all design elements as the Bureau of Reclamation moves forward to 60 percent design. During the meeting current pending levee repairs was discussed and staff is supportive of the repair recommendations.

Board Direction:

**ACKNOWLEDGE KATHY
JURGEN'S SIGNATURE ON
CAYENTA CHANGE ORDER:**

No Direction

Mark reported that currently Public Works and the Auditor's Office are working to update the Cayenta accounting software. The Auditor's Office is requesting a delay in contract deliverables due to workload and staffing issues at this time. Public Works supports the delay and the request results in a zero value change order to the contract and changes the timeline only.

Board Direction:

OTHER BUSINESS:

Board of County Commissioner's acknowledged Kathy Jurgen's signature on said change order.

Mark gave a brief update on airport activities. Dave Lehman with lasco currently severed his position with the company. Mark also stated that he has received a call from Jason Underhill with CWU inquiring on the possibility of the Aviation program getting their own plane to catch students up on training activity.

Currently, Mark is working to get the County owned T-Hangars assessed by a structural engineer.



Mark Cook
Public Works Director