

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**AUGUST 16, 2016**

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mark Cook, Public Works Director; Lucas Huck, Engineer; Neil Caulkins, Deputy Prosecutor; a Certified Spanish Translator and 1 member of the public.

**CALL TO ORDER**

Chairman O'Brien called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman O'Brien led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman O'Brien announced Consent Agenda Items H & L had been removed; an Item had been added under Administrative Matters; and the Board would hold an Executive Session at the end of the Agenda Session.

Commissioner Jewell moved to approve the Agenda, as amended. Commissioner Osiadacz seconded. Motion carried 3-0.

**CONSENT AGENDA**

Chairman O'Brien noted Consent Agenda Items H & L had been removed from the Agenda.

Commissioner Jewell moved to approve the Consent Agenda, as amended. Commissioner Osiadacz seconded. Motion carried 3-0.

**APPROVED**  
9-20-2016

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
07/27/2016	Executive Session (Litigation)
07/28/2016	Shady Acres & Liquor Control Board
08/01/2016	Agenda Study Session
08/01/2016	Department Head Meeting - IT
08/01/2016	Department Head Meeting - Lower District Court
08/01/2016	Executive Session - Qualifications of Applicant
08/01/2016	Office Admin. Meeting
08/01/2016	Executive Session
08/01/2016	Executive Session (Real Estate)
08/02/2016	Budget Retreat Letter
08/02/2016	Public Hearing - Surplus County Assets
08/02/2016	Agenda Session
08/08/2016	Department Head Meeting - Treasurer
08/08/2016	Department Head Meeting - Event Center
08/08/2016	Developmental Disabilities - Cancelled
08/08/2016	Office Admin. Meeting

**SET PUBLIC HEARING**

**CONSERVATION DISTRICT**

**COMMISSIONERS**

Approve Setting a Public Hearing to consider the Kittitas County Conservation District's Proposed System of Rates and Charges, to be held on Tuesday September 6, 2016 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**AGREEMENT**

**APS, INC. - MAIL MACHINE**

**AUDITOR**

Acknowledge the Kittitas County Auditor, Jerry Pettit's signature on a Lease Agreement with APS, Inc. for a Mail Machine and Meter.

**AGREEMENT**

**ALSC ARCHITECTS - ARENA SEATING PROJECT**

**EVENT CENTER**

Approve an Amendment to a Professional Services Agreement between ALSC Architects and Kittitas County, in the amount of \$232,310.00, noting a new Contract sum of \$282,957.00 for the Arena Seating Project.

**AGREEMENT**

**COPIERS NORTHWEST**

**SHERIFF**

Approve a Rental Agreement Co-Terminous Addendum between Copiers Northwest and Kittitas County for a copy machine in the Corrections Administration area.

**SET PUBLIC HEARING****SPEED LIMIT - MANASTASH ROAD****PUBLIC WORKS**

Approve Setting a Public Hearing to consider the potential Speed Limit Reduction on Manastash Road and Amending Section 10.08.020 of the Kittitas County Code, to be held on Tuesday September 20, 2016 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING****STOP & YIELD SIGNS****PUBLIC WORKS**

Approve Setting a Public Hearing to consider updating the Kittitas County Code Chapter 10.12.010 Stop and Yield Signs designated for the Tjossem Road and Tjossem Connection Intersection, to be held on Tuesday September 6, 2016 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**REQUEST TO APPROVE THE DRAFT TOURISM-RELATED, LARGE-SCALE MUNICIPALITY OWNED CAPITAL PROJECT GRANT APPLICATION - ITEM REMOVED FROM THE AGENDA**

**AGREEMENT****AMENDMENT TO INTERLOCAL AGREEMENT****COMMISSIONERS**

Approve an Amendment to an Interlocal Agreement between Kittitas County and the Cities of Ellensburg, Roslyn, and Cle Elum for a Consolidated Lodging Tax Grant Process.

**AGREEMENTS****HOTEL/MOTEL FUNDING****COMMISSIONERS**

Approve to Allocate \$234,378.00 from the Hotel/Motel Funding for the Small-Scale Municipality-Owned Capital Projects and Operations - \$93,973.00 to be used for Capital Projects, and \$140,405.00 to be used for Operations.

**SET PUBLIC HEARING****SALE TAX TITLE PROPERTIES****TREASURER**

Approve Setting a Public Hearing to consider the Sale of Tax Title properties for #669433, #361334, #710934, #741334, #751334, to be held on Tuesday September 6, 2016 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**REQUEST TO SET A CLOSED RECORD HEARING FOR RZ-15-00001 BIG CREEK TRAILS REZONE - ITEM REMOVED FROM THE AGENDA**

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS**

**WAIVER**

**TIM RAVET**

**COMMISSIONERS**

Commissioner Osiadacz moved to amend a previous decision by the Board on August 15, 2016, and to approve granting a waiver to the Noise Ordinance (Kittitas County Code Chapter 9.45), for a party on September 3, 2016 until 3:00 a.m. on September 4, 2016 at 5595 Vantage Hwy Ellensburg, WA on the condition of notifying neighbors of the party that are within a 500 foot radius of the party's location, to be submitted to the Commissioner's office no later than August 26, 2016. Commissioner Jewell seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

At 10:12 a.m. Chairman O'Brien announced the Board would recess into Executive Session with Neil Caulkins, Deputy Prosecutor for 15 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 10:17 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:17 a.m. Chairman O'Brien announced the Board would recess back into Executive Session with Neil Caulkins, Deputy Prosecutor for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 10:27 a.m. the Board reconvened out of Executive Session. Direction was given to Staff to continue negotiations.

**ADJOURNMENT**


Commissioner Jewell moved to adjourn the meeting at 10:27 a.m.  
Commissioner Osiadacz seconded. Motion carried 3-0.

Meeting adjourned at 10:27 a.m.

**CLERK OF THE BOARD**

  
\_\_\_\_\_  
Julie Kjosrvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Obie O'Brien, Chairman