



KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

Mark Cook, Director

STUDY SESSION MINUTES

September 12, 2016

THOSE PRESENT:

Obie O'Brien, Laura Osiadacz (BOCC), Mark Cook, Luke Huck, Candie Leader (DPW), Doc Hansen, Steph Mifflin (CDS)

GUESTS PRESENT:

None

**ELLENSBURG BUSINESS
DEVELOPMENT AUTHORITY
SALES AND USE TAX
FUNDING REQUEST:**

Mark reported that the Ellensburg Business Development Authority (EBDA) submitted a letter to Public Works requesting the 2017 Sales and Use Tax funding early to do repairs to the incubator building roof they own in the Bowers Field Industrial area. Commissioner Osiadacz suggested that it go before the Conference of Government (COG) for recommendation. Commissioner O'Brien inquired if they asked for emergency funding and Mark replied that they didn't.

Board Direction:

Place the item on the next Agenda for the COG meeting to make a recommendation to the BOCC.

SURPLUS PROPERTY:

Mark presented a letter from a citizen that has been attempting to construct a covered storage area at his residence. After hiring a contractor and erecting the structure it was found by Code Enforcement to be in violation of building setbacks. The homeowner removed the structure to avoid enforcement action. After speaking with the previous Public Works Director it was suggested that the homeowner purchase a surplus property adjacent to his parcel. This would allow the setbacks necessary to construct the covered storage area. Currently, the homeowner is maintaining the property and has been for several years. He is now requesting to purchase the property at a reduced price not the current minimum bid as required by the County.

Board Direction:

The Board agreed not to offer the surplus property at any reduced price.

**LOWER COUNTY SHOP
ENVIRONMENTAL SAMPLING:**

Lower County Shop Environmental Sampling – Mark received an email from the Washington State Department of Ecology regarding soil retesting at the Lower County Shop. Previous to this inquiry the City of Ellensburg contracted with TerraGraphics Environmental Engineering through the Brownfields program to identify potential soil and/or groundwater contamination at the site. A Phase 2 Environmental Site Assessment identified some contamination and called for the installation of groundwater monitoring wells and continued sampling. The depth of the well was drilled at 15 feet, however, the well did not produce groundwater, and therefore no sampling could be conducted. Mark suggested checking the groundwater levels before responding to DOE's request to retest.

Board Direction:

Check groundwater levels and then contact DOE.

PROJECT UPDATES:

Luke reported that Via Kachess Road would be closing tonight to start the Lodge Creek culvert replacement. Culvert delivery is scheduled for tomorrow and will work around the WSDOT construction to get it delivered. Staff did receive some phone calls saying they were not informed but the Department sent out letters and conducted a meeting at the Homeowner's Association Club House and placed signage. The Forest Service gave approval to improve one of the Forest Service Roads to act as a detour route and one person complained about the state of the road. Staff will meet onsite with the Forest Service next week to discuss the issues.

Luke stated that the Mt. Daniels Drive extension was in final design. Letters were sent to the neighboring property owners and staff has received no questions. We were able to preserve some trees and the Lower County Crew will begin brushing the site next week. Staff is waiting for the SEPA approval and he is hoping to get started on October 1st. It should be a one (1) to two (2) week project.

Luke was able to get WSDOT to review the Westside Road project documents and the STIP updated. Funds should be obligated soon and will be placing a Notice of Call for Bids on Tuesday's agenda for consideration.

Silica Road Bridge Plans have been approved and staff is looking at an October 10, 2016 delivery date. The WSDOT

Mark added that the Blackhorse/DR Horton retention ponds/stormwater still isn't operating correctly. There has been repeated flooding and staff continues to meet with DR Horton to rectify the situation. Mark requested groundwater reports to review.



Mark R. Cook
Director of Public Works