

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MAY 23, 2016

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending May 20, 2016.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

FOLLOW UP

5-9-2016 AUDITOR REQUEST

COMMISSIONERS

Chairman O'Brien stated that he had followed up with the County Prosecutor's office to see whether the BoCC had the ability to waive

any late fees. He stated that Deputy Prosecutor Neil Caulkins indicated that it was within the BoCC's authority.

Commissioner Jewell directed Staff to request the County Prosecutors office draft a Resolution for the Board to consider at an upcoming Agenda allowing the County Auditor's office to waive any interest and fines for any late filings of the admissions tax, noting that this would be a waiver until Monday, May 9, 2016. Commissioner Osiadacz seconded. Motion carried 3-0.

WAIVER

CWU/RSVP

COMMISSIONERS

Commissioner Jewell moved to authorize an exemption from the County Admissions Tax for RSVP only. He stated that the waiver is not for Central Washington University, noting that CWU applied on behalf of RSVP due to how RSVP is set up under the University. Commissioner Osiadacz seconded. Motion carried 3-0.

WAIVER

UPPER CO. SENIOR CENTER

COMMISSIONERS

Commissioner Jewell moved to authorize an exemption from the County Admissions Tax for the Upper County Senior Center only. He stated that the waiver is not for other groups planning to hold their event in the Senior Center facility. Commissioner Osiadacz seconded. Motion carried 3-0.


OTHER BUSINESS-N/A

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Obie O'Brien, Chairman