

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**TUESDAY**

**9:00 A.M.**

**JULY 5, 2016**

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board.

**SPECIAL MEETING                      OFFICE STAFF MEETING                      COMMISSIONERS**

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

**CALENDAR                                      WEEK AT A GLANCE                                      COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS                      REVIEW OF PAF'S & VOUCHERS                      COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG                      REVIEW OF CORRESPONDENCE LOG                      COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 1, 2016.

**UPDATE                                      BOCC/ DEPARTMENT HEAD REPORTS                                      COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**REQUEST                                      WYCKOFF NOISE ORDINANCE                                      COMMISSIONERS**

Commissioner Jewell moved to approve a request for a waiver to the County Noise Ordinance from Martha Wyckoff to hold a private party

**APPROVED**  
*07-19-16*

at her residence on August 6, 2016 on Ley Road, Cle Elum WA 98922, until midnight, noting that the approval was based on the information provided to the Board of County Commissioners in the Noise Ordinance Exemption Request Form on June 27, 2016 and direct Staff to prepare a notification of approval to Ms. Wyckoff. He noted a condition of Ms. Wyckoff to notify her neighbors of the party that are within a 500 feet radius of her address. The Board asked that Ms. Wyckoff provide them a listing/signed statement of notification to her neighbors two weeks prior to the event. The Board of County Commissioners Office will retain that listing for their records. Commissioner Osiadacz seconded. Motion carried 3-0.

**WAIVER**

**THORP MILL TOWN**

**COMMISSIONERS**

Commissioner Jewell moved to authorize an exemption from the County Admissions Tax for the Thorp Mill Town Historical Museum. He stated that the waiver is not for other groups planning to hold their event in the Thorp Mill Town Historical Museum. Commissioner Osiadacz seconded. Motion carried 3-0.

**OTHER BUSINESS-N/A**

Meeting adjourned at 9:55 a.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Mandy Buchholz

  
Obie O'Brien, Chairman