

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

AUGUST 2, 2016

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Neil Caulkins, Deputy Prosecutor; Debbie Myers, Receptionist/Board Clerk; Mandy Buchholz, Deputy Clerk of the Board; Jeff Watson, Staff Planner; Mark Cook, Public Works Director; Lucas Huck, Engineer; Susan Grindle, HopeSource Executive Director; a Certified Spanish Translator; and approximately 10 members of the public.

CALL TO ORDER

Chairman O'Brien called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman O'Brien led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Julia Karns, Community Health Specialist, introduced Saul Fuentes as their volunteer Intern.

AWARDS & RECOGNITIONS

Mandy Buchholz, Deputy Clerk of the Board was recognized and congratulated for obtaining her Certified Municipal Clerk certification through the International Institute of Municipal Clerks.

APPROVAL OF AGENDA

Commissioner Jewell moved to approve the Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

CONSENT AGENDA

Commissioner Jewell moved to approve the Consent Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
07/15/2016	Executive Session (Litigation)
07/15/2016	Executive Session (Qualifications)
07/18/2016	Office Admin. Meeting
07/18/2016	Department Head Meeting - IT
07/18/2016	Agenda Study Session
07/19/2016	Department of Ecology Letter
07/19/2016	Agenda Session
07/20/2016	Pre-Season Fire Meeting
07/25/2016	Office Admin. Meeting - Cancelled
07/25/2016	Department Head Meeting - Cancelled
07/26/2016	Cle Elum Round Up

SET PUBLIC HEARING SHADY ACRES MOBILE HOME PARK COMMISSIONERS

Approve Setting a Public Hearing to consider the funding and authorization to purchase the Shady Acres Mobile Home Park, to be held on Thursday August 18, 2016 at 6:00 p.m. at the Kittitas Valley Event Center 901 E. 7th Avenue (Armory Building) Ellensburg, WA and to authorize the Clerk to publish said notice.

APPOINTMENT RICH ELLIOTT - BOARD OF HEALTH COMMISSIONERS

Approve the Appointment of Rich Elliott to the Kittitas County Board of Health for a 3-Year Term, effective September 1, 2016 and expiring on September 1, 2019.

AGREEMENT AMERICAN RIVERS COMMISSIONERS

Approve a Professional Services Agreement between Kittitas County and American Rivers, in the amount of \$10,000.00 to create an outreach and communications plan to increase awareness and support for the Yakima Basin Integrated Plan on both sides of the Cascades, from July 1, 2016 to June 30, 2017.

SET PUBLIC HEARING MINER'S CAMP PRELIMINARY PLAT CDS

Approve Setting a Public Hearing to consider the Miner's Camp Preliminary Plat (LP-16-00002), an application to subdivide approximately 8.26 acres into 24 single-family residential lots with Open Space tracts, to be held on Tuesday August 16, 2016 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT

KITTITAS VALLEY OPPORTUNITIES

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Kittitas Valley Opportunities, dba Parent to Parent, in the amount of \$19,000.00, relating to the needs of children and adults diagnosed with developmental disabilities from July 1, 2016 through June 30, 2017.

CONTRACT

DEPARTMENT OF SOCIAL & HEALTH SERVICES

PUBLIC HEALTH

Approve Amendment 2 to Contract Number 1536-44899 between the State of Washington Department of Social and Health Services, Developmental Disabilities Administration and Kittitas County, in the amount of \$738,941.00 from July 1, 2017 to June 30, 2017.

AGREEMENT

BRIGHT BEGINNINGS

PUBLIC HEALTH

Approve an Agreement between Kittitas County and Bright Beginnings of Kittitas County, in the amount of \$7,700.00 to provide information and education to parents and the community in order to enhance early learning and positive family growth from July 1, 2016 through June 30, 2017.

AGREEMENT

CENTRAL WASHINGTON DISABILITY RESOURCES

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Central Washington Disability Resources, in the amount of \$12,300.00 to provide therapeutic information and resources that are not otherwise available to children with disabilities in their families in Kittitas County through the operation of a resource/lending center from July 1, 2016 through June 30, 2017.

AGREEMENT

ELMVIEW

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Elmview to provide a coordinated and comprehensive local program of services for persons with developmental disabilities, in an amount not to exceed \$595,732.00 from July 1, 2016 through June 30, 2017.

AGREEMENT

ENTRUST COMMUNITY SERVICES

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Entrust Community Services to provide a coordinated and comprehensive local program of services for persons with developmental disabilities, in an amount \$14,000.00 from July 1, 2016 through June 30, 2017.

RESOLUTION 2016-096

EMERGENCY OPERATIONS PLAN

PUBLIC HEALTH

Approve Resolution No. 2016-096, to Adopt the Kittitas County Public Health Department's Emergency Operations Plan.

RESOLUTION 2016-097

CITY OF ELLENSBURG - INTERLOCAL

PUBLIC HEALTH

Approve Resolution No. 2016-097, Authorizing an Interlocal Agreement between the Kittitas County Public Health Department and the City of Ellensburg to provide Sharps Disposal Kits.

RESOLUTION 2016-098

CITY OF CLE ELUM - INTERLOCAL

PUBLIC HEALTH

Approve Resolution No. 2016-098, Authorizing an Interlocal Agreement between the Kittitas County Public Health Department and the City of Cle Elum to provide Sharps Disposal Kits.

OPERATIONS PLAN

STATE OF WASHINGTON

SHERIFF

Approve the State Plan of Operations between the State of Washington and the Kittitas County Sheriff's Office, in response to excess Department of Defense personal property in order to promote the efficient and expeditious transfer of property and to ensure accountability of the same.

GRANT

RECREATIONAL BOATING SAFETY PROGRAM

SHERIFF

Approve additional Grant funding in the amount of \$5,000.00 from the Washington State Parks and Recreation Commission, for the Recreational Boating Safety Program, from March 1, 2016 through September 30, 2016.

AGREEMENT

GOVERNMENT PAYMENT SERVICE, INC.

SHERIFF

Approve a Professional Services Agreement between Kittitas County and Government Payment Service, Inc. from August 15, 2016 through March 31, 2017, for GovSwipe service for the Sheriff's Administration office.

ADDENDUM

LEXIPOL

SHERIFF

Approve an Addendum to the Online Subscription Agreement between Lexipol and the Kittitas County Sheriff's Office, in the amount of \$2,905.00 for the Daily Training Bulletin Service, effective October 1, 2016.

AMENDMENT

WASHINGTON TRAFFIC SAFETY COMMISSION

SHERIFF

Approve Amendment #1 to the Interagency Agreement between the Washington Traffic Commission and the Kittitas County Sheriff's Office, increasing the amount from \$2,144.00 to \$4,144.00, for overtime funding for High

Visibility Enforcement (HVE) traffic safety emphasis patrols, from January 1, 2016 through September 30, 2016.

RESOLUTION 2016-099 MANASTASH ROAD ALIGNMENT PUBLIC WORKS

Approve Resolution No. 2016-099, for the Manastash Road Alignment Project from Milepost 10.9 to Milepost 11.00, County Road Project No. 273-16, in the total amount of \$106,000.00.

LEASE ADDENDUM - DAVID RATCLIFF PUBLIC WORKS

Approve an Addendum to a Lease Agreement between Kittitas County and David Ratcliff, for a private hangar at Bowers Field, effective August 1, 2016 through July 31, 2021.

LEASE ADDENDUM - STEPHEN T. MOORE PUBLIC WORKS

Approve an Addendum to a Lease Agreement between Kittitas County and Stephen T. Moore, for a private hangar at Bowers Field, effective August 1, 2016 through July 31, 2021.

SET PUBLIC HEARING PERMIT FEE CDS

Approve Setting a Public Hearing to consider an Over the Counter Permit for Roof Installation or Pole Mounted Solar Panels in a floodplain and to implement a \$50.00 fee for said permit, to be held on Tuesday August 16, 2016 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2016-100 MT. DANIELS DRIVE PUBLIC WORKS

Approve Resolution No. 2016-100, for the Mt. Daniels Drive Extension Project from Milepost .80 to Milepost .81, County Road Project No. 271-16, in the total amount of \$98,000.00.

RESOLUTION 2016-101 SILICA ROAD BRIDGE PUBLIC WORKS

Approve Resolution No. 2016-101, Awarding a Contract for the Silica Road Bridge Procurement Project to Big R Bridge, in the amount of \$34,893.83 and to authorize the Public Works Director to sign Contract documents.

RESOLUTION 2016-102 TEANAWAY ROAD HYDRAULIC PROJECT PUBLIC WORKS

Approve Resolution No. 2016-102, for the Teanaway Road Hydraulic Improvement Project from Milepost 0.51 to Milepost 7.29, County Road Project No. 270-16, in the total amount of \$328,330.00.

RESOLUTION 2016-103

LODGE CREEK CULVERT

PUBLIC WORKS

Approve Resolution No. 2016-103, Awarding a Contract for the Lodge Creek Culvert Replacement Project along Via Kachess Road, in the amount of \$740,070.03, and to authorize the Public Works Director to sign Contract documents.

SET PUBLIC HEARING

SPEED LIMIT - NELSON SIDING ROAD

PUBLIC WORKS

Approve Setting a Public Hearing to consider a potential Speed Limit Reduction on Nelson Siding Road, to be held on Tuesday August 16, 2016 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2016-104

SOUTH CENTRAL WORKFORCE DEVELOPMENT

COMMISSIONERS

Approve Resolution No. 2016-104, Authorizing two Interlocal Agreements with Yakima, Kittitas, Klickitat and Skamania County and the South Central Workforce Development Council Establishing them as a Washington Non-Profit Corporation and to Designate them as the Fiscal and Administrative Agent of the South Central Consortium.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

LETTER

PARKS & RECREATION DISTRICT #1

COMMISSIONERS

Commissioner Osiadacz moved to approve and authorize the Board to sign a letter to the Kittitas County Parks and Recreation District #1, supporting the restructure and revitalization of the District. Commissioner Jewell seconded. Motion carried 3-0.

SURVEY

HOMELESS & AFFORDABLE HOUSING

COMMISSIONERS

Commissioner Osiadacz provided an update on a proposed survey the Homeless & Affordable Housing Committee would like to send to registered voter households, in both English and Spanish, to obtain input to update their 10-year plan. She said the committee did not want to authorize the additional funds to provide a self-addressed, stamped envelope for returning the surveys, but rather provide the option of filling it out online or having drop off points for them to return it. After discussion by the Board Commissioner Osiadacz offered to talk to the committee members and bring an update back on the August 8, 2016 9:00 a.m. Office Administration Meeting.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

Mark Auslander felt the survey was a good idea and hoped it would generate useful data however, he suggested obtaining assistance from social scientists at Central Washington University to help create it. He questioned what source of funding would be used to purchase the Shady Acres property.

Todd Vaness asked for clarification on an Agenda item.

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:25 a.m. Chairman O'Brien announced the Board would recess into Executive Session for 15 minutes, to consider RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. He said there would be possible action at the conclusion.

At 10:40 a.m. the Board reconvened from Executive Session. Chairman O'Brien was directed to contact the Risk Pool for consultation.

ADJOURNMENT

Commissioner Jewell moved to adjourn the meeting at 10:40 a.m. Commissioner Osiadacz seconded. Motion carried 3-0.

Meeting adjourned at 10:40 a.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Julie Kjorsvik



Obie O'Brien, Chairman